



# SANDHURST TOWN COUNCIL

COUNCIL OFFICES  
SANDHURST MEMORIAL PARK  
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Executive Officer  
Stephen Chown

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All Leisure Committee Meetings are open to the Public and Press.

Dear Councillors J. Porter (Chairman), Mrs J. Bettison (Vice Chairman), P. Bettison, D. Birch, Mrs E. Birch, R. McKenzie, K. Miah, G. Oberholzer, P. Panesar, J. Pope, M. Sanderson, A. Shellhorn

You are hereby summoned to attend a meeting of the **Leisure Committee** to be held in the **Kitty Dancy Room, Sandhurst Community Hall Complex, Sandhurst**, on **Thursday 28 May 2015 at 7.45pm** for the purpose of considering and resolving upon the subjects and matters set out in the agenda below.

Stephen Chown (Executive Officer)

## 1. Apologies for absence

To receive and approve apologies for absence.  
(Procedural item)

## 2. Members' interests

To receive any declaration of interests from Members on the business to be transacted.  
(Procedural item)

## 3. Minutes of Leisure Committee

To receive and confirm the Minutes of the proceedings of the Leisure Committee held on 19 March 2015, as a true and correct record (pages 0244-0246.)  
(Decision item)

## 4. Accessible play equipment

- a) To receive a request from a member of the public relating to the provision of accessible play equipment for use by disabled children.
  - b) To determine next actions as required.
- (Decision item)

## 5. Large events

To receive any updates and large events correspondence and to determine next actions to be taken by organisers as required.

- a) '@GU47 Music Festival' (Decision item)

## **6. Parking on the Park Project**

To receive a verbal report on latest position with the Pye's Acre Scheme, including entrance improvements and surfacing works to the access road alongside Brookside Meadow parking area. (Information item)

## **7. Memorial Park Management**

To receive updates relating to the management of the Memorial Park.  
(Information item) (Annexe 1 refers)

## **8. Fireworks 2015**

To receive an update of the progress of the Working Group and to ratify support arrangements as required.

a) Firework provider

b) First Aid

c) Security provision

d) Fencing / toilet provision

e) Stage provider (including sound and lighting)

(An annexe with a cost summary is to be circulated to Councillors immediately prior to the meeting, to ensure the most current information is provided for consideration.)

(Decision item)

## **9. Press and Publication forward plan**

a) To review and add Leisure elements to the press and publication forward plan as required.

b) To consider procedures for ensuring that externally organised larger events are properly communicated to the public as separate to the Town Council operations. (Decision item)

## **10. Sandhurst Sports Centre representative member**

To receive the request from Environment Committee that a second representative be put forward from the Leisure Committee to sit on the Edgbarrow and Sandhurst Sports Centres Management Committee. (Decision item)

## **11. Councillor Reports**

To receive verbal reports or updates as required from Borough Councillors or Councillors representing Sandhurst Town Council on outside bodies. (Information item)

## **12. Sports Club**

To receive updates from the Sports Club. (Information item)

## **13. Sandhurst Residents' Association**

To receive updates from the Sandhurst Residents' Association. (Information item)

## **14. Sporting Clubs and Societies**

To receive updates from any other sporting and recreational groups and associations present at the meeting. (Information item)

## **15. Next meeting**

To confirm the next meeting date as 16 July 2015. (Procedural item)

|                                    |                           |
|------------------------------------|---------------------------|
| Annexe 1: Memorial Park Management |                           |
| Meeting: Leisure                   | Date: 28 May 2015         |
| Agenda item: 7                     | Author: Executive Officer |

**1. Purpose of report**

To appraise Councillors of any significant issues related to the routine management of the Memorial Park and to update on previous resolutions.

**2. Gardening Club Bench**

The Gardening Club bench has been installed to the front of the Council offices.

**3. Railway Culvert**

The intervention of the local MP appears to have been the catalyst for a response from Network Rail and the culvert is now reported to be clear. Quotes are being sought in relation to improving the ditch lines leading to the culverts, that lie on Sandhurst Town Council land.

**4. Earmarked reserves**

The Leisure Committee recommendation for the allocation of earmarked reserves have been approved by Strategy and Policy.

**5. Hiring Charges**

The changes to the fee structure have been implement, and took effect from 01 April 2015.

**6. Outside bodies**

The Environment Committee appointed the Chairman and and Vice Chairman of Leisure Committee to the role of the Sandhurst Town Council representatives at the Sports Club Liaison meetings.

A separate agenda item relates to the need to appoint a second representative on the Edgbarrow and Sandhurst Management Committee, further to the current Chairman of STC Leisure Committee already representing the Borough Council on the same committee.