



SANDHURST TOWN COUNCIL

COUNCIL OFFICES
SANDHURST MEMORIAL PARK
YORKTOWN ROAD
SANDHURST, BERKSHIRE
GU47 9BJ

Executive Officer
Stephen Chown

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All Environment Meetings are open to the Public and Press.

Dear Councillors Mrs C Cupper (Chairman), N Allen, Mrs J Bettison, A Blatchford, M Brossard, D Evans, P Hodge, Mrs P McKenzie, C Thompson, P Widdowson

You are hereby summoned to attend a meeting of the **Environment Committee** to be held in the **Kitty Dancy Room, Sandhurst Community Hall Complex, Sandhurst**, on **Thursday 12 March 2015 at 7.45pm** for the purpose of considering and resolving upon the subjects and matters set out in the agenda below.

Stephen Chown
Executive Officer

1. Apologies for absence

To receive and accept apologies for absence.

2. Members' interests

To receive any declaration of interests from Members on the business to be transacted.

3. Minutes of Environment Committee meeting

To receive and confirm the Minutes of the proceedings of the Environment Committee Meeting held on 15 January 2015 (pages 0213-0215), as a true and correct record. (Decision item)

4. Spring Clean (Pride and RRRs initiative)

- a) To discuss initiative further to poster publication and Facebook launch. (Annexe 1)
 - b) To discuss arrangements for a litter pick if required. (Annexe 2)
- (Decision item)

5. Roundabout sponsorship / Earmarked reserve review

- a) Update regarding roundabout sponsorship
 - b) To propose projects to go forward to S&P Earmarked Reserve review (Annexe 3)
- (Decision item)

6. Oak tree planting

To consider arrangements for a Jubilee planting of oak trees on the park. (Decision item)

7. Continental Landscapes – Community Service Days

To consider potential projects for submission to the BFC Landscape Contract Monitoring Officer. (Decision item) (Annexe 4)

8. Sandhurst Museum Committee

To receive the minutes from the January 2015 meeting. (Information item) (Annexe 5)

9. Officers' Report

To update on actions and other work not requiring a committee decision at this time.
(Annexe 6)

10. Press and Publicity

To agree events and initiatives that will receive press release.

11. Date of next meeting

To confirm the date of the next meeting as 21 May 2015
(Subject to approval of Town Council on 14 May 2015)

The Big Spring Clean Challenge

Sandhurst is a fantastic place to live, work and play where people take Pride in their town and demonstrate Respect, Responsibility and Rights with their daily actions.

The 'We Love Sandhurst' Facebook page demonstrates that many residents of Sandhurst are proud of their town and are active and involved in making it better.

The following challenge is intended to test the combined power of thousands of proud Sandhurst residents, all communicating via Facebook and taking a small action to improve the local area.



SANDHURST PRIDE

“The town is challenged to ensure that at least one road name sign on every residential road in Sandhurst is cleaned in March 2015.”

To pass the challenge at least one road name sign on every residential road must have a before and after cleaning picture (clearly showing the road name on the sign and ideally featuring the fantastic residents who are proudly improving their town) The photos must be emailed to stc@sandhurst.gov.uk and posted on the We Love Sandhurst Facebook site.

RULES

Residential road name signs only –

Definitely not highway directional signs or any type of traffic signs.

Road name signs which are alongside a footpath only –

Definitely not those which can only be accessed by standing on a road or a cycle path.

Name signs which can be reached from the ground only –

Definitely not those which are mounted on lamp posts or tall poles.

Cleaning with **soft bristle brushes and sponges or cloths only**

No wire brushes or scourers.

Signs cleaned with **water and mild detergent only**

No chemical cleaners.

Signs to be cleaned **wearing suitable ‘dirty work’ clothing and ideally rubber gloves.**

No dressing up for the photo in nice clothes! Fancy dress and entertaining poses welcome!

The emails and photos will be used by Sandhurst Town Council to check off the completed road names from a master list, and the images will ultimately be compiled into photomontage / slideshow to share via Facebook to promote the town, to show the pride of the residents and the success of the Big Spring Clean.

Updated lists will be available throughout the challenge and we aim to produce progress maps that will show the completed roads in a different colour on a map.

Do not submit a photo that you are not prepared to have published.

Disclaimer:

By participating in the challenge all residents agree to be responsible for their own safety and abide by the rules.

Risk Assessment – to explain why we need ‘rules’

Potential harm	Action to prevent harm
Struck by moving vehicle	Only work on footpaths, be aware of traffic at all times, do not stand in road even for photograph
Skin irritation from dirt on sign or cleaning chemicals	Wear gloves if possible, use a cloth, sponge or soft bristle brush and mild soap and water only
Damage to lettering and finish on sign	Use mild soap and water only. No abrasive materials, no strong chemicals and no bleach.
Loss of privacy	Only include in the picture people who are happy to feature in all event publicity including, but not limited to, We Love Sandhurst Facebook page and the Sandhurst Town Council websites. Photographs will be used to promote the challenge and Sandhurst as a fantastic place to live, work and play.

For Immediate Release

Sweep into Spring with Bracknell Forest Council
We're encouraging Bracknell Forest residents,
community groups and local businesses to sign
for the Big Spring Clean 2015

The two month long initiative is designed to give the borough a good wash and brush-up and welcome in the new season after the long winter.

The Big Spring Clean is organised through Bracknell Forest Council's Take Pride Campaign in association with the Big Tidy Up - a Keep Britain Tidy campaign www.thebigtidyup.org We will be working with our contractors and partners to co-ordinate events.

Cllr Mrs Dorothy Hayes, Bracknell Forest Council's executive member for the environment, said: "The Big Spring Clean is a great opportunity for us all to work together to spruce up the areas where we live and work.

"Volunteers can borrow equipment including litter pickers and hi-visibility jackets. Bags are also provided to collect all the litter and recyclable litter. When you have finished your event, the council can arrange to pick up the bags."

This year's Spring Clean starts on 1 March but residents, community groups and businesses can plan an event at any time.

Anyone who wants to organise a litter pick can visit our web pages to register online at www.bracknell-forest.gov.uk/takepride or contact our customer services team on 01344 352000 and ask to speak to our Take Pride co-ordinator in environmental services.

Annexe 3

EARMARKED RESERVES 2014-15							
Code	Type	Item	Bfwd Apr 14	Created	Transfer	Utilised	Mar-15
2211		Dog (Fouling) Act	1,000.00	-		500.00	500.00
2218		Youth Project	-	-	-		-
2221		Remembrance Book	100.00	-			100.00
2222		War Memorial Maint	500.00	-			500.00
2223		Grit bins	-	-		-	-
2205		Seats	488.00	-		-	488.00
2206		Christmas Lights Event	267.00	-		-	267.00
2226		WWI Centenary	5,000.00		-	5,000.00	-
Subtotal			7,355.00	-	-	5,500.00	1,855.00

ANNEXE 4

Dear All,

Further to our recent visit and discussion, I am writing to inform you of the new initiative in the Council's new Street Cleansing and Grounds Maintenance contracts. Continental Landscapes Limited (CLL), as part of their responsibility towards supporting the community initiatives and neighbourhood enhancement projects have also appointed a London based Chartered Landscape Architect who is working with clients to build relationships and facilitate projects.

The Council is inviting all Town and Parish councils to submit all ideas for environmental projects for consideration. All ideas will be carefully considered and discussed with Continental Landscapes Ltd. Once we have selected projects we will formulate a project plan for the next 3 years.

All projects must be environmental and include involvement with a community group e.g youth groups, schools and neighbourhood volunteers. They can relate to litter, fly-tipping, graffiti, recycling of litter, planting schemes and environmental improvements.

Examples of projects undertaken by CLL in other boroughs include;

- * Ham Village Green Bulb Planting Day in Richmond - where continental assisted in the planting of over 2000 crocuses and daffodils with pupils, parents and staff from Grey Court School
- * The Passage Homeless Charity - where CLL facilitated opportunities for homeless people to gain work experience in local parks.
- * In Bloom Awards - where CLL played an active role in assisting local communities and businesses with their In Bloom entries through advice, support, sponsorship and often materials and labour.
- * Big Tidy Litter event in Richmond
- * Dog Fouling awareness campaign in Richmond

Please fill the attached form for any nominations for projects and return it to us by the 1st of March 2015. We look forward to hearing from you.

Kind regards,

Rossindra Davis
Monitoring & Projects Officer
Environmental Services
Bracknell Forest Borough Council
Tel; 01344 352000

APPLICATION FOR SUPPORT FOR COMMUNITY INITIATIVE PROJECTS



Name of

Applicant:

Tel:

Town or Parish Council:

Date:

Outline of Project;

Associated Community Groups;

Support Required by Continental Landscapes Ltd and Bracknell Forest Council;

Benefits of Project (How will it enhance the environment);

Sandhurst Town Museum

Minutes of a Meeting of the Museum Committee held in the Museum Committee Room, Memorial Park on Monday, 5th January 2015 at 7.00pm ending at 8.40pm.

PRESENT: Mr M Clark (Chairman), Mr J Score, Mrs D Bishop, Cllr A Blatchford,

APOLOGIES: Mrs S Niblett, Mrs T Burchnall-Wood

110. Minutes

The Minutes of the Meeting held on Monday, 8th September 2014 were agreed and signed as a true record by the Chairman.

111. Matters Arising

(106) First World War Expedition.- Noted

(107) Environment Committees. - Noted

(108) AOB Display Boards

(a) Display Boards used by Museum Trust at Heritage/WWI Exhibition were requested to be exhibited again on Remembrance Sunday, November 8th 2014. Request accepted and carried out. items on display were removed and filed on Monday, 1st December 2014.

(b) Mr Scores enquiry re: new Archivist/Assistant was discussed. Mrs S Niblett and Mrs D Bishop offered to help in this matter. Liaison to take place on Monday, 2nd February 2015.

112. AOB Meeting - November 3rd 2014

The meeting took place as arranged, but no detailed minutes were taken as this meeting and that of December 1st 2014, both used for updating and filing of new items

113. Heritage Week September 2015

Representatives of the Museum serving on the Town Council WWI Committee were asked to note that Saturday, 12th September 2015 had been booked in advance. Public interest had suggested that a Saturday exhibition would be more convenient to most people rather than a weekday. The museum noted this, to be discussed at their next meetings as to what form it should take.

114. Future Work Shops

The Chair raised the question of future month by meetings for cataloguing and filing of new items etc. Agreement was made to hold these on February, 2nd 2015, Monday, March 2nd 2015, and Tuesday, May 6th 2015.

115. New Items

Photograph Ambarrow Farm	MW Clark
Photograph Brookside Flooding	D Paice
Photograph Sandhurst Football Team 1950's	MW Clark
Artist Impression Rectory Farm	MW Clark
Artist Impression Caves Farm	MW Clark
World War I Service Men's files	Museum Trust
Remembrance Day Order of Service Book	Museum Trust
Bracknell Great War Fallen, Sandhurst and Crowthorne Edition, by Andrew Rudgick Purchased on behalf of Museum Trust	

116. Exhibition Display Boards

The Committee request the Town Council to purchase new, up to date, Exhibition Display Boards to replace the cumbersome existing ones. The committee to contact town council officers, to obtain catalogue quotes for items.

117. Date of Next Meeting - Tuesday, 7th April 2015 at 7pm

ANNEXE 6: Officer's Report	
Meeting: Environment	Date: 12 March 2015
Agenda item: 9	Author: Stephen Chown

1. Purpose of report

To appraise the Environment Committee of updates on previous actions and other work not requiring a formal decision at this time.

2. Railway consultation

Further to resolution 424 the information was submitted.

3. Bannister Charity

Further to resolution 427 the Bannister Charity decision was relayed.