



# SANDHURST TOWN COUNCIL

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All Environment Meetings are open to the Public and Press.

Dear Councillors Mrs P McKenzie (Chairman), N Allen, Mrs J Bettison, A Blatchford, M Brossard, Mrs S Davenport, Mrs H Hill, P Hodge, Ms G Kennedy (Vice Chairman), A Shellhorn, P Wallington, Mrs S Warren

You are hereby summoned to attend a meeting of the **Environment Committee** to be held in the **Kitty Dancy Room, Sandhurst Community Hall Complex, Sandhurst**, on **Thursday 11 January 2018 at 7.30pm** for the purpose of considering and resolving upon the subjects and matters set out in the agenda below.

Angela Carey  
Executive Officer

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## 1. Apologies for absence

To receive and accept apologies for absence.  
(Procedural item)

## 2. Members' interests

To receive any declaration of interests from Members on the business to be transacted.  
(Procedural item)

## 3. Minutes of Environment Committee meeting

To receive and confirm the Minutes of the proceedings of the Environment Committee Meeting held on 09 November 2017 (pages 0658-0660) as a true and correct record.  
(Decision item)

## 4. Proposed Projects

- a) To receive an update on the suggested bin in Pistachios Car Park to replace the aluminium foil bin which was removed by BFC. (Information item)
- b) To receive a request from a member of the public concerning the installation of benches and bins. (Annexe 1) (Decision item)

## 5. Britain in Bloom – Chelsea Fringe

To receive an update on the recent working group meeting and to agree a budget for operating expenses. (Decision item)

## 6. Keep Britain Tidy

To discuss and arrange times and areas to be litter picked as part of the Keep Britain Tidy Great British Spring Clean on the weekend of 2-4 March 2018. (Decision item)

**7. Freedom March**

To receive an update on the Freedom March 2018. (Information item)

**8. Remembrance Service**

To receive an update on the Remembrance Service Event. (Information item)

**9. Christmas Tree Decorating**

To thank all Councillors that volunteered to help decorate the Christmas trees. (Information item)

**10. Christmas Lights Event**

To receive an update on the Christmas Lights Event. (Information item)

**11. Budget Review**

To review the Environment Committees budget for 2018/19 ahead of the budget setting meeting in February. (Annexe 2) (Decision item)

**12. Outside Bodies Reports**

To receive reports from any representatives on outside bodies. (Information Item)

**13. Footpaths**

To receive feedback on path conditions and actions taken from footpath monitor. (Information item)

**14. Noticeboards**

To receive feedback on notice boards and actions taken from assigned monitor. (Information item)

**15. Press and Publicity**

To consider public messages and timing for release. (Decision item)

**16. Date of next meeting**

To confirm the date of the next meeting as 8th March 2018. (Procedural item)

ANNEXE 1: Request for New Bin & Bench	
Meeting: Environment Committee	Date: 11 <sup>th</sup> January 2018
Agenda item: 4b	Author: Angela Carey

### **1. Purpose of report**

To apprise the councillors of a request that has been received from a member of the public to consider the installation of a new bin and bench.

### **2. Background**

The below request was received from a Sandhurst Resident-

Following your articles in one of the local magazines I wanted to make suggestions for bins and benches in the area of St Michaels School around the area of Lower Church Road. There is often rubbish dropped around the school drop off/pick up time and it would be good to encourage responsible tidying.

Also there are no benches in the area – I think the closest is by the parade of shops by The High Street and Valley View.

### **3. Recommendation**

To discuss and consider the request.

Month No : 9

Committee Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
<b>Environment</b>							
<u>202</u> <u>Environment</u>							
2202 Sandhurst Bus Shelter	83	0	0	0		0	0.0 %
2203 Notice Boards Maintenance	0	0	100	100		100	0.0 %
2205 Seats Maintenance	696	0	900	900		900	0.0 %
2206 Christmas Lights Event	2,004	2,954	3,617	663		663	81.7 %
2207 Events protective flooring	0	878	2,000	1,122		1,122	43.9 %
2208 Vandalism	0	0	500	500		500	0.0 %
2211 Dog Fouling	140	0	500	500		500	0.0 %
2213 Clean Team	10,867	7,701	20,000	12,299		12,299	38.5 %
2216 Bulbs	22	67	100	33		33	66.7 %
2220 Remembrance Service	935	990	1,900	910		910	52.1 %
2221 Remembrance Book	0	0	100	100		100	0.0 %
2222 War Memorial Maint	0	0	250	250		250	0.0 %
2223 Grit Bins	306	0	800	800		800	0.0 %
2224 Bus Shelter Maintenance	0	0	2,000	2,000		2,000	0.0 %
2225 Roundabout sponsorship	0	0	1,050	1,050		1,050	0.0 %
2226 WWI Centenary	0	0	10,000	10,000		10,000	0.0 %
Environment :- Expenditure	<b>15,052</b>	<b>12,591</b>	<b>43,817</b>	<b>31,226</b>	<b>0</b>	<b>31,226</b>	<b>28.7 %</b>
1278 Sponsorship Income	750	667	0	667			0.0 %
Environment :- Income	<b>750</b>	<b>667</b>	<b>0</b>	<b>667</b>			
<b>Net Expenditure over Income</b>	<b>14,302</b>	<b>11,924</b>	<b>43,817</b>	<b>31,893</b>			
Environment :- Expenditure	<b>15,052</b>	<b>12,591</b>	<b>43,817</b>	<b>31,226</b>	<b>0</b>	<b>31,226</b>	<b>28.7 %</b>
Income	<b>750</b>	<b>667</b>	<b>0</b>	<b>667</b>			<b>0.0 %</b>
<b>Net Expenditure over Income</b>	<b>14,302</b>	<b>11,924</b>	<b>43,817</b>	<b>31,893</b>			

## Anhece 2

<u>902 Environment reserves</u>							
9101	Dog (Fouling) Act reserve	0	0	500	500	500	0.0 %
9102	Remembrance Book reserve	0	0	100	100	100	0.0 %
9103	War Memorial Maint reserve	0	0	500	500	500	0.0 %
9104	Seats (Env) reserve	0	0	488	488	488	0.0 %
9105	Christmas lights reserve	0	5,023	8,880	3,857	3,857	56.6 %
9106	Bus shelter reserve	14,868	10,158	15,132	4,974	4,974	67.1 %
9107	RRR Reserve (roundabout signs)	0	0	4,000	4,000	4,000	0.0 %
9108	WWI Centenary Reserve	0	0	20,000	20,000	20,000	0.0 %
	Environment reserves :- Expenditure	<b>14,868</b>	<b>15,181</b>	<b>49,600</b>	<b>34,419</b>	<b>0</b>	<b>34,419 30.6 %</b>
	<b>Net Expenditure over Income</b>	<b>14,868</b>	<b>15,181</b>	<b>49,600</b>	<b>34,419</b>		