



SANDHURST TOWN COUNCIL

COUNCIL OFFICES
SANDHURST MEMORIAL PARK
YORKTOWN ROAD
SANDHURST, BERKSHIRE
GU47 9BJ

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All Town Council Meetings are open to the Public and Press.

Dear Councillors Mrs H .Hill (Mayor), N. Allen, D. Armstrong, Mrs J. Bettison, P. Bettison, D. Birch, Mrs E. Birch, A. Blatchford (Deputy Mayor), M. Brossard, Mrs S Davenport, P. Hodge, Ms G. Kennedy, Mrs P. McKenzie, R. McKenzie, K. Miah, G. Oberholzer, P. Panesar, J. Pope, J. Porter, D. Perera, M. Sanderson, A. Shellhorn, P. Wallington, Mrs S. Warren

You are hereby summoned to attend a meeting of the **Sandhurst Town Council** to be held in the **Kitty Dancy Room, Sandhurst Community Hall Complex, Sandhurst**, on **Thursday 1st March 2018 at 7.30pm** for the purpose of considering and resolving upon the subjects and matters set out in the agenda below.

Angela Carey (Executive Officer)

1. Book of Remembrance

To stand in silence for the turning of a page in the Book of Remembrance.

2. Questions from Members of the Public

(Information item, to which a maximum of 15 minutes is allocated)

An opportunity is provided for the people of Sandhurst to ask questions of, and make comments to, the Town Council.

To speak at the meeting please raise a hand when the Chairman asks 'Are there any questions from the public?'

Members of the Public will be invited to speak in turn by the Chairman and are requested to restrict their question or comment to three minutes.

Questions which are not answered at this meeting will be answered in writing to the person asking the question.

For the avoidance of doubt, whilst the meeting will occur in the presence of the public it is not a public meeting.

Public participation is not permitted on any agenda item outside of this initial opportunity to receive public questions / comments.

3. Apologies for absence

To receive and accept apologies for absence.
(Information item)

4. Members' interests

To receive any declaration of interests from Members on the business to be transacted.

5. Minutes of Town Council meeting

To receive and confirm the Minutes of the proceeding of the Town Council Meeting held on 4th January 2018 (pages 0675-0677) and 1st February 2018 (page 0696) , as a true and correct record.

6. Mayor's Report

To receive any communications or announcements from the Mayor and the list of engagements attended since the last Council meeting (Annexe 1).

7. Strategy and Policy Committee Meeting

To receive and adopt the minutes and any recommendations of the Strategy and Policy Committee meeting held on 25th January 2018 (pages 0688-0691).

8. Leisure Committee Meeting

To receive and adopt the minutes and any recommendations of the Leisure Committee meeting held on 18th January 2018 (pages 0684-0687) and 1st February 2018 (page 0695)

9. Environment Committee Meeting

To receive and adopt the minutes and any recommendations of the Environment Committee meeting held on 11th January 2018 (pages 0681-0683).

10. Planning Committee Meeting

To receive and adopt the minutes and any recommendations of the Planning Committee meetings held on: 19th December 2017 (pages 0673-0674) and 29th January 2018 (pages 0692-0694).

11. Councillors' Reports

To receive any reports from members serving on the Borough Council or members who represent the Town Council on Outside Bodies.

12. Executive Officer Report

To receive the report. (Annexe 2) (Information item)

13. Balance at Bank

To receive the balances at the bank as at 31 January 2018.

Current account	£2,312
Business reserve	£634,583
Capital reserve	£374,567
Mayors Charity	£7846

(Information item)

14. Accounts

To receive and authorise the schedule of payments and receipts for December 2017 and January 2018 (Annexe 3). (Decision item)

15. Date of next meeting (Procedural item)

To confirm the date of the next meeting as 03 May 2018.
(Procedural item)

ANNEXE 1 (For information only)

Report: Mayoral Engagements to 28 February 2018	
Meeting: Town Council	Date: 1 st March 2018
Agenda item: 6	Author: Cllr Mrs H Hill

MAYORS OFFICIAL ENGAGEMENTS		
Date	Engagements	Notes
13 th January 2018	Bracknell Forest Society AGM and Talk	Attended by Past Mayor Cllr P Wallington
3 rd February 2018	Mayor's Charity Dinner Night, Easthampstead Park Conf Centre	
8 th February 2018	Blackwater Valley Countryside Trust AGM, Community Hall	
16 th February 2018	BT Mayor's Valentine Ball, Hilton Hotel, Bracknell	

ANNEXE 2: Executive Officer's Report	
Meeting: Town Council	Date: 1st March 2018
Agenda item: 12	Author: Angela Carey

1. Purpose of report

To appraise the Sandhurst Town Council of any important operational matters in the period January and February 2018 and to update with regard to work ongoing from previous decisions of the Town Council.

2. Electric Barrier

The installation of the barrier has commenced with the underground work being completed. The remainder of the installation will be completed after the road has been finished. The fobs will be issued following the completion of the installation and the reopening of the road.

3. Resurfacing of road in Brookside Meadow

The work to resurface the road is underway. The road is now closed for all access and will remain closed until all works have been completed and the road has cured.

4. Groundsman Recruitment

A new groundsman has been appointed and he will commence his employment on 5th March 2018.

5. Press Release – Precept 2018/19

The proposed press release concerning the precept having a 0% increase this year has not yet been provided to the LGA. EO is awaiting quotes from the Council to include in the release.

Payments - December 2017			
<u>Date Paid</u>	<u>Payee Name</u>	<u>Cheque Ref</u>	<u>Amount Paid</u>
07/12/2017	Veolia Environmental Services	013762	£599.78
07/12/2017	Clearwater Technology Ltd	013763	£4,173.60
07/12/2017	Guardwell Securities	013764	£11.47
07/12/2017	IBS Office Solutions	013765	£366.74
07/12/2017	King & Sons (Sandhurst) Ltd	013766	£56.94
07/12/2017	Perfect Fit	013767	£352.32
07/12/2017	Smith & Howard Ltd	013768	£2,135.47
07/12/2017	Lister Wilder Ltd	013769	£21.06
08/12/2017	Petty Cash	013770	£127.29
11/12/2017	A Denny	013771	£200.00
11/12/2017	Berkshire Pension Fund	013772	£953.62
13/12/2017	C Evans	013773	£200.00
15/12/2017	Association of Local Council Clerks	013774	£30.00
15/12/2017	Hampshire County Council	013775	£29.64
15/12/2017	Interserve FS (UK) Ltd	013776	£169.52
15/12/2017	PHS Group	013777	£579.72
15/12/2017	Spaldings (UK) Ltd	013778	£86.74
15/12/2017	Society of Local Councils	013779	£324.00
15/12/2017	SGI Industries Ltd	013780	£313.33
15/12/2017	Screwfix Direct Ltd	013781	£66.92
15/12/2017	Bracknell Forest Borough Council	013782	£70.00
15/12/2017	Berks Lowland Search & Rescue	013783	£150.00
19/12/2017	Sandhurst Town Football Club	013784	£6,130.00
19/12/2017	M Sanderson	013785	£200.00
19/12/2017	Bracknell Forest Borough Council	013786	£700.00
19/12/2017	Trade UK	013787	£174.49
19/12/2017	Rice Associates Ltd	013788	£492.00
19/12/2017	Rialtas Business Solutions	013789	£330.00
20/12/2017	Sandhurst Day Centre	013790	£100.00
31/12/2017	M Uddin Ulluh	UNPAID CHQ	£57.60
07/12/2017	British Gas	DDR	£337.15
07/12/2017	Bracknell Forest Borough Council	DDR	£721.10
07/12/2017	British Gas	DDR	£655.44
07/12/2017	British Gas	DDR	£110.28
07/12/2017	British Gas	DDR	£23.37
07/12/2017	British Gas	DDR	£91.36
07/12/2017	Mainstream Digital Ltd	DDR	£290.70
07/12/2017	Right Fuel Ltd	DDR	£1.22
07/12/2017	Thamesway Ltd	DDR	£216.00
07/12/2017	Vodafone Ltd	DDR	£39.84
15/12/2017	NatWest	DDR	£7.77
21/12/2017	B&CE Holdings	DDR	£139.95
21-Dec-17	Wages December	DDR	£12,773.04
22/12/2017	HMRC	DDR	£4,968.64
29/12/2017	NatWest	DDR	£68.89
	Total Payments		£39,647.00

PAYMENTS - JANUARY 2018			
Date Paid	Payee Name	Cheque Ref	Amount Paid
08/01/2018	Beaumont Forest Products Ltd	013791	£264.00
08/01/2018	Berkshire Cycle Company	013792	£161.00
08/01/2018	The Institute of Groundsmanship	013793	£150.00
08/01/2018	Hampshire County Council	013794	£34.60
08/01/2018	KT Textiles	013795	£105.00
08/01/2018	Local Government Association	013796	£1,200.00
08/01/2018	Spaldings (UK) Ltd	013797	£62.88
08/01/2018	Intellectual Property Office	013798	£200.00
08/01/2018	Sandhurst Parochial Church	013799	£17,000.00
10/01/2018	Petty Cash	013800	£232.90
10/01/2018	Berkshire Pension Fund	013801	£953.62
11/01/2018	Seldram Supplies (formerly A1)	013802	£320.11
11/01/2018	A Merrills	013803	£612.00
11/01/2018	Trade UK	013804	£28.00
11/01/2018	Veolia Environmental Services Ltd	013805	£537.72
11/01/2018	Furniture @ Work Ltd	013806	£196.20
11/01/2018	King & Sons (Sandhurst)Ltd	013807	£96.90
11/01/2018	Perfect Fit Technologies Ltd	013808	£352.32
11/01/2018	The Roofing and Fascia Company	013809	£60.00
11/01/2018	Screwfix Direct Ltd	013810	£131.94
11/01/2018	Lister Wilder Ltd	013811	£375.05
11/01/2018	Chubb Fire & Security Ltd	013812	£657.14
11/01/2018	Full- Circle Leisure Ltd	013813	£1,898.64
11/01/2018	Rigby Taylor Ltd	013814	£1,395.00
11/01/2018	Lister Wilder Ltd	013815	£188.24
15/01/2018	(BTC) Mayors Fund	013816	£55.00
17/01/2018	Seldram Supplies (formerly A1)	013817	£88.36
17/01/2018	Hampshire County Council	013818	£56.86
17/01/2018	Interserve FS (UK) Ltd	013819	£277.30
22/01/2018	V Vippala	013820	£200.00
23/01/2018	Trade UK	013821	£92.88
23/01/2018	Dods Group Plc	013822	£354.00
23/01/2018	Hampshire Association of Local Councils	013823	£24.00
23/01/2018	Mitre Linen	013824	£89.47
23/01/2018	Screwfix Direct Ltd	013825	£34.18
08/01/2018	South East Water Ltd	DDR	£49.51
11/01/2018	Bracknell Forest Borough Council	DDR	£721.10
11/01/2018	British Gas	DDR	£941.77
11/01/2018	British Gas	DDR	£171.98
11/01/2018	British Gas	DDR	£14.30
11/01/2018	Mainstream Digital Ltd	DDR	£121.15
11/01/2018	NatWest Autopay	DDR	£18.77
11/01/2018	South East Water Ltd	DDR	£682.89
11/01/2018	Right Fuel Ltd	DDR	£1.22
11/01/2018	Vodafone Ltd	DDR	£39.84
11/01/2018	Thamesway Ltd	DDR	£216.00
15/01/2018	B&CE Holdings	DDR	£128.30
17/01/2018	British Gas	DDR	£666.24
19/01/2018	Jan Wages	DDR	£12,349.01
26/01/2018	HMRC	DDR	£4,568.88
31/01/2018	NatWest	DDR	£47.73
		Total Payments	£49,224.00

RECEIPTS DECEMBER 2017		
Date	Name of Payer	£ Amount
01/12/2017	Slimming World	£399.00
01/12/2017	ABC Tennis	£7.50
04/12/2017	V Vippala	£300.80
04/12/2017	Sandhurst Town FC	£1,133.39
05/12/2017	R Bradshaw	£6.00
05/12/2017	Sandhurst Sports FC	£57.00
05/12/2017	Sandhurst Finest FC	£91.20
05/12/2017	Sandhurst Finest FC	£68.40
07/12/2017	Sandhurst Tennis Club	£27.00
08/12/2017	Sports Sunday FC	£57.00
08/12/2017	Sandhurst Day Centre	£1.00
08/12/2017	College Town Reserves FC	£57.00
08/12/2017	Little Socs	£96.00
08/12/2017	R Rajagopalan	£60.00
11/12/2017	M Timms	£40.00
11/12/2017	M Timms	£80.00
11/12/2017	College Town Montessori	£224.00
12/12/2017	College Town Montessori	£30.00
12/12/2017	Aviva	£3,324.00
12/12/2017	Aviva	£2,746.00
13/12/2017	Sandhurst Boys & Girls FC	£1,065.50
15/12/2017	Cluttons LLP	£875.00
18/12/2017	Sandhurst Cricket Club	£360.00
18/12/2017	M Uddin Ullah	£57.60
18/12/2017	M Spence	£108.00
18/12/2017	Sandhurst WI	£50.00
18/12/2017	Sandhurst Camera Club	£33.00
18/12/2017	Yateley & Crowthorne Big Band Society	£63.00
18/12/2017	Short Mat Bowls	£336.01
19/12/2017	Aviva	£60.00
20/12/2017	K Sunuw	£75.60
22/12/2017	Weighwatchers	£180.00
22/12/2017	Sandhurst Tennis Club	£550.00
22/12/2017	Mums and Monsters	£90.00
22/12/2017	L Clarke	£72.00
22/12/2017	Littlesocs	£93.00
22/12/2017	S Wanem	£86.40
29/12/2017	Pistachios	£1,250.01
	TOTAL	£14,210.41

RECEIPTS JANUARY 2018		
Date	Name of Payer	£ Amount
03/01/2018	N Mehta	£46.80
03/01/2018	S.E.H.E.N Tennis	£12.00
03/01/2018	Slimming World	£279.30
08/01/2018	S Lord-Castle	£24.00
11/01/2018	Yateley & District U3A	£72.00
11/01/2018	C Waters	£200.00
12/01/2018	The Ark Trust Ltd	£54.00
12/01/2018	The Ark Trust Ltd	£200.00
12/01/2018	C Waters	£72.00
12/01/2018	Sandhurst & District Gardening Club	£150.00
12/01/2018	Brown Garden Waste Sacks	£60.00
12/01/2018	M Bor	£60.00
12/01/2018	S Gurung	£168.00
12/01/2018	R Chesney	£280.00
15/01/2018	HMRC VAT Repay	£28,474.70
16/01/2018	N Mehta	£109.20
22/01/2018	SANDS Farnborough	£55.00
22/01/2018	E & A Jackson	£108.00
23/01/2018	Sandhurst Historical Society	£45.00
23/01/2018	Sandhurst Short Mat Bowls	£268.01
23/01/2018	Sandhurst Camera Club	£121.50
23/01/2018	Sandhurst WI	£83.34
23/01/2018	Yateley & Crowthorne Big Band Society	£63.00
23/01/2018	Pilates	£90.00
23/01/2018	M Spence	£144.00
23/01/2018	Sandhurst Cricket Club	£2,621.00
23/01/2018	Sandhurst & District Gardening Club	£63.00
23/01/2018	S Tongue	£21.60
23/01/2018	Sandhurst Joggers	£254.00
23/01/2018	S Okyne	£144.00
23/01/2018	Hathavelli Yoga	£418.50
23/01/2018	S Wanem	£198.00
23/01/2018	R Salmon	£40.00
23/01/2018	Rajogapalan	£84.00
23/01/2018	B Budhathoki	£59.40
23/01/2018	Brown Garden Waste Sacks	£100.00
24/01/2018	Sandhurst Sports Saturday FC	£57.00
24/01/2018	Sandhurst Town Boys & Girls FC	£579.00
26/01/2018	Sandhurst Town Football Club	£360.00
29/01/2018	Sandhurst Finest Football Club	£68.40
29/01/2018	SCL Security Ltd	£502.40
31/01/2018	S Pinkney Yoga	£200.00
31/01/2018	Slimming World	£399.00
31/01/2018	Little Socs	£96.00
31/01/2018	S Okyne	£336.00
31/01/2018	Mums & Monsters	£120.00
31/01/2018	P Martin	£144.00
31/01/2018	L Clarke	£108.00
31/01/2018	Sandhurst Community Band	£72.00
	Total	£38,285.15