



SANDHURST TOWN COUNCIL

COUNCIL OFFICES
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Executive Officer
Angela Carey

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All Leisure Committee Meetings are open to the Public and Press.

Dear Councillors J. Porter (Chairman), Mrs J. Bettison (Vice Chairman), P. Bettison, D. Birch, A. Blatchford, Mrs E. Birch, Mrs S Davenport, Mrs H. Hill, R. McKenzie, K. Miah, G. Oberholzer, P. Panesar, J. Pope, M. Sanderson.

You are hereby summoned to attend a meeting of the **Leisure Committee** to be held in the **Kitty Dancy Room, Sandhurst Community Hall Complex, Sandhurst**, on **Thursday 15th March 2018 at 7.30pm** for the purpose of considering and resolving upon the subjects and matters set out in the agenda below.

Angela Carey (Executive Officer)

1. Apologies for absence

To receive and approve apologies for absence.
(Procedural item)

2. Members' interests

To receive any declaration of interests from Members on the business to be transacted.
(Procedural item)

3. Minutes of Leisure Committee

To receive and confirm the Minutes of the proceedings of the Leisure Committee held on 18 January 2018 (pages 0684-0687). and 1st February 2018 (page 0695) as a true and correct record. (Decision item)

4. Large events

- a) To receive an update on the 2018 Summer of Fun Event. (Decision item)
- b) To receive an update on the charity football tournament being held in aid of Limbcare. (Information item)

5. Memorial Park Maintenance

- a) To receive an update on the Grounds Team recruitment. (Information item)
- b) To receive an update on a recent attempted break-in of the compound. (Decision item)
- c) To consider the purchase of several items of new machinery needed for grounds maintenance. (Annexe 1) (Decision item)

6. Fireworks 2018

To receive an update from the working group meeting. (Decision item)

7. Freedom March 2018

To receive an update from the working group meeting. (Information item)

8. Policy for the Electric Barrier at the entrance to Brookside Meadow

To receive the policy for review/approval. (Annexe 2) (Decision item)

9. Press and Publication Forward Plan

To review and add Leisure elements to the press and publication forward plan as required and to receive an update on recent press articles released by the LGA media communications team on behalf of STC. (Decision item)

10. Councillor Reports

To receive verbal reports or updates as required from Borough Councillors or Councillors representing Sandhurst Town Council on outside bodies. (Information item)

11. Sports Club

To receive an update from the Sports Club. (Information item)

12. Sandhurst Residents Association

To receive updates from the Sandhurst Residents Association. (Information item)

13. Sporting Clubs and Societies

To receive updates from any other sporting and recreational groups and associations present at the meeting. (Information item)

14. Exclusion of Press and Public

To pass a resolution in accordance with the Public Bodies (Admission to Meetings) Act 1960 to exclude the public and press for a discussion of confidential business relating to the

- a) To discuss a concern raised by leaseholder A about leaseholder B. (Annexe 3) (Decision item)
- b) To receive an update on the resurfacing of the access road on Brookside Meadow (Annexe 4). (Decision item)
- c) To receive an update on the meeting between STC and the contractor concerning the independent report which reviewed an outside contractor's work. (Decision item)

15. Next meeting

To confirm the next meeting date as 17 May 2018. (Procedural item)

ANNEXE 1: Purchase of New Machinery for Grounds Team	
Meeting: Leisure	Date: 15th March 2018
Agenda item: 5c	Author: Angela Carey

1. Purpose of report

To apprise councillors of the need to replace and purchase some items of machinery for the Grounds Team.

2. Background

Many items of the Grounds Teams machinery are needing constant repairs due to the age and deterioration of the equipment. This is not proving to be cost effective and is not a long term solution. Quotes to replace the items have been obtained from our usual provider who also service the machines.

Kubota G21 low dump mower - £9040.
Kubota GR2120 ride on mower - £7229.
Striker 190 – roller mower - £4520.
Flat Roller - £2326.

The Head Groundsman has also put in a request for a cultipack seeder unit which will eradicate the need for paying an outside contractor to drill seed the pitches. The cost of this is £8850.

The company have offered a part exchange on our existing vehicles which takes the overall purchase price to £29365.

3. Recommendation

To consider the request.

**POLICY RE ELECTRIC BARRIER
BROOKSIDE MEADOW**

Due to the existing padlocked barrier being continually left open by users of the facility, which left the park vulnerable to unauthorised vehicles entering it was resolved by Sandhurst Town Council that an electric barrier would be installed.

- The barrier will be activated by a fob. After entrance or exit the barrier will automatically close.
- Fobs will be issued to the following park users:
 - Tug of War
 - Sandhurst Town Football Club
 - Sandhurst & District Gardening Club
 - 3rd Sandhurst Scouts
 - Guides
 - Sandhurst Allotment Association
- The Chairman of each club/association will provide STC with a list of requirements for fobs.
- Fobs will only be issued to individuals and the named individual will be responsible for the fob and any actions that occur connected to the fob usage.
- Fobs will be allocated to the individuals by STC. A signature for receipt of the fob will be required.
- A record of the fob number issued to each individual will be held by STC.
- The individual will be held responsible for any misuse of the fob.
- Misuse will result in the fob being revoked from the individual.
- Continued misuse by members may result in a club having all fobs revoked.
- Any lost fobs will be replaced and a charge of £xxx will be payable from the individual.
- STC will be the only fob holder with the ability to hold the gate in a permanently open or closed position. This setting will be used for events and will be supervised.