



SANDHURST TOWN COUNCIL

COUNCIL OFFICES
SANDHURST MEMORIAL PARK
YORKTOWN ROAD
SANDHURST, BERKSHIRE
GU47 9BJ

Tel: 01252 879060 (24hr answer phone)

Fax: 01252 860070

Executive Officer
Angela Carey

Email: stc@sandhurst.gov.uk

All Leisure Committee Meetings are open to the Public and Press.

Dear Councillors J. Porter (Chairman), Mrs J. Bettison (Vice Chairman), P. Bettison, D. Birch, Mrs E. Birch, A Blatchford, Mrs S Davenport, Ms G Kennedy, R. McKenzie, K. Miah, G. Oberholzer, P. Panesar, J. Pope, M. Sanderson.

You are hereby summoned to attend a meeting of the **Leisure Committee** to be held in the **Kitty Dancy Room, Sandhurst Community Hall Complex, Sandhurst**, on **Thursday 20th September 2018 at 7.30pm** for the purpose of considering and resolving upon the subjects and matters set out in the agenda below.

Angela Carey (Executive Officer)

1. Apologies for absence

To receive and approve apologies for absence.
(Procedural item)

2. Members' interests

To receive any declaration of interests from Members on the business to be transacted.
(Procedural item)

3. Minutes of Leisure Committee

To receive and confirm the Minutes of the proceedings of the Leisure Committee held on 19 July 2018 (pages 0771-0775) as a true and correct record. (Decision item)

4. Large events

To receive an update on the 2018 Summer of Fun Event. (Information item)

5. Memorial Park Maintenance

a) To discuss the persistent misuse of the height barrier at the entrance to Brookside Meadow access road. (Decision item)

b) To receive information about an FA Pitch Improvement Scheme and to consider participating in the scheme (Annexe 1). (Decision item)

c) To consider a disclaimer document for the use of the wheelchair swing (Annexe 2). (Decision item)

6. Fireworks 2018

To receive an update from the working group meeting. (Decision item)

7. Freedom March 2018

To receive an update following the debrief meeting. (Information item)

8. Use of the Tennis Courts

To receive an update concerning the request from a member of the public to set up portable floodlights in the tennis courts for the winter months. (Information item)

9. Request for a bench on the Memorial Park

a) To receive a request from the Ladies Golden Circle of Sandhurst to purchase a bench for installation in the Memorial Park (Annexe 3). (Decision item)

b) To receive a request from a resident for a memorial bench (Annexe 4). (Decision item)

10. Request for a Bavarian Chalet on the Memorial Park

To receive a request from a food vendor to have a German Bavarian Chalet in Sandhurst for the Christmas period. (Annexe 5). (Decision item)

11. Outside Toilets

To receive a report concerning work that is required on the outside toilets (Annexe 6). (Decision item)

12. Press and Publication Forward Plan

To review and add Leisure elements to the press and publication forward plan as required and to receive an update on recent press articles released by the LGA media communications team on behalf of STC. (Decision item)

13. Councillor Reports

To receive verbal reports or updates as required from Borough Councillors or Councillors representing Sandhurst Town Council on outside bodies. (Information item)

14. Sports Club

To receive an update from the Sports Club. (Information item)

15. Sandhurst Residents Association

To receive updates from the Sandhurst Residents Association. (Information item)

16. Sporting Clubs and Societies

To receive updates from any other sporting and recreational groups and associations present at the meeting. (Information item)

17. Next meeting

To confirm the next meeting date as 15 November 2018. (Procedural item)

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| ANNEXE 1: FA Pitch Improvement Programme | |
| Meeting: Leisure Committee | Date: 20th September 2018 |
| Agenda item: 5b | Author: Angela Carey |

1. Purpose of report

To apprise the councillors of a pitch improvement programme that is being undertaken by the Football Association in partnership with the Institute of Groundmanship.

2. Background

The initiative is to work with grassroots football clubs, councils and schools to improve the quality of pitches. The process is below-

- Confirm your interest, and register to be a part of the Pitch Improvement Programme
 - Berks & Bucks FA will co-ordinate suitable times with the club or organisation and regional pitch advisor
 - Regional Pitch Advisor conducts site visit (Fee of £100 is payable).
 - Report supplied highlighting current quality of pitch and recommendations on how to improve the surface
 - Clubs & Organisations will then receive access to FA Official supplier's schedule of rates, expertise and network
 - Potential to access 50% grant for grounds maintenance machinery
- Follow up visit providing feedback on improvements and further advice.

Any recommended works will be reviewed by the grounds team and brought back to the Leisure Committee for consideration if appropriate.

I have spoken to Nick Hurd who believes that it would be beneficial to have an independent pitch inspection.

3. Recommendation

To discuss and consider the request.

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| ANNEXE 2: Wheelchair Swing | |
| Meeting: Leisure Committee | Date: 20 th September 2018 |
| Agenda item: 5c | Author: Angela Carey |

1. Purpose of report

To apprise the councillors of a requirement to produce a new document to be used in conjunction with existing documents for use of the wheelchair swing.

2. Background

During the summer the office received a couple of requests for access to the wheelchair swing without using the straps provided. The users stated that the wheelchair was secure and that they felt that they did not need to use them.

A new document has been produced for these users to sign to accept responsibility for using the equipment without the straps.

Use of wheelchair swing without retractable tie-downs

The wheelchair swing is designed to be used with the retractable tie-down straps which are available for a deposit of £20 from the Sandhurst Town Council office (Monday-Friday 9-5) or Pistachios Café.

If an individual deems it appropriate to use the swing without use of the straps a deposit of £5 is suggested for the key to the padlock. This will be repaid on return of the key.

Under these circumstances the full responsibility of the safety of the rider will be on the accompanying adult.

Any damaged equipment must be reported immediately to Sandhurst Town Council.

I hereby acknowledge the above and declare that I take sole responsibility for using the Wheelchair swing without use of the retractable tie downs.

Name:

Signature:

Date:

3. Recommendation

To discuss and consider a recommendation to the Strategy & Policy Committee.

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| ANNEXE 3: Request for a Bench | |
| Meeting: Leisure Committee | Date: 20 th September 2018 |
| Agenda item: 9a | Author: Angela Carey |

1. Purpose of report

To apprise the councillors of a request received from a local organisation.

2. Background

The below email has been received -

It is the desire of the members of the Ladies Golden Circle of Sandhurst to put the funds raised for 2018/19 to purchasing a seat in the vicinity of the balancing pond.

I would like your advice as to how we go about this project.

Preferably we would like to site one looking out on to the pond or river but realise there are already numerous seats/benches already in place.

I would welcome your suggestions so that our ladies can realise their wish. We were founded in 1964 and have been meeting at the Sandhurst Day Centre since 1997 and have a membership of 70.

3. Recommendation

To discuss and consider the request.

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| ANNEXE 4: Request for a Bench | |
| Meeting: Leisure Committee | Date: 20 th September 2018 |
| Agenda item: 9b | Author: Angela Carey |

1. Purpose of report

To apprise the councillors of a request received from a local resident.

2. Background

A request has been received from a local resident asking for permission to provide a memorial bench for the cricket field. The resident's husband was the cricket umpire for the annual charity cricket match organised by Sandhurst Group Practise for many years.

The resident has confirmed that all costs will be covered by them should permission be given.

3. Recommendation

To discuss and consider the request.

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| ANNEXE 5: German Bavarian Chalet | |
| Meeting: Leisure Committee | Date: 20 th September 2018 |
| Agenda item: 10 | Author: Angela Carey |

1. Purpose of report

To apprise the councillors of a request received to have a German Bavarian Chalet in Sandhurst.

2. Background

Correspondence has been received requesting permission to have 1 or 2 German Bavarian Chalets in Sandhurst over the Christmas period. They will be looking to sell German sausages and have held a stall in Aldershot previously.

The request does not mention a specific location.

3. Recommendation

To discuss and consider the request and to pass on to BFC if appropriate.



FESTIVAL

German
Sausage Grill

Wag



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| ANNEXE 6: Outside Toilets | |
| Meeting: Leisure Committee | Date: 20 th September 2018 |
| Agenda item: 11 | Author: Angela Carey |

1. Purpose of report

To apprise the councillors of the current condition of the ladies outside toilet.

2. Background

The ladies outside toilet needs some repair work which consists of replacing the cistern. Unfortunately when they were installed the cisterns were blocked in by a brick wall.

Paul the caretaker has suggested knocking down the brickwork and replacing it with plywood boxing panels that can be accessed for repairs when necessary.

He is able to undertake the work and estimates the cost to be circa £300.

3. Recommendation

To discuss and consider the request.