



SANDHURST TOWN COUNCIL

COUNCIL OFFICES
SANDHURST MEMORIAL PARK
YORKTOWN ROAD
SANDHURST, BERKSHIRE
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All Town Council Meetings are open to the Public and Press.

Dear Councillors A. Blatchford (Mayor), N. Allen, D. Armstrong, Mrs J. Bettison, P. Bettison, D. Birch, Mrs E. Birch, M. Brossard, Mrs S Davenport, Mrs H Hill, P. Hodge, Ms G. Kennedy (Deputy Mayor), Mrs P. McKenzie, R. McKenzie, K. Miah, G. Oberholzer, P. Panesar, J. Pope, J. Porter, D. Perera, M. Sanderson, A. Shellhorn, P. Wallington, Mrs S. Warren

You are hereby summoned to attend a meeting of the **Sandhurst Town Council** to be held in the **Kitty Dancy Room, Sandhurst Community Hall Complex, Sandhurst**, on **Thursday 1st November 2018 at 7.30pm** for the purpose of considering and resolving upon the subjects and matters set out in the agenda below.

Angela Carey (Deputy Executive Officer)

1. Book of Remembrance

To stand in silence for the turning of a page in the Book of Remembrance.

2. Questions from Members of the Public

(Information item, to which a maximum of 15 minutes is allocated)

An opportunity is provided for the people of Sandhurst to ask questions of, and make comments to, the Town Council.

To speak at the meeting please raise a hand when the Chairman asks 'Are there any questions from the public?'

Members of the Public will be invited to speak in turn by the Chairman and are requested to restrict their question or comment to three minutes.

Questions which are not answered at this meeting will be answered in writing to the person asking the question.

For the avoidance of doubt, whilst the meeting will occur in the presence of the public it is not a public meeting.

Public participation is not permitted on any agenda item outside of this initial opportunity to receive public questions / comments.

3. Apologies for absence

To receive and accept apologies for absence.
(Information item)

4. Members' interests

To receive any declaration of interests from Members on the business to be transacted.

5. Minutes of Town Council meeting

To receive and confirm the Minutes of the proceeding of the Town Council Meeting held on 6th September 2018, as a true and correct record (pages 0789-0792)

6. Mayor's Report

To receive any communications or announcements from the Mayor and the list of engagements attended since the last Council meeting (Annexe 1).

7. Strategy and Policy Committee Meeting

To receive and adopt the minutes and any recommendations of the Strategy and Policy Committee meeting held on 27th September 2018 (pages 0805-0808).

8. Leisure Committee Meeting

To receive and adopt the minutes and any recommendations of the Leisure Committee meeting held on 20th September 2018 (pages 0798-0801).

9. Environment Committee Meeting

To receive and adopt the minutes and any recommendations of the Environment Committee meeting held on 13th September 2018 (pages 0793-0795).

10. Planning Committee Meeting

To receive and adopt the minutes and any recommendations of the Planning Committee meetings held on: 28th August 2018 (pages 0785-0788) and 24th September 2018 (pages 0802-0804).

11. Councillors' Reports

To receive any reports from members serving on the Borough Council or members who represent the Town Council on Outside Bodies.

12. Executive Officer Report

To receive the report. (Annexe 2) (Information item)

13. Balance at Bank

To receive the balances at the bank as at 30 September 2018.

Current account	£3,047
Business reserve	£786, 117
Capital reserve	£374,691
Mayors Charity	£941

(Information item)

14. Accounts

To receive and authorise the schedule of payments and receipts for August and September 2018 (Annexe 3). (Decision item)

15. Date of next meeting (Procedural item)

To confirm the date of the next meeting as 03 January 2019.
(Procedural item)

ANNEXE 1 (For information only)

Report: Mayoral Engagements to 31 October 2018	
Meeting: Town Council	Date: 1 November 2018
Agenda item: 6	Author: Cllr A Blatchford

MAYORS OFFICIAL ENGAGEMENTS – 1st September to 31st October 2018		
Date	Engagements	Notes
1st September 2018	Sandhurst & District Gardening Club Autumn Show Prize Giving, Community Hall	Deputy Mayor attended
2nd September 2018	Easthampstead Crematorium Service of Remembrance	
28th September 2018	Berkshire Vision AGM, Green Park, Reading	
2nd October 2018	High Sheriff's Judicial Service, St Mary the Virgin, Reading	
11th October 2018	Lord Lieutenant of Berks Award Ceremony	
17 th October 2018	Youthline 30 th Anniversary Afternoon Tea	
21st October 2018	Borough Mayor Civic Service, Holy Trinity, Bracknell	
26th October	Crowthorne & Sandhurst Arts Society Exhibition Preview Evening, St Sebastians Memorial Hall, Wokingham	
27th October 2018	Sandhurst Fireworks Event, Memorial Park	

ANNEXE 2: Executive Officer's Report	
Meeting: Town Council	Date: 1 November 2018
Agenda item: 12	Author: Angela Carey

1. Purpose of report

To appraise the Sandhurst Town Council of any important operational matters in the period September 2018 to October 2018 and to update with regard to work ongoing from previous decisions of the Town Council.

2. Recruitment

The roles of Deputy Executive Officer and Part time Caretaker have been advertised both on the Bracknell Forest Website and on Indeed. The response was greater than past recruitment campaigns. Interviews will be taking place shortly.

3. Remembrance Service

STC have received a WW1 commemorative wreath to lay at the Remembrance Service. There will be a collection for donations to the Royal British Legion at this evenings meeting.

PAYMENTS - AUGUST 2018

<u>Date Paid</u>		<u>Cheque Ref</u>	<u>Amount Paid</u>
01/08/2018	Petty Cash	014144	£214.98
01/08/2018	Sandhurst Silver Band	014145	£2,000.00
01/08/2018	The Mayors Charity Account	014146	£30.23
06/08/2018	P Reichberger	014147	£200.00
06/08/2018	Bracknell Forest Council	014148	£120.00
06/08/2018	Freight Products UK Ltd	014149	£48.00
06/08/2018	King & Sons (Sandhurst) Ltd	014150	£296.74
06/08/2018	Perfect Fit Technologies	014151	£352.32
06/08/2018	Lister Wilder	014152	£294.32
07/08/2018	Seldram Supplies	014153	£145.55
07/08/2018	Hampshire County Council	014154	£47.23
07/08/2018	Wernick Event Hire	014155	£3,690.00
07/08/2018	L Jackson	014156	£200.00
13/08/2018	Berkshire Pension Fund	014157	£1,064.39
13/08/2018	A Prince	014158	£200.00
13/08/2018	HM Courts & Tribunals Service	014159	£110.00
13/08/2018	Seldram Supplies	014160	£21.00
13/08/2018	Veolia Environmental Services	014161	£600.46
13/08/2018	Countrycare (Southern) Ltd	014162	£660.00
13/08/2018	R Collard Ltd	014163	£379.45
13/08/2018	Lister Wilder	014164	£12.90
21/08/2018	Seldram Supplies	014165	£47.88
21/08/2018	Bracknell Forest Council	014166	£1,000.00
21/08/2018	Chubb Fire & Security Ltd	014167	£1,129.31
21/08/2018	Guardwell Securities	014168	£72.54
21/08/2018	Local Government Association	014169	£1,200.00
21/08/2018	Peninsula Business Services Ltd	014170	£1,116.00
21/08/2018	Bracknell Printroom Group	014171	£1,424.00
21/08/2018	Screwfix Direct Ltd	014172	£29.99
21/08/2018	Weightmans LLP	014173	£422.00
21/08/2018	APUK	014174	£200.00
22/08/2018	Baker Steel Trading Ltd	014175	£1,116.60
30/08/2018	Seldram Supplies	014176	£145.00
30/08/2018	Trade UK	014177	£35.48
30/08/2018	Rigby Taylor Ltd	014178	£288.00
30/08/2018	Lister Wilder	014179	£216.31
30/08/2018	Weightmans LLP	014180	£90.00
30/08/2018	M Rai	014181	£200.00
30/08/2018	Bracknell Forest Council	014182	£150.00
30/08/2018	The Mayors Charity Account	014183	£5.00
31/08/2018	Bracknell Forest Council	014185	£500.00
06/08/2018	British Gas	DD	£91.89
06/08/2018	Bracknell Forest Council	DD	£743.12
06/08/2018	British Gas	DD	£355.24
06/08/2018	British Gas	DD	£74.37
06/08/2018	British Gas	DD	£8.95
06/08/2018	British Gas	DD	£19.83
07/08/2018	Mainstream	DD	£8.59
07/08/2018	NatWest Autopay	DD	£19.30
13/08/2018	B & CE Holdings	DD	£494.96
13/08/2018	Information Commissioner	DD	£35.00
13/08/2018	Right Fuel Limited	DD	£1.22
20/08/2018	August Wages	DD	£13,548.73
20/08/2018	HMRC	DD	£11,605.47
21/08/2018	Thamesway Limited	DD	£216.00
30/08/2018	British Gas	DD	£69.69
30/08/2018	British Gas	DD	£256.93
30/08/2018	British Gas	DD	£54.25
30/08/2018	British Gas	DD	£10.92
30/08/2018	British Gas	DD	£14.87
31/08/2018	NatWest	DD	£84.83
	Total		£47,789.84

PAYMENTS - SEPTEMBER 2018

Date Paid		Cheque Ref	Amount Paid
03/09/2018	Petty Cash	014184	£185.01
04/09/2018	Land Registry	014186	£7.00
04/09/2018	Amenity Horticulture Services	014187	£726.00
06/09/2018	Freight Products UK Ltd	014188	£59.40
06/09/2018	Perfect Fit	014189	£352.32
06/09/2018	Rialtas Business Solutions	014190	£585.60
06/09/2018	Beaumont Forest	014191	£196.20
06/09/2018	King & Sons (Sandhurst) Ltd	014192	£148.87
10/09/2018	J Boyd	014194	£200.00
10/09/2018	Berkshire Pension Fund	014195	£1,064.39
10/09/2018	Veolia Environmental Services	014196	£600.46
10/09/2018	Hampshire County Council	014197	£5,200.00
11/09/2018	J Childs	014198	£52.78
17/09/2018	AHC (Camberley) Ltd	014199	£17.81
17/09/2018	Seldram Supplies	014200	£202.02
17/09/2018	Guardwell Securities	014201	£16.80
17/09/2018	Rice Associates	014202	£469.20
17/09/2018	H M Supplies	014203	£153.00
17/09/2018	Interserve FS (UK) Ltd	014204	£169.52
17/09/2018	Town & Country	014205	£40.00
17/09/2018	Lister Wilder	014206	£64.38
18/09/2018	BLSAR	014207	£150.00
18/09/2018	M Cox	014208	£200.00
26/09/2018	Chubb Fire & Security Ltd	014209	£237.61
26/09/2018	Came & Co	014210	£12,845.25
26/09/2018	Hampshire County Council	014211	£26.84
26/09/2018	IBS Office Solutions Ltd	014212	£404.89
26/09/2018	Local Government Association	014213	£1,200.00
26/09/2018	Rigby Taylor	014214	£110.16
26/09/2018	Sandhurst Interiors	014215	£9,115.20
27/09/2018	A Shallom	014216	£200.00
27/09/2018	B&B Taxis	014217	£190.00
27/09/2018	Easyflags.co.uk	014218	£58.00
27/09/2018	Castle Water	014219	£602.72
06/09/2018	Bracknell Forest Council	DD	£718.00
06/09/2018	Right Fuel Ltd	DD	£1.22
06/09/2018	Thamesway Ltd	DD	£216.00
06/09/2018	Vodafone Ltd	DD	£43.83
10/09/2018	NatWest Autopay	DD	£8.30
10/09/2018	B&CE Pension	DD	£336.50
12/09/2018	Mainstream Digital Ltd	DD	£285.39
13/09/2018	HMRC	DD	£4,917.03
25/09/2018	September Wages	DD	£12,814.47
28/09/2018	NatWest	DD	£30.00
28/09/2018	NatWest	DD	£47.00
		Total	£55,269.17

RECEIPTS AUGUST 2018		
Date	Name of Payer	£ Amount
02/08/2018	J Rudge	£32.40
08/08/2018	M Rai	£151.20
08/08/2018	Sandhurst Cricket Club	£60.00
13/08/2018	R Shallom	£168.00
13/08/2018	Bracknell Forest Council	£400.00
13/08/2018P	P Martin	£144.00
13/08/2018	Sandhurst Tug of War	£55.00
13/08/2018	L Clarke	£144.00
13/08/2018	Tony Fresko	£22.00
13/08/2018	Mums & Monsters	£90.00
13/08/2018	Garden Waste Sacks	£80.00
13/08/2018	Garden Waste Sacks	£90.00
13/08/2018	Tennis Income	£80.00
14/08/2018	APUK	£200.00
14/08/2018	Yateley & District U3A	£72.00
16/08/2013	M Rai	£200.00
16/08/2018	N Boyd	£72.00
20/08/2018	Sandhurst Cricket Club	£60.00
20/08/2018	Tug of War	£355.00
20/08/2018	B Budhathoki	£108.00
20/08/2018	O Pun	£79.20
20/08/2018	S Wanem	£72.00
20/08/2018	R Kaucha	£80.00
20/08/2018	Garden Waste Sacks	£100.00
20/08/2018	Duck food	£55.00
22/08/2018	Busy Lizzy	£36.00
22/08/2018	Busy Lizzy	£108.00
24/08/2018	Weight Watchers	£300.00
24/08/2018	M Cox	£126.00
28/08/2018	Bracknell Forest Council	£150.00
29/08/2018	R Shallom	£200.00
30/08/2018	Slimming World	£99.75
30/08/2018	Slimming World	£99.75
31/08/2018	J Boyd	£200.00
31/08/2018	Short Mat Bowls	£356.00
31/08/2018	Tennis Income	£70.00
31/08/2018	Garden Waste Sacks	£70.00
31/08/2018	Garden Waste Sacks	£70.00
		£4,855.30

RECEIPTS SEPTEMBER 2018		
Date	Name of Payer	£ Amount
04/09/2018	L Clarke	£180.00
04/09/2018	Garden Waste Sacks	£60.00
04/09/2018	NHS Blood & Transplant	£166.50
05/09/2018	ABC Tennis	£48.00
05/09/2018	Slimming World	£598.50
05/09/2018	Kubota	£300.00
06/09/2018	Slimming World	£99.75
07/09/2018	M Cox	£200.00
11/09/2018	R Ciccone	£25.20
13/09/2018	Slimming World	£99.75
13/09/2018	S Shafi	£108.00
13/09/2018	R Gurung	£93.60
14/09/2018	Cluttons LLP	£875.00
18/09/2018	Tennis Income	£96.25
18/09/2018	Duck Food Income	£66.50
18/09/2018	C Stonestreet	£60.00
18/09/2018	Pilates	£180.00
18/09/2018	Gardening Club	£306.00
18/09/2018	Sandhurst Tug of War	£900.00
18/09/2018	Anvil Southern	£648.00
18/09/2018	Garden Waste Sacks	£135.00
18/09/2018	Garden Waste Sacks	£160.00
19/09/2018	Yateley & District U3A	£72.00
21/09/2018	S Shafi	£200.00
21/09/2018	Busy Lizzy	£156.00
21/09/2018	H Simmonds	£7.00
24/09/2018	B Smith	£150.00
24/09/2018	R Bradshaw Levy	£21.00
24/09/2018	Sandhurst Football Club	£754.00
24/09/2018	Sandhurst Cricket Club	£60.00
24/09/2018	The Romans Group	£1,805.00
25/09/2018	Slimming World	£99.75
25/09/2018	Osborne Developments	£120.00
27/09/2018	Slimming World	£99.75
27/09/2018	Sandhurst Cricket Club	£860.20
27/09/2018	ABC Tennis	£29.00
28/09/2018	F Smith	£150.00
28/09/2018	H Simmonds	£14.00
28/09/2018	S Gurung	£86.40
28/09/2018	Sandhurst Historical Society	£45.00
28/09/2018	Garden Waste Sacks	£60.00
28/09/2018	Sandhurst Tug of War	£700.00
28/09/2018	Pilates	£144.00
28/09/2018	Camera Club	£72.00
28/09/2018	Garden Waste Sacks	£60.00
28/09/2018	Sandhurst Saturday Football Club	£60.00
28/09/2018	Garden Waste Sacks	£90.00
28/09/2018	R Ciccone	£58.80
		£11,379.95