



SANDHURST TOWN COUNCIL

COUNCIL OFFICES
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All Environment Meetings are open to the Public and Press.

Dear Councillors Ms G Kennedy (Chairman), N Allen, Mrs J Bettison, A Blatchford, M Brossard, Mrs S Davenport (Vice Chairman), Mrs H Hill, P Hodge, Mrs P McKenzie, A Shellhorn, P Wallington, Mrs S Warren

You are hereby summoned to attend a meeting of the **Environment Committee** to be held in the **Kitty Dancy Room, Sandhurst Community Hall Complex, Sandhurst**, on **Thursday 8 November 2018 at 7.30pm** for the purpose of considering and resolving upon the subjects and matters set out in the agenda below.

Angela Carey
Executive Officer

1. Apologies for absence

To receive and accept apologies for absence.
(Procedural item)

2. Members' interests

To receive any declaration of interests from Members on the business to be transacted.
(Procedural item)

3. Minutes of Environment Committee meeting

To receive and confirm the Minutes of the proceedings of the Environment Committee Meeting held on 13 September 2018 (pages 0793-0795) as a true and correct record.
(Decision item)

4. Keep Britain Tidy

To receive an update on the litter pick arranged for 13th October 2018. (Information item)

5. Remembrance Service

To receive an update following the working group meeting and to receive the recommendation from the Remembrance Working Group to limit the number of wreath bearers that take part in the service. (Decision item)

6. Sandhurst Town Council Blue Recycling Bins

To receive an update from Cllr Ms G Kennedy following her meeting with Bracknell Forest Council concerning the withdrawal of the waste collection from April 2019. (Decision item)

7. Condition of the bench at Edgebarrow Rise

To receive an update concerning the bench at Edgebarrow Rise. (Decision item).

8. Thibet Road Bin

To consider the installation of a new bin in Thibet Road. (Decision item)

9. Bulb Planting

a) To consider arrangements for 2018 bulb planting.

b) To consider a request from the Rotary Club to plant crocus to raise awareness of the International End Polio Now campaign (Annexe 1). (Decision item)

10. Christmas Lights Event

To review the event plan and comment/assign tasks as required. (Annexe 2) (Decision item)

11. Christmas Tree Decoration

To set a date and request volunteers to put up Christmas decorations. (Decision item)

12. Outside Bodies Reports

To receive reports from any representatives on outside bodies. (Information Item)

13. Footpaths

To receive feedback on path conditions and actions taken from footpath monitor.
(Information item)

14. Noticeboards

To receive feedback on notice boards and actions taken from assigned monitor.
(Information item)

15. Press and Publicity

To consider public messages and timing for release.
(Decision item)

16. Date of next meeting

To confirm the date of the next meeting as 10th January 2019.
(Procedural item)

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| ANNEXE 1: Wreath Bearers – Remembrance Service | |
| Meeting: Environment Committee | Date: 8 th November 2018 |
| Agenda item: 9 | Author: Angela Carey |

1. Purpose of report

To apprise the councillors of the recommendation that has been received from the working group concerning the number of wreath bearers.

2. Background

A discussion was held at the Remembrance Working Group meeting about the number of wreath bearers that are included in the service.

Both the Clergy and the Military expressed concern about the number increasing year on year. On average the number increases by 2 a year. This year we have had four requests. The main issue is the time that it takes for this to be completed, which impacts on the rest of the service. This can prove problematic in extreme weather conditions as the service is conducted outside and there is no protection from the elements.

There are currently 45 different organisations taking part in the service.

The recommendation of the clergy & military was to reduce the numbers right down to include dignitaries, schools and youth movements only. After some discussion the working party felt that it was unfair to remove the opportunity to participate from existing wreath bearers.

3. Recommendation

The working group would like to recommend that no further organisations are added to the list.

Christmas Lights 2018

5.30pm

- Christmas music from the band

6.00pm

- Mayor's greeting, thank you to:
 - John Nike Ice pantomime –**Introduce characters and invite to stand with Mayor**
 - Sandhurst Community Band
 - Sandhurst Churches Together
- Community Band and Choir lead the singing of the carols as per song sheet
- Service is conducted by Pastor Pete Evens
- Call for Father Christmas
- Switching on of the lights by the Mayor & Pantomime Characters
 - Father Christmas distributes sweets
 - Pantomime Characters distribute sweets
- Mulled wine and mince pies are served in the hall.