



# SANDHURST TOWN COUNCIL

COUNCIL OFFICES  
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Executive Officer  
Angela Carey

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All Leisure Committee Meetings are open to the Public and Press.

Dear Councillors J. Porter (Chairman), Mrs J. Bettison (Vice Chairman), P. Bettison, D. Birch, Mrs E. Birch, A Blatchford, Mrs S Davenport, Ms G Kennedy, R. McKenzie, K. Miah, G. Oberholzer, P. Panesar, J. Pope, M. Sanderson.

You are hereby summoned to attend a meeting of the **Leisure Committee** to be held in the **Kitty Dancy Room, Sandhurst Community Hall Complex, Sandhurst**, on **Thursday 15th November 2018 at 7.30pm** for the purpose of considering and resolving upon the subjects and matters set out in the agenda below.

Angela Carey (Executive Officer)

## 1. Apologies for absence

To receive and approve apologies for absence.  
(Procedural item)

## 2. Members' interests

To receive any declaration of interests from Members on the business to be transacted.  
(Procedural item)

## 3. Minutes of Leisure Committee

To receive and confirm the Minutes of the proceedings of the Leisure Committee held on 20 September 2018 (pages 0798-0801) as a true and correct record. (Decision item)

## 4. Memorial Park Maintenance

a) To receive an update on the FA Pitch Improvement Scheme inspection. (Decision item)

b) To consider a request from the Sandhurst and District Gardening Club to allow the use of a bell for the trading hut. (Annexe 1). (Decision item)

c) To consider a request from the Sandhurst and District Gardening Club to allow them to have a key to the metal gate which leads to the front of the building, during their events.  
(Decision item)

## 5. Fireworks 2018

To receive an update following the event and to consider the date for next year's event subject to the available budget being agreed. (Decision item)

**6. Request for a bench on the Memorial Park**

To receive and consider a request from a resident for a memorial bench (Annexe 2).  
(Decision item)

**7. Request for ashes to be scattered**

To receive and consider a request for ashes to be scattered in the Memorial Park. (Annexe 3).  
(Decision item)

**8. Request for a barbeque area in the Memorial Park**

To receive and consider a request from a member of the public for barbeque facilities to be installed in the Memorial Park. (Decision item)

**9. CCTV**

To discuss the CCTV provisions following recent incidents on the park and to consider the installation of further cameras as well as updating the current system (Annexe 4).  
(Decision item)

**10. Press and Publication Forward Plan**

To review and add Leisure elements to the press and publication forward plan as required and to receive an update on recent press articles released by the LGA media communications team on behalf of STC. (Decision item)

**11. Councillor Reports**

To receive verbal reports or updates as required from Borough Councillors or Councillors representing Sandhurst Town Council on outside bodies. (Information item)

**12. Sports Club**

To receive an update from the Sports Club. (Information item)

**13. Sandhurst Residents Association**

To receive updates from the Sandhurst Residents Association. (Information item)

**14. Sporting Clubs and Societies**

To receive updates from any other sporting and recreational groups and associations present at the meeting. (Information item)

**15. Next meeting**

To confirm the next meeting date as 17 January 2019. (Procedural item)

ANNEXE 1: Request for a Bell	
Meeting: Leisure Committee	Date: 15 <sup>th</sup> November 2018
Agenda item: 4b	Author: Angela Carey

### **1. Purpose of report**

To apprise the councillors of a request received from the Sandhurst and District Gardening Club.

### **2. Background**

The following request has been received-

"In order to make access to our trading hut, through the electronic gate at Brookside Meadow, as simple as possible we should like to have a bell push by the gate so that members can alert the person in the hut to go and open the gate, so avoiding someone having to be at the gate, in all weathers, waiting for members to arrive, as the gate is not visible from the hut. The bell push will only be in position during our trading hut opening hours."

### **3. Recommendation**

To discuss and consider the request.

ANNEXE 2: Request for a Bench	
Meeting: Leisure Committee	Date: 15 <sup>th</sup> November 2018
Agenda item: 6	Author: Angela Carey

### **1. Purpose of report**

To apprise the councillors of a request received from a local resident.

### **2. Background**

A request has been received from a local resident asking for permission to provide a memorial bench. The resident would like to request the bench in memory of their mother and father who both loved Sandhurst and used to walk their dogs here.

The resident has confirmed that they would be happy with the bench being placed anywhere in the Memorial Park, Shepherd Meadows or Snaprails.

### **3. Recommendation**

To discuss and consider the request.

ANNEXE 3: Request for ashes to be scattered	
Meeting: Leisure Committee	Date: 15 <sup>th</sup> November 2018
Agenda item: 7	Author: Angela Carey

### **1. Purpose of report**

To apprise the councillors of a request received from a member of the public.

### **2. Background**

The following request has been made –

I was wondering if you could advise whether we would be allowed to scatter my aunts and uncles ashes at Sandhurst Memorial Park. They lived most of their lives in Yateley so this was a familiar place for them.

### **3. Recommendation**

To discuss and consider the request.

ANNEXE 4: CCTV	
Meeting: Leisure Committee	Date: 15 <sup>th</sup> November 2018
Agenda item: 9	Author: Angela Carey

### **1. Purpose of report**

To apprise the councillors of the requirement to review the current CCTV facility.

### **2. Background**

There have been several occasions over the last year where the CCTV has been reviewed because an incident or crime has happened. Often the information is either not captured or is not very clear. There have also been some maintenance issues and we have been advised by the company that we use that our cameras need updating.

The cost to update the current system with the existing camera locations is £4924.00.

It has been identified that there are currently no cameras that cover the Brookside Meadow entrance or the adventure play area. I am awaiting a quote for installing cameras in these positions.

### **3. Recommendation**

To discuss and consider the request.