



SANDHURST TOWN COUNCIL

COUNCIL OFFICES
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All Environment Meetings are open to the Public and Press.

Dear Councillors Ms G Kennedy (Chairman), N Allen, Mrs J Bettison, B Brooks, M Brossard, Mrs S Davenport (Vice Chairman), P Hodge, Mrs P McKenzie, Mrs M Mossom, R Mossom, P Panesar, S Thomas, M Vandersluis, P Wallington, Mrs N York.

You are hereby summoned to attend a meeting of the **Environment Committee** to be held in the **Kitty Dancy Room, Sandhurst Community Hall Complex, Sandhurst**, on **Thursday 16th May 2019** at **7.30pm** for the purpose of considering and resolving upon the subjects and matters set out in the agenda below.

Angela Carey

1. Apologies for absence

To receive and accept apologies for absence.
(Procedural item)

2. Members' interests

To receive any declaration of interests from Members on the business to be transacted.
(Procedural item)

3. Minutes of Environment Committee meeting

To receive and confirm the Minutes of the proceedings of the Environment Committee Meeting held on 14th March 2019 (pages 0863-0865) as a true and correct record.
(Decision item)

4. War Memorial

- a) To receive an update on the War Memorial repairs following a site visit from the stonemason. (Decision item)
- b) To receive an update on the listed building status as requested. (Information item)

5. Chelsea Fringe

To receive an update on the recent working group meeting. (Information item)

6. Adopt a Kiosk

To receive and consider the responses following the public consultation concerning the suggested adoption of the phone box in Little Sandhurst (Annexe 1). (Decision item)

7. Adopt a Station

To receive and consider a proposal from the Sussex Community Rail Partnership in conjunction with the Blackwater Valley Countryside Trust suggesting the adoption of Sandhurst Railway Station (Annexe 2). (Decision item)

8. Bulb Planting

To consider a request from the Rotary Club to continue their recent project of planting crocus bulbs to raise awareness of the International End Polio Now campaign (Annexe 3). (Decision item)

9. Outside Bodies Reports

- a) To receive reports from any representatives on outside bodies. (Information Item)
- b) To assign Councillors to positions on outside bodies. (Annexe 4) (Decision item)

10. Footpaths

- a) To receive feedback on path conditions and actions taken from footpath monitor. (Information item)
- b) To assign Councillors to monitor footpaths. (Annexe 5) (Decision item)

11. Noticeboards

- a) To receive feedback on notice boards and actions taken from assigned monitor. (Information item)
- b) To assign Councillors to monitor noticeboards. (Annexe 6) (Decision item)

12. Press and Publicity

To consider public messages and timing for release. (Decision item)

13. Date of next meeting

To confirm the date of the next meeting as 11th July 2019. (Procedural item)

ANNEXE 1

Results of the Public Consultation - Adopt a Kiosk

Following the Public Consultation on the website and Social Media the numbers of responses received were as follows:

Responses in favour of adopting the telephone kiosk in Little Sandhurst = 35

Suggestions of a book exchange = 18

Suggestions of an art gallery = 4

Alternative suggestions as detailed below = 13

The following comments were received:

YES to local residents adopting this phone box.

Yes to retaining some of our heritage, everything is disappearing.

Yes

Yes Brilliant Idea

Book Exchange

Yes. Adopt the kiosk. I think it should be used as a book exchange. A lovely community idea. I know of several around the country.

I live in Owlsmoor, but would be very happy to volunteer as the administrator of the project. To start the scheme off, people in Owlsmoor and College Town could bring their donated books to me. Somebody in Sandhurst proper and Little Sandhurst might wish to be the collection points for those areas. It would be sensible that only one person was responsible and physically organising the books in the kiosk.

Books could also be left in a box in the kiosk when a reader is doing a straight swap once it is up and running. After initial set up I would visit the kiosk at least once a week to make sure all the books were properly organised and put the new donations into correct order.

I saw in the Sandhurst Town Council newsletter (Sandhurst Pride) that opinions were sought on the proposal to adopt the red telephone box in Little Sandhurst

As a Little Sandhurst resident, I'm supportive of the idea to use the kiosk as a book exchange and would both contribute books and use such. Using the solid panel at rear (with no windows) as an art gallery is a great idea too, maybe the local schools could be invited to decorate this panel (monthly) so that it gets a fresh look every month to retain interest. Possible the windows on one side could be used as an information point for residents to post/receive community news/local events. Great idea and I am happy to support to make this happen.

ANNEXE 1

Thank you so much for thinking about our lovely red telephone kiosk. Actually, we were wondering how to get something like a book swop started. You have our total support, especially as I read it is the only one in the area.

I am so supportive that if you need any assistance please let me know. I do work away from home so it will be more over weekends.....

Hi, I am a resident of Little Sandhurst and would love for us to adopt the last phone box in the area.

I would be keen for it to be turned into a book exchange for the local community and know that many residents support this idea.

I look forward to hearing more about the future of the box and the result of the consultation period.

I am delighted to see that you are thinking of adopting the old BT red telephone box in Little Sandhurst. They are lovely reminders of my childhood and a little piece of history – it makes me smile every time I walk past it.

In years to come I think we will regret taking down historic/ ornate community assets and replacing them with boring practical replacements or not at all – street lamps come to mind- my street was lined with beautiful ornate ones when I was young only to be replaced with boring metal poles now, that, although probably more efficient, don't add anything to the appearance of an area. I think we have a duty to preserve these nice things for future generations.

I have seen them set up as book exchanges and think this is a nice idea – especially since it is near the pub and will be nice to sit out on the green in summer or perhaps the defib. machine can be put here instead?

I think most people just like to see them there – perhaps you could also put a bit about the history of the Red telephone box inside so people can read this in years to come – especially younger people who have never used them! My daughter is always slightly bemused by it when I tell her that we used to have to go there to make phone calls!

I would like this to remain and would suggest a book exchange. I read a number of books and do currently exchange with friends but once read I would happily put in the phone box. I think it's important to keep pieces of history like this.

ANNEXE 1

From Facebook

Yes great idea. It can be a library. Bring a book, take a book.

Book exchange for sure

Lovely ideas. I like the book one. I've got loads I can donate to it

A book exchange would be lovely we have a few we could donate to get it started from kids to adult

Great idea! I like the book swap

Yes book swap and or local information board

I like the book swapping idea.

I like the idea of books to swap maybe!

Lovely idea. How do they fit it out for books? I hve visions of bags of books being dumped there

Yes. I've got loads of books I can donate if it goes ahead

I love the book swap idea!

Yes, book swap

Art Gallery

We think it is a great idea to purchase the last remaining phone box in Little Sandhurst.

A swap shop or art gallery are both great options.

Facebook

Art Gallery

I lived in little Sandhurst most my life down Edgbarrow Rise

A TARDIS is a great idea and art gallery, but ask the people that live there

Yes----I like the art gallery idea.



ANNEXE 1

Alternative suggestions

Yes to adopting phone box. Suggest a defib.

A tequila bar

Yes. Coffee kiosk. Red Box coffee

How about some sort of food exchange? If there's power for a fridge people could drop off food that's near expiration (eg just before a holiday) rather than throwing it away. Could benefit others in need too.

Or if you grow your own and often have more than you need, drop it off here.

Pictures of Sandhurst through the years!!

I would personally like to buy the kiosk myself, I would keep it in the condition the Sandhurst Community remembers it to be in.

I am in favour of the telephone box being adopted by a local resident. I don't mind the use of the box a grocery store would be handy.

I noticed the mention on the TC website regarding the Little Sandhurst phone box, and would support adopting it as part of the landscape and a talking point for future generations. Whatever future use it was put to would need to be low running cost and not make it a target for theft, vandalism or dumping of things. So ideas that don't require regular maintenance, and only the storage of low cost items (eg poster, second hand books), would seem most appropriate, unless the community rise to the challenge of watching over / running it.

Could it be "managed" by one of our community Groups?

- One thought I had been to work with the Sandhurst Historical Society to turn into a potted history of Little Sandhurst with information boards on sites, characters, etc. This could be semi-permanent or at least only change 1-2 a year to focus on, for instance, the pubs we have lost and are still losing.
- Or would our Nepalese community like to turn it into a showcase for their culture?
- Or the Gardening Club turn it into a plant filled spectacular?
- I'm sure the various Scouts / Guides groups, etc. might want to take it on.

It's harder to think of things that the local community would use on a regular basis;

- the book (or a toy) exchange fits this better
- or some sort of information point for help available for families, youth or the elderly
- or a collection point for people who collect more unusual waste for charity – stamps, milk bottle lids, etc. Recycling for waste coffee grounds as free compost additive or ericaceous plant boost– maybe too messy?
- some sort of mini gym with suggested exercises to do?? Or health & diet information point – involve our sports' clubs, or local health professionals? This might attract sponsorship from food retailers too. Bigger companies often encourage community / voluntary work from staff so we might be able to tap into one of them to help maintain it?

ANNEXE 1

- I've had fun thinking of things and I hope you get lots of other ideas too. Hopefully another example of Sandhurst Pride in the offing.

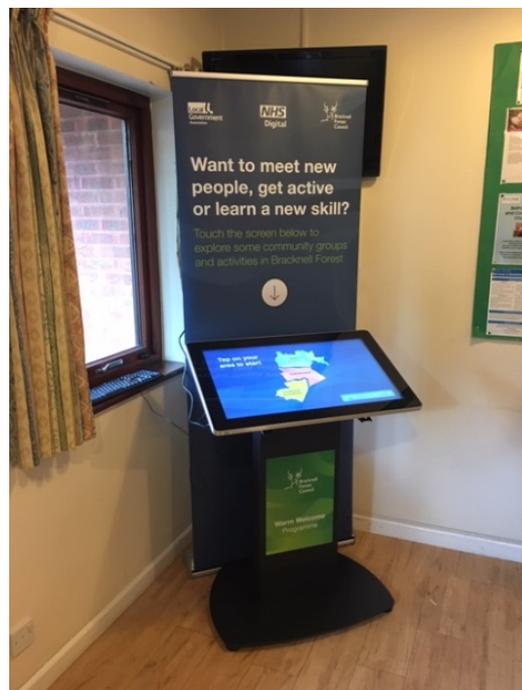
A response from Bracknell Forest Public Health.

I work for the Public Health team at Bracknell Forest Council and one of our key projects at the moment is the use of interactive community kiosks across the borough. They will be touch screen and provide information about some of the many community groups and activities that we have in Bracknell Forest. They have been specially designed for people who don't have access to the internet at home. (In fact the design was worked on by older people aged 65+ and people with learning disabilities). The aim is to improve community engagement and combat low mental wellbeing/social isolation for both individuals and their carers.

I have recently seen the proposed idea to adopt a kiosk in an old phone box in Little Sandhurst, and we were wondering if this sort of kiosk is something you would be interest in placing there to fit with the idea?

The attached specification and images will show you what they are like. The units are free-standing so no building works is required, all is required is a plug socket and wi-fi if you have it (if not then other options can be explored).

If you have any queries please don't hesitate to let me know, and I look forward to hearing your views.



ANNEXE 2: Adopt a Railway Station	
Meeting: Environment Committee	Date: 16 th May 2019
Agenda item: 7	Author: Angela Carey

1. Purpose of report

To apprise the councillors of a suggestion from the Sussex Community Rail Partnership in conjunction with Blackwater Valley Country Trust.

2. Background

A suggestion has been received for a community group in Sandhurst to consider adopting the railway station by setting up a station partnership.

Blackwater Valley Countryside Trust have discussed the idea of advertising their walks in local stations with the Community Rail Development Officer.

Details of the benefits and how to become a station partner are enclosed.

There are various partnerships with Schools, Parish Councils and Clubs in existence.

A nearby local station adopted by a residents association is North Farnborough.

It has been suggested that a volunteer from the town council may wish to start a working group with members of the local community.

3. Recommendation

Discuss and consider the suggestion.

What are the benefits of station partnerships?

Station Partnerships: what are they all about?

At GTR, we are committed to transforming the journeys and lives of those who travel on our network. One of the best ways we can do this is through collaboration with groups of volunteers who adopt our locations, as station partners.

Station partnerships benefit the railway station, passengers and local community, in a variety of ways:

- Adding art, flower displays or other projects to our stations improves the experience for all.
- As the train operator we are able to work with partners to further our relationships with the local community and our passengers.
- Volunteers involved in our partnerships have the opportunity to take an active role in their community, providing a real sense of achievement.
- Attractive stations help to make the journey more interesting and can encourage people to use the train over less sustainable methods.
- There is a host of social and health benefits attached to the work of a station partnership.
- Having locals involved in our stations helps it better reflect the area. This fosters a community spirit, whilst helping to discourage anti-social behaviour.

How to become a station partner

Below are the steps required to become a station partner. Please bear in mind that while we are happy to provide time and funds to get you setup, we do run an operational railway and must ask you to follow this process for the safety of yourselves, our staff and passengers.

Whichever way you come to us, whether it's through this booklet, our Station Managers or Community Rail Partnerships, it is important that the steps are followed in the order set out below:

1. The group meets the Station Manager and agree the work they would like to undertake.
2. The group and Station Manager sign the Station Partnership form (see page ?) and the group outlines the finance required to setup the works. We will consider this request and provide what we can towards these costs.
3. The group completes the GTR Method Statement form (it's useful to make notes at the initial meeting and use these for this). At the same time, each member of the group completes a Medical Declaration.
4. The group submits the Method Statement and Medical Declarations to the Station Manager.
5. The Station Manager reviews the documents. They will either accept these, along with signing off a Risk Assessment, or they will make amendments and ask the group to agree to these.
6. The group submits the Method Statement, Risk Assessment, Medical Declarations, along with a Site Access Permit (SAP) Application Form to the GTR Property Team.
7. The Property Team will review the application and respond within 10 working days. They will either issue a SAP for each group member, or request amendments to the submitted paperwork.



Members of the community get involved in planting the purpose built beds on the platforms at Kentish Town.

ANNEXE 3: Bulb Planting	
Meeting: Environment Committee	Date: 16 th May 2019
Agenda item: 8	Author: Angela Carey

1. Purpose of report

To apprise the councillors of a request from the Rotary Club to continue planting crocus bulbs.

2. Background

Further to last year's project the following request has been received-

Rotary will be looking to plant crocus again this year as part of the end polio now campaign, we would therefore like to request permission from Sandhurst Town Council to plant bulbs in an area under your control

This year we aim to plant the bulbs in mid to late September and the quantity of bulbs available will be much larger. Previously we planted 500 bulbs but could raise this to 1000 – 1500 if you can make space available for us.

I would be grateful if you could consider this request.

3. Recommendation

Discuss and consider the request as well as the location.

ANNEXE 4

Organisation	Representatives 2018/19	Representatives 2019/20	Contact with updates
Blackwater Valley Recreation and Countryside Management Committee	Cllr Blatchford, Cllr Brossard (sub)		Steve Bailey (steve.bailey@hants.gov.uk) Blackwater Valley Countryside Partnership Ash Lock Cottage Government Road Aldershot GU11 2PS
Bannister Charity	Cllr Mrs Bettison, Cllr P Hodge		Chris Smith (chrissmith0751@gmail.com) 6 Glenhurst Close Blackwater Camberley Surrey GU17 9BQ
Blackbushe Airport Consultative Committee	Cllr Mrs S Davenport Cllr Mrs S Warren		Chris Gazzard Airport Manager Mobile: 07595 343 312 Email: chris.gazzard@blackbusheairport.co.uk
Bracknell Forest Town & Parish Council Liaison Committee	Cllr Mrs J Bettison, Cllr A Blatchford		Democratic Services BFC
Sandhurst Day Centre	Cllr Ms G Kennedy		Sandhurst Day Centre Yorktown Road Sandhurst Berks GU47 9BJ

ANNEXE 4

Owlsmoor Centre	Cllr Mrs H Hill		John Blewitt (handyserve@aol.com) Yeovil Road Owlsmoor Sandhurst GU47 0TD
Clean Team	Cllr Ms Gaby Kennedy Cllr M Brossard		Internal use
Museum Trust	Cllr P Hodge Cllr Mrs S Warren		Mr M Clark Chairman Sandhurst Museum Trust 29 Scotland Hill Sandhurst Berkshire GU47 8JR
Biodiversity Forum	Cllr M Brossard		Marlies Boydell Marlies.Boydell@bracknell-forest.gov.uk
Bracknell Forest Voluntary Association (Involve)	Cllr M Brossard, Cllr Mrs J Bettison (sub)		reception@involve.community involve Ground Floor Amber House Market Street Bracknell RG12 1JB

ANNEXE 4

Broadmoor Hospital Redevelopment Programme	Cllr A Blatchford Cllr Ms G Kennedy(Sub)		Irene Millard Redevelopment Team West London Mental Health NHS Trust BHR Site Office Joshua Jebb Way Crowthorne Berkshire RG45 7FA
Resident Association Liaison Meetings	Cllr M Brossard Cllr P Bettison Cllr Mrs J Bettison Cllr Mrs S Davenport Cllr Ms G Kennedy		chair@sandhurst-residents.org.uk Val Crosby-Clarke
Wellington College	Cllr P Wallington		lit@wellingtoncollege.org.uk Lisa Thompson
Sandhurst Youth	Cllr Mrs J Bettison Cllr P Panesar Cllr Mrs H Hill		info@sandhurstyouth.org.uk Dave Percival

ANNEXE 5: Footpaths

Meeting: Environment

Date: 16 May 2019

Agenda item: 10

Author: Angela Carey

1. Purpose of report

To appoint Councillors to monitor the footpaths, distributed throughout the town.

2. Footpath arrangements

Footpath No.	Location	Councillor 2019/20
Owlsmoor		
FP 12	Birkbeck Place to Moor Close onto Yeovil Road	
FP 24	Edgbarrow Woods	
College Town		
FP 1	Fairmead Close to Yorktown Road	
FP 1a	Waitrose to College Farm	
FP 15	Branksome Hill Road to College Road	
FP 20	Raeburn Way to Gower Park	
Central Sandhurst		
FP 8	Edgbarrow Woods	
FP 2	Along the Railway Line	
FP 13	Calvert Walk – linking Longdown Lodge Estate with Wellington Road	
Little Sandhurst		
FP 6	Ambarrow Crescent to Maybrick Close	
FP 3	Scotland Hill	
FP 4	Rectory Close	
FP 9	Ambarrow Lane to Wokingham Road	
FP 10	Ambarrow Lane to Wokingham Road	
FP 5	Steep, stepped path from Cock-a-Dobby to Mickle Hill	
Urban Paths		
UP 1	Shops to Gough's Meadow	

ANNEXE 6: Noticeboards	
Meeting: Environment	Date: 16 May 2019
Agenda item: 11	Author: Angela Carey

1. Purpose of report

To appoint Councillors to monitor the Council noticeboards distributed throughout the town.

2. Notice board arrangements

SANDHURST TOWN COUNCIL NOTICEBOARDS REGISTER

Noticeboard & Councillor Responsibility

OWLSMOOR	LOCATION	COUNCILLOR
1	Harvard Road/Nuffield Drive junction	
2	Yeovil Road/Glen Innes junction	
3	Yeovil Road/Victoria Road junction	
4	Owlsmoor Park – Oak Avenue	
COLLEGE TOWN		
5	Entrance to College Town Junior School, Branksome Hill Road	
6	Outside Waitrose, Yorktown Road	
CENTRAL SANDHURST		
7	Pistachios Car Park, Yorktown Road	
8	Sandhurst Library, Yorktown Road	
9	Opposite Dee's Pet Shop, Yorktown Road	
LITTLE SANDHURST		
10	Church Road/Ambarrow Crescent junction	
11	Longdown Road, opposite junction with Edgbarrow Rise	