



SANDHURST TOWN COUNCIL

COUNCIL OFFICES
SANDHURST MEMORIAL PARK
YORKTOWN ROAD
SANDHURST, BERKSHIRE
GU47 9BJ

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All Town Council Meetings are open to the Public and Press.

Dear Councillors Mrs S. Davenport (Mayor), N. Allen, Mrs J. Bettison, P. Bettison, D. Birch, A. Blatchford, B. Brooks, M. Brossard, Mrs H Hill, P. Hodge, Ms G. Kennedy, R. Limbu, Mrs P. McKenzie, R. McKenzie, Mrs M. Mossom, R. Mossom, P. Panesar, D. Perera, J. Porter, M. Sanderson (Deputy Mayor), S. Thomas, M. Vandersluis, P. Wallington, Mrs N. York.

You are hereby summoned to attend a meeting of the **Sandhurst Town Council** to be held via **ZOOM** on **Thursday 7th January 2021** at **7.30pm** for the purpose of considering and resolving upon the subjects and matters set out in the agenda below.

Angela Carey (Executive Officer)

To join the video conference please use –

Join Zoom Meeting

<https://us02web.zoom.us/j/83677441341?pwd=b3pYcjZ5eitKTjk3R2NESTE1d1U2Zz09>

Meeting ID: 836 7744 1341

Passcode: 183714

1. Questions from Members of the Public (Information item, to which a maximum of 15 minutes is allocated)

An opportunity is provided for the people of Sandhurst to ask questions of, and make comments to, the Town Council.

To speak at the meeting please raise a hand when the Chairman asks 'Are there any questions from the public?'

Members of the Public will be invited to speak in turn by the Chairman and are requested to restrict their question or comment to three minutes.

Questions which are not answered at this meeting will be answered in writing to the person asking the question.

For the avoidance of doubt, whilst the meeting will occur in the presence of the public it is not a public meeting.

Public participation is not permitted on any agenda item outside of this initial opportunity to receive public questions / comments.

2. Apologies for absence

To receive and accept apologies for absence.
(Information item)

3. Members' interests

To receive any declaration of interests from Members on the business to be transacted.

4. Minutes of Town Council meeting

To receive and confirm the Minutes of the proceeding of the Town Council Meeting held on 5th November 2020, as a true and correct record (pages 1064-1066)

5. Mayor's Report

To receive any communications or announcements from the Mayor and the list of engagements attended since the last Council meeting (Annexe 1).

6. Strategy and Policy Committee Meeting

To receive and adopt the minutes and any recommendations of the Strategy and Policy Committee meeting held on 26th November 2020 (pages 1074-1076).

7. Leisure Committee Meeting

To receive and adopt the minutes and any recommendations of the Leisure Committee meeting held on 19th November 2020 (pages 1070-1073).

8. Environment Committee Meeting

To receive and adopt the minutes and any recommendations of the Environment Committee meeting held on 12th November 2020 (pages 1067-1069).

9. Planning Committee Meeting

To receive and adopt the minutes and any recommendations of the Planning Committee meetings held on 26th October 2020 (pages 1060-1063) and 30th November 2020 (pages 1077-1080).

10. Changes to Food Waste Disposal.

To receive a presentation from Bracknell Forest Council about the upcoming food waste introduction and waste changes to Sandhurst Town Council. (Information item)

11. Councillors' Reports

To receive any reports from members serving on the Borough Council or members who represent the Town Council on Outside Bodies.

12. Executive Officer Report

To receive the report. (Annexe 2) (Information item)

13. Balance at Bank

To receive the balances at the bank as at 30th November 2020.

Current account	£2,000
Business reserve	£1,047,637
Capital reserve	£375,958
Mayors Charity	£4.30

(Information item)

14. Accounts

To receive and authorise the schedule of payments and receipts for October 2020 (51 payments totalling - £28,802.76) and November 2020 (51 payments totalling £38,036.21) (Annexe 3). (Decision item)

15. Accounts Budget Position

To receive a summary of the financial position. (Annexe 4). (Information item)

16. Date of next meeting (Procedural item)

To confirm the date of the next meeting as 4th February 2021. (Procedural item)

ANNEXE 1 (For information only)

Report: Mayoral Engagements	
Meeting: Town Council	Date: 07 January 2021
Agenda item: 5	Author: Cllr Mrs Davenport

MAYORS OFFICIAL ENGAGEMENTS – November 2020 to December 2020		
Date	Engagements	Notes
12 th November 2020	Bracknell Forest Interfaith Forum	Virtual Event
21 st December 2020	Sandhurst Day Centre, Christmas Hamper delivery, official photos.	

ANNEXE 2: Executive Officer's Report	
Meeting: Town Council	Date: 7 th January 2021
Agenda item: 12	Author: Angela Carey

1. Purpose of report

To appraise the Sandhurst Town Council of any important operational matters in the period November 2020 to December 2020 and to update with regard to work ongoing from previous decisions of the Town Council.

2. War Memorial

The damaged wall of the Memorial has now been fully repaired.

3. COVID 19 Mobile Testing Unit

Pyes Acre Car Park will be used as a mobile testing unit when required. This is likely to commence in January 2021.

PAYMENTS - OCTOBER 2020			
<u>Date Paid</u>		<u>Cheque/Ref</u>	<u>Amount Paid</u>
30/10/2020	Petty Cash	014964	£20.95
26/10/2020	RBL Poppy Appeal	014965	£20.00
01/10/2020	Bracknell Forest Borough Council	DD	£185.00
01/10/2020	Thamesway Limited	DD	£216.00
09/10/2020	NatWest Bankline	DD	£38.00
09/10/2020	British Gas	DD	£71.06
09/10/2020	British Gas	DD	£21.74
09/10/2020	British Gas	DD	£16.10
09/10/2020	British Gas	DD	£442.22
09/10/2020	Vodafone Ltd	DD	£63.50
09/10/2020	Mainstream Digital	DD	£2.41
09/10/2020	Mainstream Digital	DD	£91.63
09/10/2020	Mainstream Digital	DD	£9.92
09/10/2020	Right Fuel Limited	DD	£1.82
09/10/2020	HMRC	DD	£4,467.14
12/10/2020	B & CE Pensions	DD	£865.95
16/10/2020	British Gas	DD	£178.22
16/10/2020	SumUp	DD	£0.03
20/10/2020	NatWest Autopay	DD	£13,247.83
20/10/2020	SumUp	DD	£0.14
22/10/2020	SumUp	DD	£0.07
22/10/2020	SumUp	DD	£0.14
28/10/2020	SumUp	DD	£0.17
30/10/2020	SumUp	DD	£0.25
30/10/2020	NatWest	DD	£21.18
01/10/2020	Clearwater Technology Ltd	BACS	£1,110.00
01/10/2020	Girling Pipeworks	BACS	£588.00
01/10/2020	Hampshire County Council	BACS	£98.74
01/10/2020	SCS Automation UK Ltd	BACS	£132.00
06/10/2020	Freight Products UK Ltd	BACS	£54.00
06/10/2020	Indentibadge Company Ltd	BACS	£22.88
06/10/2020	King & Sons (Sandhurst) Ltd	BACS	£283.47
06/10/2020	Peninsula Business Services Ltd	BACS	£197.34
06/10/2020	Lister Wilder Ltd	BACS	£108.48
09/10/2020	Seldram Supplies (Formerly A1)	BACS	£99.60
09/10/2020	Smith & Howard Ltd	BACS	£670.80
09/10/2020	Timberplay Ltd	BACS	£538.80
16/10/2020	Mayors Charity Account	BACS	£5.00
16/10/2020	Seldram Supplies (Formerly A1)	BACS	£76.24
16/10/2020	Guardwell Securities	BACS	£17.82
16/10/2020	Perfect Fit Technologies	BACS	£228.00
16/10/2020	Recognition Express	BACS	£16.80
16/10/2020	SETON	BACS	£143.88
16/10/2020	Sandhurst Tyres	BACS	£15.00
20/10/2020	Local Government Association	BACS	£1,200.00
20/10/2020	Clearwater Technology Ltd	BACS	£378.00
20/10/2020	Guardwell Securities	BACS	£211.68
30/10/2020	Berkshire Pension Fund	BACS	£1,218.34
30/10/2020	Online Playground - Fenland Leisure	BACS	£74.40
30/10/2020	Perfect Fit Technologies	BACS	£390.77
30/10/2020	Lister Wilder Ltd	BACS	£941.25
		Total	£28,802.76

PAYMENTS - NOVEMBER 2020			
<u>Date Paid</u>		<u>Cheque/Ref</u>	<u>Amount Paid</u>
26/11/2020	Petty Cash	014966	£14.39
05/11/2020	British Gas	DD	£594.10
05/11/2020	Bracknell Forest Borough Council	DD	£185.00
05/11/2020	Right Fuel Limited	DD	£1.82
10/11/2020	NatWest	DD	£18.15
10/11/2020	NatWest Bankline	DD	£34.20
10/11/2020	British Gas	DD	£548.73
10/11/2020	Thamesway Limited	DD	£216.00
10/11/2020	B & CE Pensions	DD	£870.06
19/11/2020	Mainstream Digital	DD	£4.46
19/11/2020	Vodafone Ltd	DD	£63.50
19/11/2020	Right Fuel Limited	DD	£114.08
19/11/2020	British Gas	DD	£17.51
19/11/2020	British Gas	DD	£62.13
19/11/2020	British Gas	DD	£98.43
20/11/2020	NatWest Autopay	DD	£15,848.79
20/11/2020	HMRC	DD	£4,507.95
30/11/2020	NatWest	DD	£16.69
05/11/2020	Amenity Horticultural Services	BACS	£1,687.50
05/11/2020	Online Playground - Fenland Leisure	BACS	£156.00
05/11/2020	Hampshire County Council	BACS	£98.74
05/11/2020	H M Supplies	BACS	£198.00
05/11/2020	King & Sons (Sandhurst) Ltd	BACS	£230.80
05/11/2020	Peninsula Business Services Ltd	BACS	£197.34
05/11/2020	Perfect Fit Technologies	BACS	£390.77
05/11/2020	Suez Recycling & Recovery	BACS	£437.87
05/11/2020	Castle Water Ltd	BACS	£1,744.14
10/11/2020	Seldram Supplies (Formerly A1)	BACS	£71.81
10/11/2020	DD Hire Services	BACS	£62.40
10/11/2020	Elite Security Limited	BACS	£126.00
10/11/2020	Guardwell Securities	BACS	£19.68
10/11/2020	Perfect Fit Technologies	BACS	£228.00
10/11/2020	Local Government Association	BACS	£1,200.00
10/11/2020	PKF Littlejohn	BACS	£1,560.00
10/11/2020	Suez Recycling & Recovery	BACS	£463.61
10/11/2020	Tango Security	BACS	£36.00
12/11/2020	H M Supplies	BACS	£50.00
12/11/2020	Peninsula Business Services Ltd	BACS	£1,112.28
12/11/2020	ST Photos Ltd	BACS	£660.00
19/11/2020	Society of Local Council Clerk	BACS	£90.00
24/11/2020	EG Distributions Services	BACS	£600.00
24/11/2020	Lightatouch Internal Audit Service	BACS	£947.92
24/11/2020	Bracknell Printroom Group	BACS	£718.00
30/11/2020	Castle Water Ltd	BACS	£23.66
30/11/2020	Phonographic Performance Ltd	BACS	£459.33
30/11/2020	Berkshire Pension	BACS	£1,250.37
		Total	£38,036.21

RECEIPTS OCTOBER 2020		
Date	Name of Payer	£ Amount
01/10/2020	ELB Enterprises	£150.00
02/10/2020	Sandhurst Tennis Club	£24.00
05/10/2020	P Martin	£100.00
06/10/2020	Bracknell Forest Borough Council	£5,905.95
07/10/2020	S Grig	£406.25
08/10/2020	EUI Limited	£1,260.00
16/10/2020	Garden Waste Sacks	£1.97
16/10/2020	Weightwatchers	£343.75
16/10/2020	SEHEN	£36.00
20/10/2020	Tennis Income	£7.86
20/10/2020	Sports Sunday Football Club	£65.00
21/10/2020	Duck Food income	£20.00
21/10/2020	Garden Waste Sacks	£70.00
21/10/2020	Tennis Income	£20.00
21/10/2020	Tennis Income	£50.00
21/10/2020	Garden Waste Sacks	£3.93
21/10/2020	Sandhurst Finest Football Club	£65.00
22/10/2020	HMRC VAT Repay	£11,629.78
26/10/2020	Sandhurst Cricket Club	£370.00
26/10/2020	Tennis Income	£7.86
27/10/2020	Garden Waste Sacks	£14.75
28/10/2020	Sandhurst Town Boys & Girls Football Club	£2,474.50
29/10/2020	Garden Waste Sacks	£9.83
29/10/2020	Playball	£31.50
29/10/2020	S Grig	£325.00
30/10/2020	SEHEN	£70.00
30/10/2020	Garden Waste Sacks	£80.00
30/10/2020	Tennis Income	£60.00
30/10/2020	Sports Saturday Football Club	£65.00
Total		£23,667.93

RECEIPTS NOVEMBER 2020		
Date	Name of Payer	£ Amount
03/11/2020	Sandhurst Cricket Club	£890.00
03/11/2020	Garden Waste Sacks	£10.00
05/11/2020	L Clarke	£150.00
05/11/2020	Garden Waste Sacks	£60.00
05/11/2020	Sandhurst Town Boys & Girls Football Club	£306.50
05/11/2020	S Grig	£56.25
06/11/2020	Gardening Club	£150.57
13/11/2020	Sandhurst Town Football Club	£1,161.98
13/11/2020	Weightwatchers	£250.00
16/11/2020	Sandhurst Tennis Club	£38.00
17/11/2020	K McCarthy	£112.50
17/11/2020	K McCarthy	£450.00
18/11/2020	ELB Enterprises	£250.00
18/11/2020	Sandhurst Allotments Society	£75.00
19/11/2020	P Martin	£100.00
20/11/2020	Sandhurst Town Football Club	£1,009.68
26/11/2020	Sandhurst Historical Society	£200.00
30/11/2020	Sports Sunday Football Club	£65.00
30/11/2020	Sandhurst Sports Club	£544.25
30/11/2020	Sandhurst Town Football Club	£370.00
Total		£6,249.73

Detailed Income & Expenditure by Budget Heading 16/12/2020

Month No: 9

Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
101 Administration								
1175 Sale of Goods	60	0	100	100			0.0%	
1176 Precept	577,745	592,996	592,996	(0)			100.0%	
1177 Photocopying Income	29	0	0	0			0.0%	
1179 Recycling Bags	197	569	500	(69)			113.8%	
1181 CIL income	86,043	111,372	0	(111,372)			0.0%	
1196 Bank Interest Received	2,437	558	1,500	942			37.2%	
1197 Insurance recharged to clubs	2,944	6,073	3,000	(3,073)			202.4%	
1199 Compensation received	0	429	0	(429)			0.0%	
Administration :- Income	669,456	711,997	598,096	(113,901)			119.0%	0
1101 Salaries/Wages N.I.	114,641	96,606	125,660	29,055		29,055	76.9%	
1102 Mayors Allowance	450	0	450	450		450	0.0%	
1103 Conference Expences	1,284	100	1,500	1,400		1,400	6.7%	
1104 Staff Expenditure	0	0	150	150		150	0.0%	
1105 Civic Service	1,084	0	1,600	1,600		1,600	0.0%	
1106 Solicitors Fees	2,950	2,105	3,000	895		895	70.2%	
1107 Recruitment Fees	0	0	1,000	1,000		1,000	0.0%	
1108 Bank Charges	1,078	749	1,200	451		451	62.4%	
1109 Accounts	2,431	368	4,000	3,633		3,633	9.2%	
1110 Electricity	1,622	237	1,500	1,263		1,263	15.8%	
1111 Alarms Warranty	782	602	1,200	598		598	50.2%	
1112 Gas	1,399	360	1,200	840		840	30.0%	
1113 Telephone	1,393	1,036	2,000	964		964	51.8%	
1114 Water	1,643	532	2,000	1,468		1,468	26.6%	
1115 Insurances	12,945	13,239	18,000	4,762		4,762	73.5%	
1116 Rates	1,817	1,661	2,000	339		339	83.1%	
1117 Boiler Service	510	0	1,200	1,200		1,200	0.0%	
1119 IT	4,782	3,947	4,500	553		553	87.7%	
1120 Binding	123	0	100	100		100	0.0%	
1121 Mayors Chain	3,269	0	250	250		250	0.0%	
1122 Subscriptions	3,969	3,957	4,500	543		543	87.9%	
1123 Stationery	2,017	883	4,000	3,117		3,117	22.1%	
1124 Office Equipment	442	0	500	500		500	0.0%	
1126 Petty cash & Postage	1,367	136	1,700	1,564		1,564	8.0%	
1128 Training	1,323	217	2,000	1,783		1,783	10.8%	
1129 Emergency Repairs	0	0	1,000	1,000		1,000	0.0%	
1130 Health & Safety	5,709	3,351	6,000	2,649		2,649	55.9%	
1131 Members Training	15	0	2,000	2,000		2,000	0.0%	
1135 HR Services	4,063	2,807	4,500	1,693		1,693	62.4%	
1136 Payroll processing	1,226	1,531	1,600	69		69	95.7%	

Detailed Income & Expenditure by Budget Heading 16/12/2020

Month No: 9

Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
1137 Internal audit	1,500	2,373	2,000	(373)		(373)	118.6%	
1138 Computer equip upgrade	6,981	0	0	0		0	0.0%	
1140 Speedwatch	3,522	156	500	344		344	31.2%	
1205 Community Engagement	2,310	1,679	5,000	3,321		3,321	33.6%	
1214 Communication	8,146	1,595	13,800	12,205		12,205	11.6%	
1215 Election	21,910	0	15,000	15,000		15,000	0.0%	
1219 Freedom of the Borough	0	0	20,000	20,000		20,000	0.0%	
1222 RRR expenditure	0	0	500	500		500	0.0%	
1223 Asset valuation	1,455	0	2,000	2,000		2,000	0.0%	
1225 Youth Projects	17,000	0	17,000	17,000		17,000	0.0%	
1226 Neighbourhood Plan	28	0	0	0		0	0.0%	
1228 Press and Media	12,000	10,000	12,000	2,000		2,000	83.3%	
Administration :- Indirect Expenditure	249,186	150,226	288,110	137,884	0	137,884	52.1%	0
Net Income over Expenditure	420,270	561,771	309,986	(251,785)				
<u>202 Environment</u>								
1278 Sponsorship Income	1,083	0	0	0			0.0%	
Environment :- Income	1,083	0	0	0				0
2203 Notice Boards Maintenance	0	0	100	100		100	0.0%	
2205 Seats Maintenance	0	0	900	900		900	0.0%	
2206 Christmas Lights Event	3,515	0	3,620	3,620		3,620	0.0%	
2208 Vandalism	1,078	228	1,500	1,272		1,272	15.2%	
2211 Dog Fouling	0	0	500	500		500	0.0%	
2213 Clean Team	11,537	9,607	15,000	5,393		5,393	64.0%	
2216 Bulbs	69	67	100	33		33	66.7%	
2220 Remembrance Service	904	350	1,900	1,550		1,550	18.4%	
2221 Remembrance Book	0	0	100	100		100	0.0%	
2222 War Memorial Maint	0	0	250	250		250	0.0%	
2223 Grit Bins	323	0	800	800		800	0.0%	
2224 Bus Shelter Maintenance	93	0	2,000	2,000		2,000	0.0%	
2229 Chelsea Fringe	132	0	0	0		0	0.0%	
2230 Town bins	1,011	0	2,400	2,400		2,400	0.0%	
Environment :- Indirect Expenditure	18,663	10,252	29,170	18,918	0	18,918	35.1%	0
Net Income over Expenditure	(17,580)	(10,252)	(29,170)	(18,918)				
<u>301 Leisure</u>								
3177 Cricket Pitch Hire	1,040	780	1,200	420			65.0%	
3178 Football Pitch Hire	10,764	5,033	10,000	4,967			50.3%	

Detailed Income & Expenditure by Budget Heading 16/12/2020

Month No: 9

Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
3179 Tennis Court Hire	2,280	814	1,500	687			54.2%	
3180 Tug of War Hire	0	0	1,500	1,500			0.0%	
3181 Leisure Misc Income	7,645	1,851	0	(1,851)			0.0%	
3182 Mast Rental	3,500	2,625	0	(2,625)			0.0%	
3185 Drainage recharged to clubs	736	740	700	(40)			105.7%	
3186 Insurance Incidents	0	1,260	0	(1,260)			0.0%	
3187 Firework Income	2,333	0	3,000	3,000			0.0%	
Leisure :- Income	28,297	13,102	17,900	4,798			73.2%	0
3101 Salaries/Wages/N.I	102,207	78,141	113,815	35,674		35,674	68.7%	
3102 Mobile Phone	407	370	800	430		430	46.2%	
3104 Grounds Maintenance	218	3,891	17,600	13,709		13,709	22.1%	
3105 Weed, Worm & Moss Treatment	4,879	0	0	0		0	0.0%	
3106 Topsoil & Dressing	3,046	0	0	0		0	0.0%	
3107 Seed & Turf	2,133	0	0	0		0	0.0%	
3108 Marking Compounds	1,943	1,200	5,000	3,800		3,800	24.0%	
3109 Essential Expenses	3,278	2,625	3,500	875		875	75.0%	
3110 Hire of Machinery	245	56	1,700	1,645		1,645	3.3%	
3111 Shrub & Tree Maintenance	84	0	1,000	1,000		1,000	0.0%	
3113 Mole Treatment	0	0	500	500		500	0.0%	
3115 Bark Chippings/Play Surfaces	666	1,406	4,500	3,094		3,094	31.3%	
3116 Playpit Sand	0	0	1,000	1,000		1,000	0.0%	
3118 Play Equipment Parts/Repairs	3,101	3,223	8,500	5,277		5,277	37.9%	
3119 Skater Ramp Maintenance	420	0	6,000	6,000		6,000	0.0%	
3120 Servicing	6,886	3,355	12,000	8,645		8,645	28.0%	
3122 Fuel & Lubricants	1,557	510	5,000	4,490		4,490	10.2%	
3123 Equipment Reserve Fund	2,293	0	5,000	5,000		5,000	0.0%	
3124 Protective Clothing	1,599	415	2,000	1,585		1,585	20.8%	
3125 Sports Equipment	112	819	1,000	181		181	81.9%	
3126 Tools	243	186	500	314		314	37.2%	
3127 Drain Cleaning	0	0	1,000	1,000		1,000	0.0%	
3128 Drainage Management Pim	920	1,240	3,320	2,080		2,080	37.3%	
3130 Gardening	0	71	500	429		429	14.3%	
3145 Public Toilet Maintenance	205	37	1,000	963		963	3.7%	
3201 Vertidrainage	0	1,065	2,500	1,435		1,435	42.6%	
3206 Sandhurst Summer of Fun	3,441	0	4,000	4,000		4,000	0.0%	
3213 Police Point	135	0	300	300		300	0.0%	
3217 Ditch Clearance	2,500	1,065	5,500	4,435		4,435	19.4%	
3218 Essential Park Maintenance	6,881	0	30,000	30,000		30,000	0.0%	
3219 New Seats	0	0	1,000	1,000		1,000	0.0%	
3220 Waste/Dog bins	0	0	500	500		500	0.0%	

Detailed Income & Expenditure by Budget Heading 16/12/2020

Month No: 9

Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
3224 Proactive Tree Surgery	4,515	200	3,000	2,800		2,800	6.7%	
3225 Music Event	1,571	208	25,000	24,792		24,792	0.8%	
3232 Fence Maintenance	230	548	1,000	452		452	54.8%	
3237 Park Signs	461	203	300	98		98	67.5%	
3255 Green Flag Status	0	0	200	200		200	0.0%	
3269 Formal Gardens	0	0	200	200		200	0.0%	
3270 Garden Planters	46	0	200	200		200	0.0%	
3283 Groundstaff Welfare	0	0	500	500		500	0.0%	
3287 Skate Park extension	0	0	1,000	1,000		1,000	0.0%	
3291 Fireworks	16,679	0	18,000	18,000		18,000	0.0%	
3292 Playsurface painting	0	0	1,000	1,000		1,000	0.0%	
3293 Insurance Incidents	0	1,050	0	(1,050)		(1,050)	0.0%	
3295 Skate park refurb	33,079	0	0	0		0	0.0%	
Leisure :- Indirect Expenditure	205,980	101,883	289,435	187,552	0	187,552	35.2%	0
Net Income over Expenditure	(177,683)	(88,781)	(271,535)	(182,754)				
403 Hall								
4377 Kitty Dancy Room	8,643	36	10,000	9,964			0.4%	
4378 Hall	34,135	2,880	30,000	27,120			9.6%	
4379 Caretaker's Flat Rental Income	1,939	1,308	1,900	592			68.9%	
Hall :- Income	44,717	4,224	41,900	37,676			10.1%	0
4301 Salaries/Wages/N.I.	28,913	19,733	34,526	14,793		14,793	57.2%	
4302 Holiday Relief & Sickness	6,109	1,469	4,150	2,681		2,681	35.4%	
4303 Hall Floor Cleaning	45	0	300	300		300	0.0%	
4304 Electricity	5,960	3,971	6,000	2,029		2,029	66.2%	
4305 Gas	2,712	2,580	4,000	1,420		1,420	64.5%	
4306 Water	2,597	3,455	3,500	45		45	98.7%	
4307 Rates	5,524	0	6,000	6,000		6,000	0.0%	
4308 Essential Expenses	705	1,791	3,000	1,209		1,209	59.7%	
4309 Cleaning Equipment	2,941	1,263	3,000	1,737		1,737	42.1%	
4310 Emergency Repairs	0	0	500	500		500	0.0%	
4313 Electrical Maintenance	2,527	1,255	1,200	(55)		(55)	104.6%	
4314 Decorating	299	21	300	279		279	6.9%	
4315 Gas Boiler	0	0	750	750		750	0.0%	
4316 Cleanaway	7,747	2,858	6,000	3,142		3,142	47.6%	
4318 Floor Maintenance	277	0	500	500		500	0.0%	
4319 Caretakers Flat	631	0	500	500		500	0.0%	
4320 Fire Equipment Check	490	1,510	1,500	(10)		(10)	100.6%	
4321 First Aid Equipment	0	0	120	120		120	0.0%	

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	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4322 Carpet Cleaning	0	0	350	350		350	0.0%	
4324 Coffee Machine	193	0	500	500		500	0.0%	
4325 Furniture Hall	0	51	1,000	949		949	5.1%	
4326 Fire Risk Assessments	0	0	1,000	1,000		1,000	0.0%	
4406 Furniture Hall	184	0	0	0		0	0.0%	
Hall :- Indirect Expenditure	67,853	39,957	78,696	38,739	0	38,739	50.8%	0
Net Income over Expenditure	(23,136)	(35,733)	(36,796)	(1,063)				
<u>405 Pistachios</u>								
4577 Pistachios Hire	5,000	3,333	5,000	1,667			66.7%	
Pistachios :- Income	5,000	3,333	5,000	1,667			66.7%	0
Net Income	5,000	3,333	5,000	1,667				
<u>501 Committed Grants</u>								
5110 BFBC Footpath Ranger	2,180	0	2,188	2,188		2,188	0.0%	
5111 Blackwater Valley	5,200	5,200	5,200	0		0	100.0%	
5112 Ambarrow Court	500	500	500	0		0	100.0%	
Committed Grants :- Indirect Expenditure	7,880	5,700	7,888	2,188	0	2,188	72.3%	0
Net Expenditure	(7,880)	(5,700)	(7,888)	(2,188)				
<u>502 Discretionary Grants</u>								
5210 S/H Graveyard	3,500	3,500	3,500	0		0	100.0%	
5211 S/H Day Centre	17,661	17,838	17,838	0		0	100.0%	
5212 Museum Trust	52	0	100	100		100	0.0%	
5310 Citizens Advice	2,759	2,787	2,787	0		0	100.0%	
Discretionary Grants :- Indirect Expenditure	23,972	24,125	24,225	100	0	100	99.6%	0
Net Expenditure	(23,972)	(24,125)	(24,225)	(100)				
<u>504 Grant Reserve</u>								
5410 Grant Reserve	5,450	6,150	8,000	1,850		1,850	76.9%	
Grant Reserve :- Indirect Expenditure	5,450	6,150	8,000	1,850	0	1,850	76.9%	0
Net Expenditure	(5,450)	(6,150)	(8,000)	(1,850)				
<u>506 Capital Projects</u>								
5612 CCTV	2,367	0	2,000	2,000		2,000	0.0%	
Capital Projects :- Indirect Expenditure	2,367	0	2,000	2,000	0	2,000	0.0%	0
Net Expenditure	(2,367)	0	(2,000)	(2,000)				

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	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
901 Strategy & Policy reserves								
9002 Recruitment costs reserve	0	0	2,000	2,000		2,000	0.0%	
9003 Office Equipment reserve	0	0	4,208	4,208		4,208	0.0%	
9004 Members' Training reserve	0	0	5,730	5,730		5,730	0.0%	
9005 Elections reserve	7,500	0	7,500	7,500		7,500	0.0%	
9006 Freedom of the Borough reserve	0	0	75,647	75,647		75,647	0.0%	
9007 RRR Expenditure reserve	0	0	2,523	2,523		2,523	0.0%	
9008 Asset valuation reserve	0	0	6,129	6,129		6,129	0.0%	
9009 VAT PX reserve	0	0	10,000	10,000		10,000	0.0%	
9011 CIL EMR	27,796	82,275	306,024	223,749		223,749	26.9%	
9012 Neighbourhood Plan EMR	0	0	20,000	20,000		20,000	0.0%	
9013 Office refurb EMR	0	0	10,000	10,000		10,000	0.0%	
Strategy & Policy reserves :- Indirect Expenditure	35,296	82,275	449,761	367,486	0	367,486	18.3%	0
Net Expenditure	(35,296)	(82,275)	(449,761)	(367,486)				
902 Environment reserves								
9101 Dog (Fouling) Act reserve	0	0	5,500	5,500		5,500	0.0%	
9102 Remembrance Book reserve	0	0	100	100		100	0.0%	
9103 War Memorial Maint reserve	0	5,000	5,500	500		500	90.9%	
9104 Seats (Env) reserve	0	0	488	488		488	0.0%	
9105 Christmas lights reserve	0	0	3,857	3,857		3,857	0.0%	
9106 Bus shelter reserve	0	0	4,974	4,974		4,974	0.0%	
Environment reserves :- Indirect Expenditure	0	5,000	20,419	15,419	0	15,419	24.5%	0
Net Expenditure	0	(5,000)	(20,419)	(15,419)				
903 Leisure reserves								
9201 Footpaths on park reserve	0	0	30,000	30,000		30,000	0.0%	
9203 New seats (leisure) reserve	0	0	229	229		229	0.0%	
9204 Park signs reserve	0	0	4,827	4,827		4,827	0.0%	
9205 Brookside Green reserve	0	0	17,000	17,000		17,000	0.0%	
9206 Car park reserve	0	0	40,000	40,000		40,000	0.0%	
9207 Formal gardens reserve	0	0	98	98		98	0.0%	
9208 Garden planters reserve	0	0	1,736	1,736		1,736	0.0%	
9209 Groundstaff welfare reserve	0	0	1,432	1,432		1,432	0.0%	
9210 Balancing pond reserve	0	0	9,411	9,411		9,411	0.0%	
9211 Skate park reserve	0	0	7,443	7,443		7,443	0.0%	
9213 Play surface painting reserve	0	0	7,876	7,876		7,876	0.0%	
9214 Equipment Reserve Fund	0	0	1,430	1,430		1,430	0.0%	
9215 Ditch clearance	0	0	8,348	8,348		8,348	0.0%	

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	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
9218 Park fencing reserve	17,650	0	12,350	12,350		12,350	0.0%	
9220 Music event reserve	0	0	5,000	5,000		5,000	0.0%	
Leisure reserves :- Indirect Expenditure	17,650	0	147,180	147,180	0	147,180	0.0%	0
Net Expenditure	(17,650)	0	(147,180)	(147,180)				
<u>904 Hall reserves</u>								
9301 Clock reserve	0	0	2,176	2,176		2,176	0.0%	
9302 Hall/KDR furniture reserve	0	0	8,720	8,720		8,720	0.0%	
9303 Hall storage reserve	0	0	7,719	7,719		7,719	0.0%	
9304 Hall Refurb Reserve	0	0	28,821	28,821		28,821	0.0%	
9305 Reception Improv/Chg Rm Conv	1,353	0	12,239	12,239		12,239	0.0%	
9306 Caretaker's flat EMR	0	0	5,000	5,000		5,000	0.0%	
9401 Pistachios drain repair reserv	0	0	10,000	10,000		10,000	0.0%	
Hall reserves :- Indirect Expenditure	1,353	0	74,675	74,675	0	74,675	0.0%	0
Net Expenditure	(1,353)	0	(74,675)	(74,675)				
<u>905 Grants/ capital exp reserves</u>								
9501 Museum Trust reserve	0	0	3,197	3,197		3,197	0.0%	
9502 Grants reserve	0	0	5,243	5,243		5,243	0.0%	
9601 CCTV reserve	0	0	10,000	10,000		10,000	0.0%	
Grants/ capital exp reserves :- Indirect Expenditure	0	0	18,440	18,440	0	18,440	0.0%	0
Net Expenditure	0	0	(18,440)	(18,440)				
Grand Totals:- Income	748,554	732,656	662,896	(69,760)			110.5%	
Expenditure	635,651	425,568	1,437,999	1,012,431	0	1,012,431	29.6%	
Net Income over Expenditure	112,902	307,089	(775,103)	(1,082,192)				
Movement to/(from) Gen Reserve	112,902	307,089						