



SANDHURST TOWN COUNCIL

COUNCIL OFFICES
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SANDHURST, BERKSHIRE
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All Environment Meetings are open to the Public and Press.

Dear Councillors Ms G Kennedy (Chairman), N Allen, Mrs J Bettison, B Brooks, M Brossard, Mrs S Davenport (Vice Chairman), P Hodge, Mrs P McKenzie, Mrs M Mossom, R Mossom, P Panesar, M Sanderson, S Thomas, M Vandersluis, P Wallington, Mrs N York.

You are hereby summoned to attend a meeting of the **Environment Committee** to be held via **Zoom** on **Thursday 14th January 2021** at **7.30pm** for the purpose of considering and resolving upon the subjects and matters set out in the agenda below.

Angela Carey
Executive Officer

Join Zoom Meeting

<https://us02web.zoom.us/j/83906640942?pwd=U3FJMHpBV1VSR1o5bUISV0RINzhVdz09>

Meeting ID: 839 0664 0942
Passcode: 279240

1. Apologies for absence

To receive and accept apologies for absence.
(Procedural item)

2. Members' interests

To receive any declaration of interests from Members on the business to be transacted.
(Procedural item)

3. Minutes of Environment Committee meeting

To receive and confirm the Minutes of the proceedings of the Environment Committee Meeting held on 12th November 2020 (pages 1067-1069) as a true and correct record.
(Decision item)

4. Keep Britain Tidy

To discuss plans for litter picks in 2021. (Decision item)

5. Christmas Lights

To receive an update on the condition of the Christmas Lights and to consider the cost of replacements (Annexe 1). (Decision item)

6. Budget Review

To review the Environment Committees budget for 2021/22 ahead of the budget setting meeting in February. (Annexe 2) (Decision item)

7. Outside Bodies Reports

To receive reports from any representatives on outside bodies. (Information Item)

8. Footpaths

To receive feedback on path conditions and actions taken from footpath monitor. (Information item)

9. Noticeboards

To receive feedback on notice boards and actions taken from assigned monitor. (Information item)

10. Press and Publicity

To consider public messages and timing for release. (Decision item)

11. Date of next meeting

To confirm the date of the next meeting as 11th March 2021. (Procedural item)

ANNEXE 1: Christmas Lights	
Meeting: Environment Committee	Date: 14 January 2021
Agenda item: 5	Author: Angela Carey

1. Purpose of report

To apprise the councillors of the current condition of the Christmas lights.

2. Background

Several of the light units that Sandhurst Town Council display throughout the town were not fully operational this Christmas.

When the electricians came to install them there were four faulty lights. They managed to get them working with temporary fixes to bypass some lights. They are not fully repairable.

The replacement of the lights would cost circa £800.

3. Recommendation

To consider the purchase of replacement lights.

Detailed Income & Expenditure by Budget Heading 07/01/2021

Month No: 10

Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>202 Environment</u>								
1278 Sponsorship Income	1,083	0	0	0			0.0%	
Environment :- Income	1,083	0	0	0				0
2203 Notice Boards Maintenance	0	0	100	100		100	0.0%	
2205 Seats Maintenance	0	0	900	900		900	0.0%	
2206 Christmas Lights Event	3,515	2,468	3,620	1,152		1,152	68.2%	
2208 Vandalism	1,078	283	1,500	1,217		1,217	18.9%	
2211 Dog Fouling	0	0	500	500		500	0.0%	
2213 Clean Team	11,537	9,607	15,000	5,393		5,393	64.0%	
2216 Bulbs	69	67	100	33		33	66.7%	
2220 Remembrance Service	904	350	1,900	1,550		1,550	18.4%	
2221 Remembrance Book	0	0	100	100		100	0.0%	
2222 War Memorial Maint	0	0	250	250		250	0.0%	
2223 Grit Bins	323	0	800	800		800	0.0%	
2224 Bus Shelter Maintenance	93	0	2,000	2,000		2,000	0.0%	
2229 Chelsea Fringe	132	0	0	0		0	0.0%	
2230 Town bins	1,011	0	2,400	2,400		2,400	0.0%	
Environment :- Indirect Expenditure	18,663	12,775	29,170	16,395	0	16,395	43.8%	0
Net Income over Expenditure	(17,580)	(12,775)	(29,170)	(16,395)				
Grand Totals:- Income	1,083	0	0	0			0.0%	
Expenditure	18,663	12,775	29,170	16,395	0	16,395	43.8%	
Net Income over Expenditure	(17,580)	(12,775)	(29,170)	(16,395)				
Movement to/(from) Gen Reserve	(17,580)	(12,775)						

Detailed Income & Expenditure by Budget Heading 07/01/2021

Month No: 10

Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>902 Environment reserves</u>								
9101 Dog (Fouling) Act reserve	0	0	5,500	5,500		5,500	0.0%	
9102 Remembrance Book reserve	0	0	100	100		100	0.0%	
9103 War Memorial Maint reserve	0	5,000	5,500	500		500	90.9%	
9104 Seats (Env) reserve	0	0	488	488		488	0.0%	
9105 Christmas lights reserve	0	0	3,857	3,857		3,857	0.0%	
9106 Bus shelter reserve	0	0	4,974	4,974		4,974	0.0%	
Environment reserves :- Indirect Expenditure	<u>0</u>	<u>5,000</u>	<u>20,419</u>	<u>15,419</u>	<u>0</u>	<u>15,419</u>	<u>24.5%</u>	<u>0</u>
Net Expenditure	<u>0</u>	<u>(5,000)</u>	<u>(20,419)</u>	<u>(15,419)</u>				
Grand Totals:- Income	0	0	0	0			0.0%	
Expenditure	0	5,000	20,419	15,419	0	15,419	24.5%	
Net Income over Expenditure	<u>0</u>	<u>(5,000)</u>	<u>(20,419)</u>	<u>(15,419)</u>				
Movement to/(from) Gen Reserve	<u>0</u>	<u>(5,000)</u>						