

Sandhurst Budget spreadsheet

The actual year-to-date data feeds from the man acc page into the Out-turn by committee page.
Data can be copied into the middle of the page and then pasted to the left-hand side from where it feeds through.

Estimates for salaries/staff expenditure for the rest of the year should be entered on pay out-turn page
Estimates for all other expenditure & income should be entered on the Committee page.
Note that the pay-out turn links to the Committee page.

Reserve movements should be entered onto the reserve pages (both created & utilised are positive).

The Summary page feeds from the Committee page automatically.

All formulae/current year budget data are shown in grey. Please do not over-write these cells unless you're sure they need updating.

Grant uplifts are based on RPI

The figures are published each month on the Office for National Statistics website, www.ons.gov.uk in a Statistical Bulletin with accompanying detailed Briefing Notes on a Tuesday about a month after the index date. The publication dates are announced at least six months in advance.

RPI Sept 2013 3.2%

RPI Sept 2015 0.8%

2015-16 Council tax - Band D

Binfield	40.75
Bracknell Town	75.64
Crowthorne	70.67
Sandhurst	70.47
Warfield	31.47
Winkfield	64.17

Notes on 2021-22 draft budget

Leisure

Please review the large project lines

Precept calculations

Band D for 20/21 74.76

Tax base 21/22 7,992.00 Last year: 7,932.00

Last year's precept 592,996.00 Band D 74.76

Options for 2021/22 % inc % inc on band D

Precept	597,481.92	1% Band D	74.76	0% Deficit budget	- 72,271.13
Precept	603,456.74	2% Band D	75.51	1% Deficit budget	- 66,296.31
Precept	609,431.56	3% Band D	76.26	2% Deficit budget	- 60,321.49
Precept	615,406.38	4% Band D	77	3% Deficit budget	- 54,346.67
Precept	621,381.20	5% Band D	77.75	4% Deficit budget	- 48,371.85
Precept	627,356.02	6% Band D	78.5	5% Deficit budget	- 42,397.03
Precept	633,330.84	7% Band D	79.25	6% Deficit budget	- 36,422.21

12/01/2021 Tax base updated; deficit budgets amended above

v4 updated 20/1/21

Sandhurst Town Council
Year ended 31st March 2021
Summary

	Sept 20	Total I&E without reserve mvmts		Tfr to EMR	Total	Current Annual Bud	Variance Annual Total	Budget 2021-22	Budget % change
	Actual Year To Date	Rest of Year	Est. Total Year						
Strategy & Policy									
Expenditure - revenue	110,969	115,794	226,763	27,500	254,263	288,110	33,847	288,410	0%
Income - excl. precept	109,013	6,806	115,819	- 111,372	4,447	5,100	653	5,100	0%
Income - precept	592,996	-	592,996	-	592,996	592,996	-	597,481	1%
Net Expenditure over income	- 591,040	108,988	- 482,052	- 111,372	- 343,180	139,775	33,194	- 314,171	
Expenditure - reserves	82,275	30,000	112,275	-	-	449,761	-	-	
								Reserves cfwd	503,858.00
Environment									
Expenditure - revenue	6,346	12,881	19,227	-	19,227	29,170	9,943	29,170	0%
Income	-	-	-	-	-	-	-	-	
Net Expenditure over income	6,346	12,881	19,227	-	19,227	49,589	9,943	29,170	
Expenditure - reserves	5,000	-	5,000	-	-	20,419	-	-	
								Reserves cfwd	15,419.00
Leisure									
Expenditure - revenue	69,823	143,700	213,523	29,792	213,523	289,435	75,912	289,635	0%
Income	6,831	8,870	15,701	-	15,701	17,900	2,199	17,900	0%
Net Expenditure over income	62,992	134,830	197,822	29,792	197,822	418,715	73,713	271,735	
Expenditure - reserves	-	-	-	-	-	147,180	-	-	
								Reserves cfwd	181,972.00
Hall									
Expenditure - revenue	27,223	33,080	60,303	-	60,303	78,696	18,393	79,096	1%
Income	4,081	10,972	15,053	-	15,053	46,900	31,847	35,900	-23%
Net Expenditure over income	23,142	22,108	45,250	-	45,250	106,471	- 13,454	43,196	
Expenditure - reserves	-	-	-	-	-	74,675	-	-	
								Reserves cfwd	74,675.00
Grants & Capital Expenditure									
Expenditure - revenue	35,975	6,050	42,025	-	42,025	42,113	88	42,341	1%
Income	-	-	-	-	-	-	-	-	
Net Expenditure over income	35,975	6,050	42,025	-	42,025	42,113	88	42,341	
Expenditure - reserves	-	-	-	-	-	18,440	18,440	-	
								Reserves cfwd	18,440.00
REVENUE									
Total Expenditure	250,336	311,505	561,841	-	589,341	727,524	165,683	728,652	
Total Income	712,921	26,648	739,569	-	628,197	662,896	- 76,673	656,381	
Total Net Expend. over income	- 462,585	284,857	- 177,728	-	- 38,856	64,628	242,356	72,271	
Total spend from reserves	-	-	117,275	-	-	-	-	-	
GLOBAL									
Total Expenditure	-	-	679,116	-	-	-	-	728,652	
Total Income	-	-	739,569	-	-	-	-	656,381	
Total Net Expend. over income	-	-	- 60,453	-	-	-	-	72,271	

2020-21 Estimated results	
Earmarked Reserves	
Reserves bfwd	710,475
Reserves created	168,664
Reserves utilised	117,275
Reserves tfr to Gen Fd	-
Reserves cfwd	761,864
General Fund	
General fund bfwd	373,187
Income for year	739,569
Expenditure for year	- 679,116
	433,640
Net tfr to Earm'd	- 51,389
General fund cfwd	382,251
Total reserves bfwd	1,083,662
Total reserves cfwd	1,144,115
mvmt	60,453

2021-22 Budget Figures	
Earmarked Reserves	
Reserves bfwd	761,864
Reserves created	32,500
Reserves utilised	-
Reserves cfwd	794,364
General Fund	
General fund bfwd	382,251
Income for year	656,381
Expenditure for year	- 728,652
	309,980
Net tfr from Earm'd	- 32,500
General fund cfwd	277,480
Total reserves bfwd	1,144,115
Total reserves cfwd	1,071,844
mvmt	- 72,271

Total e/m reserves bfwd	710,475	Total EMR cfwd	761,864
Total general fund bfwd	373,187	Total gen fund cfwd	382,251
Total funds	1,083,662		1,144,115
Mvmt in funds 2020-21			- 60,453

Notes on Outturn Review

	2019/20 Total	(at end Sept) Actual Year To Date	2019/20	Est. Rest of Year	Tfr to Reserves	Est. Total Year	Current Annual Bud	Variance Annual Total	Budget 2021-22	% change Budgets	2021/22 notes
Strategy & Policy											
1101 Salaries/Wages N.I.	114641.00	65908.00	from pay outturn -	57024.00	0.00	122932	125660.00	2728.00	125660	0%	+2% payrise within existing budget
1102 Mayors Allowance	450.00	0.00		450.00		450	450.00	0.00	450	0%	
1103 Conference Expendices	1284.00	25.00	from pay outturn	500.00		525	1500.00	975.00	1500	0%	
1104 Staff Expenditure	0.00	0.00	from pay outturn	150.00		150	150.00	0.00	150	0%	
1105 Civic Service	1084.00	0.00		1600.00		1600	1600.00	0.00	1600	0%	
1106 Solicitors Fees	2950.00	2105.00		800.00		2905	3000.00	95.00	3000	0%	
1107 Recruitment Fees	0.00	0.00	from pay outturn	1000.00	0.00	1000	1000.00	0.00	1000	0%	
1108 Bank Charges	1078.00	547.00	-	550.00		1097	1200.00	103.00	1200	0%	
1109 Accounts	2431.00	368.00	£1300 PKF + £700 CEC	2000.00		2368	4000.00	1632.00	4000	0%	
1110 Electricity	1622.00	30.00	Utilities excl hall	750.00		780	1500.00	720.00	1500	0%	
1111 Alarms Warrantly	782.00	602.00		200.00		802	1200.00	398.00	1200	0%	
1112 Gas	1399.00	0.00	Utilities excl hall	1000.00		1000	1200.00	200.00	1200	0%	
1113 Telephone	1393.00	702.00		800.00		1502	2000.00	498.00	2000	0%	
1114 Water	1643.00	0.00	Utilities excl hall	500.00		500	2000.00	1500.00	2000	0%	
1115 Insurances	12945.00	19949.00	Includes £6710 for 2021/22 - adj in ROY	-6710.00		13239	18000.00	4761.00	18000	0%	Keep current rate to absorb increases
1116 Rates	1817.00	1106.00		800.00		1906	2000.00	94.00	2000	0%	
1117 Boiler Service	510.00	0.00	-	600.00		600	1200.00	600.00	1200	0%	
1119 IT	4782.00	2780.00	support costs higher	2000.00		4780	4500.00	-280.00	4800	7%	Up: Increasing role of IT / Email accounts etc
1120 Binding	123.00	0.00	-	100.00		100	100.00	0.00	100	0%	
1121 Mayors Chain	3269.00	0.00		250.00		250	250.00	0.00	250	0%	
1122 Subscriptions	3969.00	3531.00	-	500.00		4031	4500.00	469.00	4500	0%	
1123 Stationery	2017.00	562.00	-	1500.00		2062	4000.00	1938.00	4000	0%	
1124 Office Equipment	442.00	0.00		500.00	0.00	500	500.00	0.00	500	0%	
1126 Petty cash & Postage	1367.00	130.00		1000.00		1130	1700.00	570.00	1700	0%	
1128 Training	1323.00	217.00	from pay outturn	1500.00		1717	2000.00	283.00	2000	0%	
1129 Emergency Repairs	0.00	0.00	-	1000.00		1000	1000.00	0.00	1000	0%	
1130 Health & Safety	5709.00	1708.00		4000.00		5708	6000.00	292.00	6000	0%	
1131 Members Training	15.00	0.00		1000.00	0.00	1000	2000.00	1000.00	2000	0%	
1135 HR Services	4063.00	1871.00	-	2250.00		4121	4500.00	379.00	4500	0%	
1136 Payroll processing	1226.00	1151.00	-	380.00		1531	1600.00	69.00	1600	0%	
1137 Internal audit	1500.00	125.00	-	1500.00		1625	2000.00	375.00	2000	0%	
1138 Computer equip upgrade	6981.00	0.00		0.00		0	0.00	0.00			
1140 Speedwatch	3522.00	156.00		300.00		456	500.00	44.00	500		
1205 Community Engagement	2310.00	341.00	Retain budget as before	3500.00		3841	5000.00	1159.00	5000	0%	
1206 VAT			£10000 roll forward in reserves			0		0.00	0	N/A	
1213 Bye Elections						0		0.00	0	N/A	
1214 Communication	8146.00	1055.00	Please review & amend if necessary	7000.00		8055	13800.00	5745.00	13800	0%	
1215 Elections	21910.00	0.00	To cover full election costs			0	15000.00	15000.00	15000	0%	
1219 Freedom of the Borough	0.00	0.00			20000.00	20000	20000.00	0.00	20000	0%	
1222 RRR expenditure	0.00	0.00		500.00	0.00	500	500.00	0.00	500	0%	
1223 Asset valuation	1455.00	0.00		2000.00	0.00	2000	2000.00	0.00	2000	0%	
1225 Youth Projects	17000.00	0.00		17000.00	0.00	17000	17000.00	0.00	17000	0%	
1226 Neighbourhood plan	28.00	0.00		0.00		0	0.00	0.00	0	N/A	
1228 Press and Media	12000.00	6000.00	£1000 pm from Aug 17	6000.00		12000	12000.00	0.00	12000	0%	£1k per month
Strategy & Policy - subtotal w/o reserves	249186.00	110969.00	-	115794.00	20000.00	246763.00	288110.00	41347.00	288410		
S&P - Earmarked reserves spent			-			0	476358				
Strategy & Policy - total expenditure	249186.00	110969.00	-	115794.00	20000.00	246763	764468	41347.00	288410		

		(at end Sept)									2021/22 notes	
		2019/20	Actual Year	2019/20	Est. Rest	Tfr	Est. Total	Current	Variance	Budget	% change	
		Total	To Date		of Year	to Reserves	Year	Annual Bud	Annual Total	2021-22	Budgets	
1175	Sale of Goods	60.00	0.00	-	0.00		0	100	100.00	100	0%	
1176	Precept	577745.00	592996.00	-	0.00		592996	592996	0.00	597481	1%	
1177	Photocopying Income	29.00	0.00	-	0.00		0	0	0.00	0	N/A	
1178	Insurance claims	0.00	0.00	-	0.00		0	0	0.00	0	N/A	
1179	Recycling Bags	197.00	268.00	-	0.00		268	500	232.00	500	0%	
1180	Precept Grant	0.00	0.00	-	0.00		0	0	0.00	0	N/A	
1181	CIL income	86043.00	105466.00	-	5906.00	-111372.00	0	0	0.00			
1182	Repayment of loans	0.00	0.00	-	0.00		0	0	0.00			
1195	RRR Income	0.00	0.00	-	0.00		0	0	0.00	0	N/A	
1196	Bank Interest Received	2437.00	534.00	-	900.00		1434	1500	66.00	1500	0%	
1197	Insurance recharged to clubs	2944.00	2316.00	-			2316	3000	684.00	3000	0%	
1198	Sickness Insurance claim	0.00	0.00	-			0	0	0.00			
1199	Compensation received	0.00	429.00	-	0.00		429	0	-429.00		N/A	
				-			0	0	0.00		N/A	
Strategy & Policy - total income		669455.00	702009.00	-	6806.00	-111372.00	597443	598096	653.00	602581		
Net Expenditure over Income		-420269.00	-591040.00	-	108988.00	131372.00	-350680	166372	40694.00	-314171		

901 Strategy & Policy reserves

		Bfwd 1/4/20	Created	Spent to date	Est extra spend	Cfwd 31/3/20
9002	Recruitment costs reserve	2,000.00	0.00	0.00		2,000.00
9003	Office Equipment reserve	4,208.00	0.00	0.00		4,208.00
9004	Members' Training reserve	5,730.00	0.00	0.00		5,730.00
9005	Elections reserve	7,500.00	7,500.00	0.00		15,000.00
9006	Freedom of the Borough reserve	75,647.00	20,000.00	0.00		95,647.00
9007	RRR Expenditure reserve	2,523.00	0.00	0.00		2,523.00
9008	Asset valuation reserve	6,129.00	0.00	0.00		6,129.00
9009	VAT PX reserve	10,000.00	0.00	0.00		10,000.00
9010	Youth Project Reserve	0.00	0.00	0.00		0.00
9011	CIL	306,024.00	111,372.00	82,275.00	30,000.00	305,121.00
9012	Neighbourhood plan	20,000.00	0.00			20,000.00
9013	Office refurb	10,000.00	0.00			10,000.00
		449,761.00	138,872.00	82,275.00	30,000.00	476,358.00

		(at end Sept)										
		2019/20	Actual Year	2019/20	Est. Rest	Tfr	Est. Total	Current	Variance	Budget	% change	2021/22 notes
		Total	To Date		of Year	to Reserves	Year	Annual Bud	Annual Total	2021-22	Budgets	
Environment												
-												
-												
202	Environment											
2202	Sandhurst Bus Shelter	0.00	0.00	-		0.00	0	0	0.00	0	N/A	
2203	Notice Boards Maintenance	0.00	0.00	-	100.00		100	100	0.00	100	0%	
2205	Seats Maintenance	0.00	0.00	-	900.00	0.00	900	900	0.00	900	0%	
2206	Christmas Lights Event	3515.00	0.00			0.00	0	3620	3620.00	3620	0%	
2207	Events Protective Flooring	0.00	0.00		1000.00		1000	0		0	N/A	
2208	Vandalism	1078.00	228.00	-			228	1500	1272.00	1500	0%	
2211	Dog Fouling	0.00	0.00		500.00	0.00	500	500	0.00	500	0%	
2213	Clean Team	11537.00	6051.00	from pay outturn	6000.00		12051	15000	2949.00	15000	0%	
2216	Bulbs	69.00	67.00		31.00		98	100	2.00	100	0%	
2220	Remembrance Service	904.00	0.00		1500.00		1500	1900	400.00	1900	0%	
2221	Remembrance Book	0.00	0.00		100.00	0.00	100	100	0.00	100	0%	
2222	War Memorial Maint	0.00	0.00		250.00	0.00	250	250	0.00	250	0%	
2223	Grit Bins	323.00	0.00		500.00		500	800	300.00	800	0%	
2224	Bus Shelter Maintenance	93.00	0.00		2000.00		2000	2000	0.00	2000	0%	
2229	Chelsea Fringe	132.00	0.00		0.00		0	0	0.00	0	N/A	
2230	Town bins	1011.00	0.00					2400		2400		
Environment subtotal w/o reserves		18662	6346	-	12881	0	19227	29170	8543	29170		
Environment -Earmarked reserves				-			0	15419				
Environment - total expenditure		18662.00	6346.00	-	12881.00	0.00	19227	44589	8543.00	29170		
-												
1278	Sponsorship income	1083.00	0.00				0	0	0.00	0	N/A	
2227	Environment misc	0.00	0.00		0.00		0	0	0.00			
Environment total income		1083.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00		

Environment Reserves

		Bfwd 1/4/20	Created	Spent to date	Est extra spend	Tfr	Cfwd 31/3/20
902	Environment reserves						
9101	Dog (Fouling) Act reserve	5,500.00	0.00	0.00			5,500.00
9102	Remembrance Book reserve	100.00	0.00	0.00			100.00
9103	War Memorial Maint reserve	5,500.00	0.00	5,000.00			500.00
9104	Seats (Env) reserve	488.00	0.00	0.00			488.00
9105	Christmas lights reserve	3,857.00	0.00	0.00			3,857.00
9106	Bus shelter reserve	4,974.00	0.00	0.00			4,974.00
		20,419.00	0.00	5,000.00	0.00		15,419.00

		(at end Sept)										
		2019/20	Actual Year	2019/20	Est. Rest	Tfr	Est. Total	Current	Variance	Budget	% change	2021/22 notes
		Total	To Date		of Year	to Reserves	Year	Annual Bud	Annual Total	2021-22	Budgets	
Leisure												
301	Leisure											
3101	Salaries/Wages/N.I	102207.00	53264.00	from pay outturn	46800.00		100064	113815	13751.00	113815	0%	2% increase
3102	Mobile Phone	407.00	264.00	-	250.00		514	800	286.00	800	0%	
3103	Vehicle Tax	0.00	0.00	-	150.00		150	0	-150.00	0	N/A	
3104	Grounds maint	218.00	3891.00	-	10000.00		13891	17600	3709.00	17600	0%	
3105	Weed, Worm & Moss Treatm	4879.00	0.00	Old code Weed, worm, moss			0	0	0.00		N/A	
3106	Topsoil & Dressing	3046.00	0.00	Old code Topsoil & dressing			0	0	0.00		N/A	
3107	Seed & Turf	2133.00	0.00	Old code seed & turf			0	0	0.00		N/A	
3108	Marking Compounds	1943.00	1080.00		3800.00		4880	5000	120.00	5000	0%	
3109	Essential expenses	3278.00	2033.00	Increased	1400.00		3433	3500	67.00	3500	0%	
3110	Hire of Machinery	245.00	0.00		1700.00		1700	1700	0.00	1700	0%	
3111	Shrub & Tree Maintenance	84.00	0.00	Storm / tree work	1000.00		1000	1000	0.00	1000	0%	
3112	Parks Maintenance	0.00	0.00		0.00		0	0	0.00	0	N/A	
3113	Mole Treatment	0.00	0.00	-	400.00		400	500	100.00	500	0%	
3115	Bark Chippings/Play Surfaces	666.00	0.00		4000.00		4000	4500	500.00	4500	0%	
3116	Playpit Sand	0.00	0.00	-	1000.00		1000	1000	0.00	1000	0%	
3118	Play Equipment Parts/Repair:	3, 101	3351.00	-	5000.00		8351	8500	149.00	8500	0%	
3119	Skater Ramp Maintenance	420.00	0.00		5000.00	0.00	5000	6000	1000.00	6000	0%	
3120	Servicing	6886.00	2344.00	-	9500.00		11844	12000	156.00	12000	0%	
3122	Fuel & Lubricants	1557.00	205.00		3500.00		3705	5000	1295.00	5000	0%	
3123	Equipment Reserve Fund	2293.00	0.00		3000.00		3000	5000	2000.00	5000	0%	
3124	Protective Clothing	1599.00	0.00	-	1600.00		1600	2000	400.00	2000	0%	
3125	Sports Equipment	112.00	0.00		1000.00		1000	1000	0.00	1000	0%	
3126	Tools	243.00	92.00	-	400.00		492	500	8.00	500	0%	
3127	Drain Cleaning	0.00	0.00		1000.00		1000	1000	0.00	1000	0%	
3128	Drainage Management Pim	920.00	0.00		1000.00		1000	3320	2320.00	3320	0%	
3130	Gardening	0.00	71.00	-	400.00		471	500	29.00	500	0%	
3145	Public Toilet Maintenance	205.00	37.00		700.00		737	1000	263.00	1000	0%	
3201	Vertidrainage	0.00	1065.00		1400.00		2465	2500	35.00	2500	0%	
3206	Sandhurst Summer of Fun	3441.00	0.00	event cancelled		5000.00	5000	4000	-1000.00	4000	0%	
3213	Police Point	135.00	0.00	-	200.00		200	300	100.00	300	0%	
3217	Ditch Clearance	2500.00	1065.00	-	3000.00		4065	5500	1435.00	5500	0%	
3218	Essential Park Maintenance	6881.00	0.00	Will this all be spent?	30000.00		30000	30000	0.00	30000	0%	
3219	New Seats	0.00	0.00		1000.00	0.00	1000	1000	0.00	1000	0%	
3220	Waste/Dog bins	0.00	0.00		500.00		500	500	0.00	500	0%	
3224	Proactive Tree Surgery	4515.00	200.00	-	2500.00	0.00	2700	3000	300.00	3000	0%	
3225	Music event	1571.00	208.00	event cancelled		0.00	208	25000	24792.00	25000	0%	
3232	Fence Maintenance	230.00	450.00		500.00		950	1000	50.00	1000	0%	
3237	Park Signs	461.00	203.00		0.00	0.00	203	300	97.00	300	0%	
3255	Green Flag Status	0.00	0.00	-	100.00		100	200	100.00	400	100%	
		153075.00	69823.00	-		5000.00	216623.00	268535.00	51912.00	268735.00		

		(at end Sept)									2021/22 notes	
		2019/20	Actual Year	2019/20	Est. Rest	Tfr	Est. Total	Current	Variance	Budget	% change	
		Total	To Date		of Year	to Reserves	Year	Annual Bud	Annual Total	2021-22	Budgets	
<i>Expenditure bfwd</i>		153075.00	69823.00	-		5000.00	216623	268535	51912	268735		
3269	Formal Gardens	0.00	0.00	-	200.00	0.00	200	200	0.00	200	0%	
3270	Garden Planters	46.00	0.00	-	200.00	0.00	200	200	0.00	200	0%	
3283	Groundstaff Welfare	0.00	0.00	from pay outturn	500.00	0.00	500	500	0.00	500	0%	
3287	Skate Park extension	0.00	0.00	to reserves	0.00	0.00	0	1000	1000.00	1000	0%	
3291	Fireworks	16679.00	0.00	event cancelled			0	18000	18000.00	18000	0%	
3292	Playsurface painting	0.00	0.00		1000.00	0.00	1000	1000	0.00	1000	0%	
3293	Insurance incidents	0.00	0.00				0	0	0.00		N/A	
3295	Skate park refurb	33079.00	0.00				0	0	0.00	0	N/A	
Leisure - subtotal w/o reserves		202879.00	69823.00	-	143700.00	5000.00	218523.00	289435.00	70912.00	289635.00		
Leisure - Earmarked Reserves				-			0	176972				
<i>Leisure - total expenditure</i>		202879.00	69823.00	-	143700.00	5000.00	218523	466407	70912.00	289635		
<i>Leisure- income</i>				-								
3177	Cricket Pitch Hire	1040.00	780.00	-	0.00		780	1200	420.00	1200	0%	
3178	Football Pitch Hire	10764.00	1979.00	Please review & amend if necessary	6000.00		7979	10000	2021.00	10000	0%	
3179	Tennis Court Hire	2280.00	616.00	-	400.00		1016	1500	484.00	1500	0%	
3180	Tug of war income	0.00	0.00				0	1500	1500.00			
3181	Leisure Misc Income	7645.00	1706.00				1706	0	-1706.00	1500	N/A	
3182	Mast Rental	3500.00	1750.00		1750.00		3500	0	-3500.00	0	N/A	SHOULD THIS BE BUDGETTED?
3185	Drainage recharged to clubs	736.00	0.00	-	720.00		720	700	-20.00	700	0%	
3186	Insurance incidents	0.00	0.00	-	0.00		0	0	0.00	0	N/A	
3187	Firework Income	2333.00	0.00		0.00		0	3000	3000.00	3000	0%	Include budget for firework income
3189	Grant income	0.00	0.00				0	0	0.00			
<i>Leisure - total income</i>		28298.00	6831.00	-	8870.00	0.00	15701	17900	2199.00	17900		
let Expenditure over income		174581.00	62992.00	-	134830.00	5000.00	202822	448507	68713.00	271735		

Leisure Reserves

	Bfwd 1/4/20	Created	Spent to date	Est extra spend	Cfwd 31/3/20
9201 Footpaths on park reserve	30,000.00	0.00	0.00		30,000.00
9202 Summer of Fun reserve	0.00	0.00	0.00		0.00
9203 New seats (leisure) reserve	229.00	0.00	0.00		229.00
9204 Park signs reserve	4,827.00	0.00	0.00		4,827.00
9205 Brookside Green reserve	17,000.00	0.00	0.00		17,000.00
9206 Car park reserve	40,000.00	5,000.00	0.00		45,000.00
9207 Formal gardens reserve	98.00	0.00	0.00		98.00
9208 Garden planters reserve	1,736.00	0.00	0.00		1,736.00
9209 Groundstaff welfare reserve	1,432.00	0.00	0.00		1,432.00
9210 Balancing pond reserve	9,411.00	0.00	0.00		9,411.00
9211 Skate park reserve	7,443.00	0.00	0.00		7,443.00
9212 Artificial cricket net reserve	0.00	0.00	0.00		0.00
9213 Play surface painting reserve	7,876.00	0.00	0.00		7,876.00
9214 Equipment Reserve Fund	1,430.00	0.00	0.00		1,430.00
9215 Ditch clearance	8,348.00	0.00	0.00		8,348.00
9216 Play equipment reserve	0.00	0.00	0.00		0.00
9217 New Road	0.00	0.00	0.00		0.00
9218 Park fencing	12,350.00	0.00	0.00		12,350.00
9219 Owlsmoor park upgrade	0.00	0.00			0.00
9220 Music event reserve	5,000.00	24,792.00			29,792.00
	147,180.00	29,792.00	-	-	176,972.00

		(at end Sept)											
		2019/20	Actual Year	2019/20	Est. Rest	Tfr	Est. Total	Current	Variance	Budget	% change	2021/22 notes	
		Total	To Date		of Year	to Reserves	Year	Annual Bud	Annual Total	2021-22	Budgets		
Hall													
403	Hall												
4301	Salaries/Wages/N.I.	28913.00	13595.00	from pay outturn - incl assist caretaker	11400.00		24995	34526	9531.00	34526	0%		
4302	Holiday Relief & Sickness	6109.00	1199.00	from pay outturn	2000.00		3199	4150	951.00	4150	0%		
4303	Hall Floor Cleaning	45.00	0.00	-	300.00		300	300	0.00	300	0%		
4304	Electricity	5960.00	2365.00	Hall utilities	4000.00		6365	6000	-365.00	6400	7%	increased by £400	
4305	Gas	2712.00	1930.00	Hall utilities	2000.00		3930	4000	70.00	4000	0%		
4306	Water	2597.00	2219.00	Hall utilities	2000.00		4219	3500	-719.00	3500	0%		
4307	Rates	5524.00	0.00				0	6000	6000.00	6000	0%		
4308	Essential Expenses	705.00	1112.00	-	1800.00		2912	3000	88.00	3000	0%		
4309	Cleaning Equipment	2941.00	1009.00	-	1800.00		2809	3000	191.00	3000	0%		
4310	Emergency Repairs	0.00	0.00	-	500.00		500	500	0.00	500	0%		
4312	Clock Maintenance	0.00	0.00	£2176 in reserves for new clock		0.00	0	0	0.00	0	N/A		
4313	Electrical Maintenance	2527.00	146.00	-	1000.00		1146	1200	54.00	1200	0%		
4314	Decorating	299.00	21.00	-	250.00		271	300	29.00	300	0%		
4315	Gas Boiler	0.00	0.00	-	500.00		500	750	250.00	750	0%		
4316	Cleanaway	7747.00	2117.00	-	3880.00		5997	6000	3.00	6000	0%		
4318	Floor Maintenance	277.00	0.00	-	300.00		300	500	200.00	500	0%		
4319	Caretakers Flat	631.00	0.00	-	500.00		500	500	0.00	500	0%		
4320	Fire Equipment Check	490.00	1510.00	-	0.00		1510	1500	-10.00	1500	0%		
4321	First Aid Equipment	0.00	0.00	-	100.00		100	120	20.00	120	0%		
4322	Carpet Cleaning	0.00	0.00	-	350.00		350	350	0.00	350	0%		
4324	Coffee Machine	193.00	0.00	-	400.00		400	500	100.00	500	0%		
4406	Furniture Hall	0.00	0.00	-	0.00		0	1000	1000.00	1000	0%		
4432	Fire Risk Assessments	0.00	0.00	-	0.00	0.00	0	1000	1000.00	1000	0%		
4435	KDR Lobby	0.00	0.00	-	0.00	0.00	0	0	0.00	0	N/A		
4490	Bad debts	0.00	0.00	-	0.00		0	0			N/A		
Hall - subtotal w/o reserves		67670.00	27223.00	-	33080.00	0.00	60303	78696	18393.00	79096			
Hall - Earmarked Reserves		-	-	-			0	64675					
Hall - total expenditure		67670.00	27223.00	-	33080.00	0.00	60303	143371	18393.00	79096			
4377	Kitty Dancy Room	8643.00	0.00	reduced	1500.00		1500	10000	8500.00	7000	-30%	Reduced	
4378	Hall	34135.00	1186.00	reduced	6000.00		7186	30000	22814.00	22000	-27%	Reduced	
4379	Caretaker's Flat Rental Incom	1939.00	812.00	-	972.00		1784	1900	116.00	1900	0%		
Hall - total income		44717.00	1998.00	-	8472.00	0.00	10470	41900	31430.00	30900			
let Expenditure over Income		22953.00	25225.00	-	24608.00	0.00	49833	101471	-13037.00	48196			

		(at end Sept)									2021/22 notes	
		2019/20	Actual Year	2019/20	Est. Rest	Tfr	Est. Total	Current	Variance	Budget	% change	
		Total	To Date		of Year	to Reserves	Year	Annual Bud	Annual Total	2021-22	Budgets	
405	Pistachios											
4501	Rates	0.00	0.00	-	0.00		0	0	0.00	0	N/A	
4502	Water	0.00	0.00	-	0.00		0	0	0.00	0	N/A	
4503	Electric	0.00	0.00	-	0.00		0	0	0.00	0	N/A	
4504	Gas	0.00	0.00	-	0.00		0	0	0.00	0	N/A	
4505	Essential Expenses	0.00	0.00	-	0.00		0	0	0.00	0	N/A	
4506	Pistachios Drain repair	0.00	0.00	Leave £10000 in reserves	0.00	0.00	0	0	0.00	0	N/A	
4511	Building Management	0.00	0.00	-	0.00		0	0	0.00	0	N/A	
Pistachios - subtotal w/o reserves		0.00	0.00	-	0.00	0.00	0	0	0.00	0		
Pistachios - Earmarked Reserves				-				10000	10000.00			
Pistachios - total expenditure		0.00	0.00	-	0.00	0.00	0	10000	10000.00	0		
4577	Pistachios Hire	5000.00	2083.00	-	2500.00		4583	5000	417.00	5000	0%	
Pistachios - total income		5000.00	2083.00	-	2500.00	0.00	4583	5000	417.00	5000		
Net Expenditure over Income		-5000.00	-2083.00	-	-2500.00	0.00	-4583	5000	9583.00	-5000		
Total Hall Committee Expenditure		67670.00	27223.00	-	33080.00	0.00	60303	153371	28393.00	79096		
Total Hall Committee Income		49717.00	4081.00	-	10972.00	0.00	15053	46900	31847.00	35900		
Net Committee Exp over Inc		17953.00	23142.00	-	22108.00	0.00	45250	106471	-3454.00	43196		

Hall Reserves

		Bfwd 1/4/20	Created	Spent to date	Est extra spend	Cfwd 31/3/20
904	Hall reserves					
9301	Clock reserve	2,176.00	0.00	0.00		2,176.00
9302	Hall/KDR furniture reserve	8,720.00	0.00	0.00		8,720.00
9303	Hall storage reserve	7,719.00	0.00	0.00		7,719.00
9304	Hall Refurb reserve	28,821.00	0.00	0.00		28,821.00
9305	Reception imrov/chg rm conv	12,239.00	0.00			12,239.00
9306	Caretaker's flat EMR	5,000.00	0.00			5,000.00
9307	Kitty Dancy Light /heat	0.00	0.00	0.00		0.00
9401	Pistachios drain repair reserve	10,000.00	0.00	0.00		10,000.00
		0.00		0.00		0.00
		0.00		0.00		0.00
		74,675.00	0.00	0.00	0.00	74,675.00

		(at end Sept)		2019/20		Est. Rest	Tfr	Est. Total	Current	Variance	Budget	% change	2021/22 notes
		2019/20	Actual Year	2019/20		of Year	to Reserves	Year	Annual Bud	Annual Total	2021-22	Budgets	
		Total	To Date										
Grants/Loans/Capital Projects													
501 Committed Grants													
5110	BFBC Footpath Ranger	2180.00	0.00			2100.00		2100	2188	88.00	2210	1%	
5111	Blackwater Valley	5200.00	5200.00					5200	5200	0.00	5200	0%	
5112	Ambarrow Court	500.00	500.00					500	500	0.00	500	0%	
mitted Grants :- Expenditure		7880.00	5700.00			2100.00	0.00	7800	7888	88.00	7910		1% increase
502 Discretionary Grants													
5210	S/H Graveyard	3500.00	3500.00			0.00		3500	3500	0.00	3500	0%	
5211	S/H Day Centre	17661.00	17838.00			0.00		17838	17838	0.00	18016	1%	
5212	Museum Trust	52.00	0.00	£3197 res. fwd plus remainder		100.00	0.00	100	100	0.00	100	0%	
5310	Citizens Advice	2759.00	2787.00			0.00		2787	2787	0.00	2815	1%	
Discretionary Grants - Earmarked Reserve								0		0.00			
tionary Grants :- Expenditure		23972.00	24125.00			100.00	0.00	24225	24225	0.00	24431		
504 Grant Reserve													
5410	Community grants	5450.00	6150.00			1850.00	0.00	8000	8000	0.00	8000	0%	
Grant Reserve - Earmarked Reserve								0		0.00			
Grant Reserve :- Expenditure		5450.00	6150.00			1850.00	0.00	8000	8000	0.00	8000		
506 Capital Projects													
5612	CCTV	2367.00	0.00	Annual maintenance + repairs		2000.00	0.00	2000	2000	0.00	2000	0%	
5613	Little Sandhurst set up												
CCTV Earmarked Reserve								0		0.00			
apital Projects :- Expenditure		2367.00	0.00			2000.00	0.00	2000	2000	0.00	2000		From CIL
Total Grants & Capital Expenditure		39669.00	35975.00			6050.00	0.00	42025	42113	88.00	42341		
905 Grants/ capital exp reserves						Bfwd 1/4/20	Created	Spent to date	Est extra spend		Cfwd 31/3/20		
9501	Museum Trust reserve					3,197.00	0.00	0.00			3,197.00		
9502	Grants reserve					5,243.00	0.00	0.00			5,243.00		
9601	CCTV reserve					10,000.00	0.00	0.00			10,000.00		
						18,440.00	0.00	0.00	0.00		18,440.00		

EARMARKED RESERVES 2020 21			Bfwd Apr 20	Created	Transfer	Utilised	Mar-21	Description
Code	Type	Item						
Administration								
1101		Bonuses	-					
1107/9002		Recruitment	2,000.00	-		-	2,000.00	Remove reserve as budgeted within wages
1124/9003		Office Equipment	4,208.00	-		-	4,208.00	Replacing EO contingency, utilised 13/14
1131/9004		Members Training	5,730.00	-		-	5,730.00	Against replacements ie server
1215/9005		Elections	7,500.00	7,500.00			15,000.00	Increased requirements: Elections / Quality Council Award
1219/9006		Freedom of Borough	75,647.00	20,000.00			95,647.00	Accumulating £20,000 per year
1222/9007		RRR Expenditure	2,523.00				2,523.00	RRR future projects - undefined
1223/9008		Asset valuation	6,129.00				6,129.00	Ongoing asset management, plus architect for hall options
1206/9009		VAT	10,000.00	-		-	10,000.00	Contingency against crossing threshold
1225/9010		Youth projects	-				-	
1227/9011		CIL	306,024.00	111,372.00		112,275.00	305,121.00	
9012		Neighbourhood plan	20,000.00				20,000.00	
9013		Office refurb	10,000.00				10,000.00	
Subtotal			449,761.00	138,872.00	-	112,275.00	476,358.00	
Environment								
2211/9101		Dog (Fouling) Act	5,500.00				5,500.00	KBT Campaign posters etc
2221/9102		Remembrance Book	100.00				100.00	
2222/9103		War Memorial Maint	5,500.00			5,000.00	500.00	
2205/9104		Seats	488.00			-	488.00	
2206/9105		Christmas Lights Event	3,857.00			-	3,857.00	
2202/9106		Sandhurst Bus Shelters	4,974.00			-	4,974.00	New bus shelters project
Subtotal			20,419.00	-	-	5,000.00	15,419.00	
Leisure								
3202/9201		Footpaths on Parks	30,000.00				30,000.00	
3206/9202		Sandhurst Summer of Fun	-				-	
3219/9203	cap	New Seats	229.00				229.00	
3237/9204		Park signs	4,827.00				4,827.00	Support for Green Flag new signage
3259/9205	cap	Brookside Green parking	17,000.00				17,000.00	C/fwd Brookside/Pyes Acre parking, new for Allotment Rd
3266/9206	cap	Car Park Reserve Fund	40,000.00	5,000.00			45,000.00	Main car park option to modify / repair
3269/9207		Formal Gardens	98.00				98.00	D of E works
3270/9208		Garden Planters	1,736.00				1,736.00	Remaining from Royal visit
3283/9209		Groundstaff Welfare	1,432.00				1,432.00	Against pedestrian fire door from workshop
3284/9210	cap	Balancing Pond Enhancement	9,411.00				9,411.00	Option to match fund with Thames Water
3287/9211	cap	Skate park	7,443.00				7,443.00	Sinking fund, to replace or enhance facilities
3290/9212	cap	Artificial Cricket nets	-				-	
3292/9213		Play surface painting	7,876.00				7,876.00	
3123/9214	cap	Equipment Reserve Fund	1,430.00				1,430.00	
3217/9215		Ditch clearance	8,348.00				8,348.00	
3118/9216		Play equipment	-				-	
9217		New road EMR	-				-	
9218		Park fencing	12,350.00	-			12,350.00	
9219		Owlsmoor park upgrade	-				-	
9220		Music event	5,000.00	24,792.00			29,792.00	
Subtotal			147,180.00	29,792.00	-	-	176,972.00	
Hall								
4312/9301		Clock	2,176.00				2,176.00	Against new clock
4406/9302	cap	Hall/KDR Furniture	8,720.00				8,720.00	recovering furniture in council chambers
4434/9303		Hall storage reserve	7,719.00				7,719.00	Reserve created against Hall modification
4427/9304	cap	Hall Refurb fund	28,821.00				28,821.00	Improvements - stage removal, rearward doors etc, bar
4435/9305		Changing room/reception works	12,239.00				12,239.00	Changing room conversion/reception improvements
9306		Caretaker's flat	5,000.00				5,000.00	
Subtotal			64,675.00	-	-	-	64,675.00	
Pistachios								
4506/9401		Drain Repair	10,000.00	-		-	10,000.00	Against uninsured work to drains
Grants								
5212/9501		Museum Trust	3,197.00	-		-	3,197.00	
5410/9502		Grant Reserve	5,243.00	-		-	5,243.00	
Subtotal			8,440.00	-	-	-	8,440.00	
Capital Projects								
5612/9601	cap	CCTV	10,000.00	-		-	10,000.00	Against new cctv equipment
Total			710,475.00	168,664.00	-	117,275.00	761,864.00	
General Fund								
		Bal bfwd & Cfwd	373,187.00				382,251.00	
		Income for year		739,569.00				
		Exp for year		- 679,116.00				
		Transfers		- 168,664.00		- 117,275.00		
			1,083,662.00	60,453.00		-	1,144,115.00	
		mvmt on reserves				- 51,389.00		(Negative figure is an increase in reserves held)
cap		Capital reserves	123,054.00	5,000.00		-	128,054.00	(Includes re-classification of some capital funds for revenue)
		Earmarked reserves	587,421.00	163,664.00		117,275.00	633,810.00	
Subtotal			710,475.00	168,664.00	-	117,275.00	761,864.00	

EARMARKED RESERVES 2021 22			Bfwd Apr 21	Created	Transfer	Utilised	Mar-22	Description
Code	Type	Item						
Administration								
1107/9002		Recruitment	2,000.00	-	-	-	2,000.00	Remove reserve as budgeted within wages
1124/9003		Office Equipment	4,208.00	-	-	-	4,208.00	Replacing EO contingency, utilised 13/14
1131/9004		Members Training	5,730.00	-	-	-	5,730.00	Against replacements ie server
1215/9005		Elections	15,000.00	7,500.00	-	-	22,500.00	Increased requirements: Elections / Quality Council Award
1219/9006		Freedom of Borough	95,647.00	20,000.00	-	-	115,647.00	Accumulating £10,000 per year
1222/9007		RRR Expenditure	2,523.00	-	-	-	2,523.00	RRR future projects - undefined
1223/9008		Asset valuation	6,129.00	-	-	-	6,129.00	Ongoing asset management, plus architect for hall options
1206/9009		VAT	10,000.00	-	-	-	10,000.00	Contingency against crossing threshold
1225/9010		Youth projects	-	-	-	-	-	
1227/9011		CIL	305,121.00	-	-	-	305,121.00	CIL money received, spend on carpark
9012		Neighbourhood plan	20,000.00	-	-	-	20,000.00	
9013		Office refurb	10,000.00	-	-	-	10,000.00	
Subtotal			476,358.00	27,500.00	-	-	503,858.00	
Environment								
2211/9101		Dog (Fouling) Act	5,500.00	-	-	-	5,500.00	KBT Campaign posters etc
2221/9102		Remembrance Book	100.00	-	-	-	100.00	
2222/9103		War Memorial Maint	500.00	-	-	-	500.00	
2205/9104		Seats	488.00	-	-	-	488.00	
2206/9105		Christmas Lights Event	3,857.00	-	-	-	3,857.00	
2202/9106		Sandhurst Bus Shelters	4,974.00	-	-	-	4,974.00	New bus shelters project
2225/9107		Roundabout signs	-	-	-	-	-	
2226/9108		WWI Centenary	-	-	-	-	-	War Memorial
Subtotal			15,419.00	-	-	-	15,419.00	
Leisure								
3202/9201		Footpaths on Parks	30,000.00	-	-	-	30,000.00	
3206/9202		Sandhurst Summer of Fun	-	-	-	-	-	
3219/9203	cap	New Seats	229.00	-	-	-	229.00	
3237/9204		Park signs	4,827.00	-	-	-	4,827.00	
3259/9205	cap	Brookside Green parking	17,000.00	-	-	-	17,000.00	
3266/9206	cap	Car Park Reserve Fund	45,000.00	5,000.00	-	-	50,000.00	
3269/9207		Formal Gardens	98.00	-	-	-	98.00	
3270/9208		Garden Planters	1,736.00	-	-	-	1,736.00	
3283/9209		Groundstaff Welfare	1,432.00	-	-	-	1,432.00	
3284/9210	cap	Balancing Pond Enhancement	9,411.00	-	-	-	9,411.00	Support for Green Flag new signage
3287/9211	cap	Skate park	7,443.00	-	-	-	7,443.00	C/fwd Brookside/Pyes Acre parking, new for Allotment Rd
3290/9212	cap	Artificial Cricket nets	-	-	-	-	-	Main car park option to modify / repair
3292/9213		Play surface painting	7,876.00	-	-	-	7,876.00	D of E works
3123/9214	cap	Equipment Reserve Fund	1,430.00	-	-	-	1,430.00	Remaining from Royal visit
3217/9215		Ditch clearance	8,348.00	-	-	-	8,348.00	Against pedestrian fire door from workshop
3118/9216		Play equipment	-	-	-	-	-	Option to match fund with Thames Water
9217		New road EMR	-	-	-	-	-	Sinking fund, to replace or enhance facilities
9218		Park fencing	12,350.00	-	-	-	12,350.00	
9219		Owlsmoor park upgrade	-	-	-	-	-	
9220		Music event	29,792.00	-	-	-	29,792.00	
Subtotal			176,972.00	5,000.00	-	-	181,972.00	
Hall								
4312/9301		Clock	2,176.00	-	-	-	2,176.00	Against new clock
4406/9302	cap	Hall/KDR Furniture	8,720.00	-	-	-	8,720.00	recovering furniture in council chambers
4434/9303		Hall storage reserve	7,719.00	-	-	-	7,719.00	Reserve created against Hall modification
4427/9304	cap	Hall Refurb fund	28,821.00	-	-	-	28,821.00	Improvements - stage removal, rearward doors etc, bar
4435/9305		Changing room/reception works	12,239.00	-	-	-	12,239.00	Changing room conversion/reception improvements
9306		Caretaker's flat	5,000.00	-	-	-	5,000.00	
Subtotal			64,675.00	-	-	-	64,675.00	
Pistachios								
4506/9401		Drain Repair	10,000.00	-	-	-	10,000.00	Against uninsured work to drains
Grants								
5212/9501		Museum Trust	3,197.00	-	-	-	3,197.00	
5410/9502		Grant Reserve	5,243.00	-	-	-	5,243.00	
Subtotal			8,440.00	-	-	-	8,440.00	
Capital Projects								
5612/9601	cap	CCTV	10,000.00	-	-	-	10,000.00	Against new CCTV equipment
Total			761,864.00	32,500.00	-	-	794,364.00	
General Fund								
Bal bfwd & Cfwd			382,251.00				277,479.87	
Income for year				656,381.00				
Exp for year				-728,652.13				
Transfers				-32,500.00				
			1,144,115.00	-72,271.13	-	-	1,071,843.87	
mvmnt on reserves						-32,500.00		(Negative figure is an increase in reserves held)
cap Capital reserves			128,054.00	5,000.00			133,054.00	
Earmarked reserves			633,810.00	27,500.00			661,310.00	
			761,864.00	32,500.00	-	-	794,364.00	

Sandhurst Town Council
Year ended 31 March 2021
Notes on outturn review, payroll

		<u>Agreed budget</u>	<u>Actuals</u>	<u>Variance</u>	<u>Actuals</u>		<u>Rest of year</u>	<u>Outturn</u>	<u>Variance</u>	<u>Budget</u>	<u>Outturn</u>	
	<u>Year</u>	<u>YTD 30 Sep</u>	<u>YTD</u>	<u>YTD</u>	<u>YTD 30 Sep</u>	<u>Notes</u>	<u>(Estimate)</u>	<u>2020/21</u>	<u>year</u>	<u>2021/22</u>	<u>+ 2%</u>	
1101	Office staff	125,660	62,830	65,908	3,078	65,908		57,024	122,932	-2,728	125,660	125390.64
2213	Clean Team	15,000	7,500	6,051	-1,449	6,051	inc.cleanteam cover	6,000	12,051	-2,949	15,000	12292.02
3101	Groundstaff	113,815	56,908	53,264	-3,644	53,264		46,800	100,064	-13,751	113,815	102065.28
4301	Caretaker	34,526	17,263	13,595	-3,668	13,595		11,400	24,995	-9,531	34,526	25494.90
	Total as per budget	289,001	144,501	138,818	-5,683	138,818		121,224	260,042	-28,959	289,001	
Other staff costs												
1103	Conference expenses	1,500	750	25	-725	25		500	525	-975	1,500	
1104	Staff expenditure	150	75	0	-75	0		150	150	0	150	
1107	Recruitment	1,000	500	0	-500	0		1,000	1,000	0	1,000	
1128	Training	2,000	1,000	217	-783	217		1,500	1,717	-283	2,000	
3283	Groundstaff welfare	500	250	0	-250	0		500	500	0	500	
4302	Holiday relief & sickness	4,150	2,075	1,199	-876	1,199		2,000	3,199	-951	4,150	
		298,301	149,151	140,259	-8,892	140,259		126,874	267,133	-31,168	298,301	

Sandhurst Town Council

		Actual Last Year	Actual Year To Date	Current Annual Bud
<u>Strategy & Policy</u>				
101	<u>Administration</u>			
1101	Salaries/Wages N.I.	114,641	65,908	125,660
1102	Mayors Allowance	450	0	450
1103	Conference Expences	1,284	25	1,500
1104	Staff Expenditure	0	0	150
1105	Civic Service	1,084	0	1,600
1106	Solicitors Fees	2,950	2,105	3,000
1107	Recruitment Fees	0	0	1,000
1108	Bank Charges	1,078	547	1,200
1109	Accounts	2,431	368	4,000
1110	Electricity	1,622	30	1,500
1111	Alarms Warranty	782	602	1,200
1112	Gas	1,399	0	1,200
1113	Telephone	1,393	702	2,000
1114	Water	1,643	0	2,000
1115	Insurances	12,945	19,949	18,000
1116	Rates	1,817	1,106	2,000
1117	Boiler Service	510	0	1,200
1119	IT	4,782	2,780	4,500
1120	Binding	123	0	100
1121	Mayors Chain	3,269	0	250
1122	Subscriptions	3,969	3,531	4,500
1123	Stationery	2,017	562	4,000
1124	Office Equipment	442	0	500
1126	Petty cash & Postage	1,367	130	1,700
1128	Training	1,323	217	2,000
1129	Emergency Repairs	0	0	1,000
1130	Health & Safety	5,709	1,708	6,000
1131	Members Training	15	0	2,000
1135	HR Services	4,063	1,871	4,500
1136	Payroll processing	1,226	1,151	1,600
1137	Internal audit	1,500	125	2,000
1138	Computer equip upgrade	6,981	0	0
	1140 Speedwatch	3,522	156	500
1205	Community Engagement	2,310	341	5,000
1214	Communication	8,146	1,055	13,800
1215	Election	21,910	0	15,000

1219	Freedom of the Borough	0	0	20,000
1222	RRR expenditure	0	0	500
1223	Asset valuation	1,455	0	2,000
1225	Youth Projects	17,000	0	17,000
1226	Neighbourhood Plan	28	0	0
1228	Press and Media	12,000	6,000	12,000

1175	Sale of Goods	60	0	100
1176	Precept	577745	592996	592996
1177	Photocopying Income	29	0	0
1178	Insurance Claims			
1179	Recycling Bags	197	268	500
1180	Precept Grant			
1181	CIL income	86043	105466	0
1182	Repayment of loans	0	0	0
1195	RRR income			
1196	Bank Interest Received	2437	534	1500
1197	Insurance recharged to clubs	2944	2316	3000
1198	Sickness insurance claim			
1199	Compensation received	£ -	429.00 £	-

Administration :- Income

Net Expenditure over Income

Strategy & Policy :- Expenditure 0 **182,098**
Income

Net Expenditure over Income

Environment

202 Environment

2202	Sandhurst Bus Shelter			
2203	Notice Boards Maintenance	0	0	100
2205	Seats Maintenance	0	0	900
2206	Christmas Lights Event	3515	0	3620
2207	Events protective flooring			
2208	Vandalism	1078	228	1500
2211	Dog Fouling	0	0	500
2213	Clean Team	11537	6051	15000
2216	Bulbs	69	67	100
2220	Remembrance Service	904	0	1900
2221	Remembrance Book	0	0	100
2222	War Memorial Maint	0	0	250
2223	Grit Bins	323	0	800
2224	Bus Shelter Maintenance	93	0	2000
2225	Roundabout sponsorship			
2226	WWI Centenary			
2229	Chelsea Fringe	132	0	0

2230	Town bins	1011	0	2400
1278	Sponsorship Income	1083	0	0
2227	Environment Misc Income	0	0	0
2278	Sandhurst Well	0.00	0.00	0.00

Environment :- Income

Leisure

301	Leisure			
3101	Salaries/Wages/N.I	102,207	53,264	113,815
3102	Mobile Phone	407	264	800
3103	Vehicle Tax			
3104	Fertilisers	218	3,891	17,600
3105	Weed, Worm & Moss Treatment	4,879	0	0
3106	Topsoil & Dressing	3,046	0	0
3107	Seed & Turf	2,133	0	0
3108	Marking Compounds	1,943	1,080	5,000
3109	Fencing, Ropes & Pickets	3,278	2,033	3,500
3110	Hire of Machinery	245	0	1,700
3111	Shrub & Tree Maintenance	84	0	1,000
3112	Parks Maintenance			
3113	Mole Treatment	0	0	500
3115	Bark Chippings/Play Surfaces	666	0	4,500
3116	Playpit Sand	0	0	1,000
3118	Play Equipment Parts/Repairs	3,101	3,351	8,500
3119	Skater Ramp Maintenance	420	0	6,000
3120	Servicing	6,886	2,344	12,000
3122	Fuel & Lubricants	1,557	205	5,000
3123	Equipment Reserve Fund	2,293	0	5,000
3124	Protective Clothing	1,599	0	2,000
3125	Sports Equipment	112	0	1,000
3126	Tools	243	92	500
3127	Drain Cleaning	0	0	1,000
3128	Drainage Management Pim	920	0	3,320
3130	Gardening	0	71	500
3145	Public Toilet Maintenance	205	37	1,000
3201	Vertidrainng	0	1,065	2,500
3205	Youth Initiatives			
3206	Sandhurst Summer of Fun	3,441	0	4,000
3213	Police Point	135	0	300
3217	Ditch Clearance	2,500	1,065	5,500
3218	Essential Park Maintenance	6,881	0	30,000
3219	New Seats	0	0	1,000
3220	Waste/Dog bins	0	0	500
3224	Proactive Tree Surgery	4,515	200	3,000
3225	Music Event	1,571	208	25,000
3232	Fence Maintenance	230	450	1,000
3237	Park Signs	461	203	300
3255	Green Flag Status	0	0	200
3269	Formal Gardens	0	0	200

3270	Garden Planters	46	0	200
3283	Groundstaff Welfare	0	0	500
3287	Skate Park extension	0	0	1,000
3291	Fireworks	16,679	0	18,000
3292	Playsurface painting	0	0	1,000
3293	Insurance Incidents			
3295	Skate park refurb	33,079	0	
	Leisure :- Expenditure			
3177	Cricket Pitch Hire	1,040	780	1,200
3178	Football Pitch Hire	10,764	1,979	10,000
3179	Tennis Court Hire	2,280	616	1,500
3180	Tug of War Hire	0	0	1,500
3181	Leisure Misc Income	7,645	1,706	0
3182	Mast Rental	3,500	1,750	0
3185	Drainage recharged to clubs	736	0	700
3186	Insurance Incidents			
3187	Firework Income	2,333	0	3,000
3189	Grant income			

Hall

403	Hall			
4301	Salaries/Wages/N.I.	28,913	13,595	34,526
4302	Holiday Relief & Sickness	6,109	1,199	4,150
4303	Hall Floor Cleaning	45	0	300
4304	Electricity	5,960	2,365	6,000
4305	Gas	2,712	1,930	4,000
4306	Water	2,597	2219.00	3,500
4307	Rates	5,524	0	6,000
4308	Essential Expenses	705	1,112	3,000
4309	Cleaning Equipment	2,941	1,009	3,000
4310	Emergency Repairs	0	0	500
4312	Clock Maintenance			
4313	Electrical Maintenance	2,527	146	1,200
4314	Decorating	299	21	300
4315	Gas Boiler	0	0	750
4316	Cleanaway	7,747	2117.00	6,000
4318	Floor Maintenance	277	0	500
4319	Caretakers Flat	631	0	500
4320	Fire Equipment Check	490	1,510	1,500
4321	First Aid Equipment	0	0	120
4322	Carpet Cleaning	0	0	350
4324	Coffee Machine	193	0	500
4406	Furniture Hall			1000
4432	Fire Risk Assessments			1000
4435	KDR Lobby			
4490	Bad debts: Hall	0		
	Hall :- Expenditure			
4377	Kitty Dancy Room	8,643	0	10,000
4378	Hall	34,135	1,186	30,000
4379	Caretaker's Flat Rental Income	1,939	812	1,900

Hall :- Income

Net Expenditure over Income	39,667	24,840	31,559
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<u>405</u> <u>Pistachios</u>			
4577 Pistachios Hire	5000	2083	5000

Grants/Loans/Capital Projects

<u>501</u> <u>Committed Grants</u>			
5110 BFBC Footpath Ranger	2180	0	2188
5111 Blackwater Valley	5200	5200	5200
5112 Ambarrow Court	500	500	500
5119 Donkey Derby			
Committed Grants :- Expenditure			

Net Expenditure over Income

	Year	To Date	Annual Bud
<u>502</u> <u>Discretionary Grants</u>			
5210 S/H Graveyard	3500	3500	3500
5211 S/H Day Centre	17661	17838	17838
5212 Museum Trust	52	0	100
5310 Citizens Advice	2759	2787	2787

Discretionary Grants :- Expenditure

Net Expenditure over Income

<u>504</u> <u>Grant Reserve</u>			
5410 Grant Reserve	5450	6150	8000

Grant Reserve :- Expenditure

Net Expenditure over Income

<u>506</u> <u>Capital Projects</u>			
5612 CCTV	2367	0	2000
Capital Projects :- Expenditure	48	721	2,000

Reserves

<u>901</u> <u>Strategy & Policy reserves</u>			
9002 Recruitment costs reserve	0	0	2000
9003 Office Equipment reserve	0	0	4208
9004 Members' Training reserve	0	0	5730
9005 Elections reserve	7500	0	7500
9006 Freedom of the Borough reserve	0	0	75647

9007	RRR Expenditure reserve	0	0	2523
9008	Asset valuation reserve	0	0	6129
9009	VAT PX reserve	0	0	10000
9010	Youth Project Reserve			
9011	CIL EMR	27796	82275	306024
9012	Neighbourhood Plan EMR	0	0	20000
9013	Office refurb EMR			10,000

olicy reserves :- Expenditure

Net Expenditure over Income 0

902 Environment reserves

9101	Dog (Fouling) Act reserve	0	0	5500
9102	Remembrance Book reserve	0	0	100
9103	War Memorial Maint reserve	0	5000	5500
9104	Seats (Env) reserve	0	0	488
9105	Christmas lights reserve	0	0	3857
9106	Bus shelter reserve	0	0	4974
9107	RRR Reserve (roundabout signs)	0	0	
9108	WWI Centenary Reserve			

ment reserves :- Expenditure 0 0.00 33,855

Net Expenditure over Income 0 0.00 33,855

903 Leisure reserves

9201	Footpaths on park reserve	0	0	30000
9202	Summer of Fun reserve			
9203	New seats (leisure) reserve	0	0	229
9204	Park signs reserve	0	0	4827
9205	Brookside Green reserve	0	0	17000
9206	Car park reserve	0	0	40000
9207	Formal gardens reserve	0	0	98
9208	Garden planters reserve	0	0	1736
9209	Groundstaff welfare reserve	0	0	1432
9210	Balancing pond reserve	0	0	9411
9211	Skate park reserve	0	0	7443
9212	Artificial cricket net reserve	0	0	
9213	Play surface painting reserve	0	0	7876
9214	Equipment Reserve Fund	0	0	1430
9215	Ditch clearance	0	0	8348
9216	Play equipment reserve			
9217	New road EMR	0	0	0
9218	Park fencing reserve	17650	0	12350
9220	Music event reserve			5,000.00

Net Expenditure over Income 0 4,152 135,951

904 Hall reserves

9301	Clock reserve	0	0	2176
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9302	Hall/KDR furniture reserve	0	0	8720
9303	Hall storage reserve	0	0	7719
9304	Hall Refurb Reserve	0	0	28821
9305	Reception Improv/Chg Rm Conv	1353	0	12239
9306	Caretaker's flat EMR	0	0	5000
9307	Ketty Dancy light/heat EMR	0	0	0
9401	Pistachios drain repair reserv	0	0	10000
	Hall reserves :- Expenditure	0	0	82,210
	Net Expenditure over Income	0	0	82,210
<u>905</u>	<u>Grants/ capital exp reserves</u>			
9501	Museum Trust reserve	0	0	3197
9502	Grants reserve	0	0	5243
9601	CCTV reserve	0	0	10000

1101	SalariesANages N. I.	114,641		65,908
1102	Mayors Allowance	450		0
1103	Conference Expences	1,284		25
1104	Staff Expenditure	0		0
1105	Civic Service	1,084		0
1106	Solicitors Fees	2,950		2,105
1107	Recruitment Fees	0		0
1108	Bank Charges	1,078		547
1109	Accounts	2,431		368
1110	Electricity	1,622		30
1111	Alarms Warranty	782		602
1112	Gas	1,399		0
1113	Telephone	1,393		702
1114	Water	1,643		0
1115	Insurances	12,945		19,949
1116	Rates	1,817		1,106
1117	Boiler Service	510		0
1119	IT	4,782		2,780
1120	Binding	123		0
1121	Mayors Chain	3,269		0
1122	Subscriptions	3,969		3,531
1123	Stationery	2,017		562
1124	Office Equipment	442		0
1126	Petty cash & Postage	1,367		130
1128	Training	1,323		217
1129	Emergency R epairs	0		0
1130	Health & Safety	5,709		1,708
1131	Members Training	15		0
1135	HR Services	4,063		1,871
1136	Payroll processing	1,226		1,151
1137	Internal audit	1,500	125	
1138	Computer equip upgrade	6,981	0	
1140	Speedwatch	3,522	156	
1205	Community Engagement	2,310	341	
1214	Communication	8,146	1,055	
1215	Election	21,910	0	

1219	Freedom of the Borough	0	0
1222	RR R expenditure	0	0
1223	Asset valuation	1,455	0
1225	Youth Projects	17,000	0
1226	Neighbourhood Plan	28	0
1228	Press and Media	12,000	6,000
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202	Environment		
1278	Sponsorship Income	1,083	0
	Environment :- Income	<hr/> 1,083	<hr/> 0
2203	Notice Boards Maintenance	0	0
2205	Seats Maintenance	0	0
2206	Christmas Lights Event	3,515	0
2208	Vandalism	1,078	228
2211	Dog Fouling	0	0
2213	Clean Team	11,537	6,051
2216	Bu l bs	69	67
2220	Remembrance Service	904	0
2221	Remembrance Book	0	0
2222	War Memorial Maint	0	0
2223	Grit Bins	323	0
2224	Bus Shelter Maintenance	93	0
2229	Chelsea Fringe	132	0

2230	Town bins		1,011	0
	Environment :- Indirect Expenditure		18,663	6,346
	Net Income over Expenditure		(17,580)	(6,346)
301	Leisure			
3101	SalariesANages/N. I	102,207		53,264
3102	Mobile Phone	407		264
3104	Grounds Maintenance	218		3,891
3105	Weed, Worm & Moss	4,879		0
3106	Topsoil & Dressing	3,046		0
3107	Seed & Turf	2,133		0
3108	Marking Compounds	1,943		1,080
3109	Essential Expenses	3,278		2,033
3110	Hire of Machinery	245		0
3111	Shrub & Tree Maintenance	84		0
3113	Mole Treatment	0		0
3115	Bark Chippings/Play	666		0
3116	Playpit Sand	0		0
3118	Play Equipment Parts/R	3, 101		3,351
3119	Skater R amp Maintenance	420		0
3120	Servicing	6,886		2,344
3122	Fuel & Lubricants	1,557		205
3123	Equipment R eserve Fund	2,293		0
3124	Protective Clothing	1,599		0
3125	Sports Equipment	112		0
3126	Tools	243		92
3127	Drain Cleaning	0		0
3128	Drainage Management Pim	920		0
3130	Gardening	0		71
3145	Public Toilet Maintenance	205		37
3201	Vertidrainig	0		1,065
3206	Sandhurst Summer of Fun	3,441		0
3213	Police Point	135		0
3217	Ditch Clearance	2,500		1,065
3218	Essential Park Maintenance	6,881		0
3219	New Seats	0		0
3220	Waste/Dog bins	0		0
3224	Proactive Tree Surgery	4,515		200
3225	Music Event		1,571	208
3232	Fence Maintenance		230	450
3237	Park Signs		461	203
3255	Green Flag Status		0	0
3269	Formal Gardens		0	0

3270	Garden Planters	46	0
3283	Groundstaff Welfare	0	0
3287	Skate Park extension	0	0
3291	Fireworks	16,679	0
3292	Playsurface painting	0	0
3295	Skate park refurb	33,079	0
3177	Cricket Pitch Hire	1,040	780
3178	Football	10,764	1,979
3179	Tennis Court	2,280	616
3180	Tug of War	0	0
3181	Leisure Misc	7,645	1,706
3182	Mast Rental	3,500	1,750
3185	Drainage recharged to	736	0
3187	Firework Income	2,333	0

117,146

132,733

-15,587

117,146

4301	SalariesANages/N.I.	28,913	13,595
4302	Holiday R elief & Sickness	6,109	1,199
4303	Hall Floor Cleaning	45	0
4304	Electricity	5,960	2,365
4305	Gas	2,712	1,930
4306	Water	2,597	2, 219
4307	Rates	5,524	0
4308	Essential Expenses	705	1,112
4309	Cleaning Equipment	2,941	1,009
4310	Emergency R epairs	0	0
4313	Electrical Maintenance	2,527	146
4314	Decorating	299	21
4315	Gas Boiler	0	0
4316	Cleanaway	7,747	2, 117
4318	Floor Maintenance	277	0
4319	Caretakers Flat	631	0
4320	Fire Equipment Check	490	1,510
4321	First Aid Equipment	0	0
4322	Carpet Cleaning	0	0
4324	Coffee Machine	193	0
403	Hall		
4377	Kitty Dancy R oom	8,643	0
4378	Hall	34,135	1,186
4379	Caretaker's Flat R ental Income	1,939	812
	Hall :- Income	44,717	1,998

7,665

1,279

12,944

0

12,944

30,019

-1,250

78,365

-16,377

28,769

2,145

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1,335

5,607
0
5,607

208,866

49,419

104,703

79,611

22,072

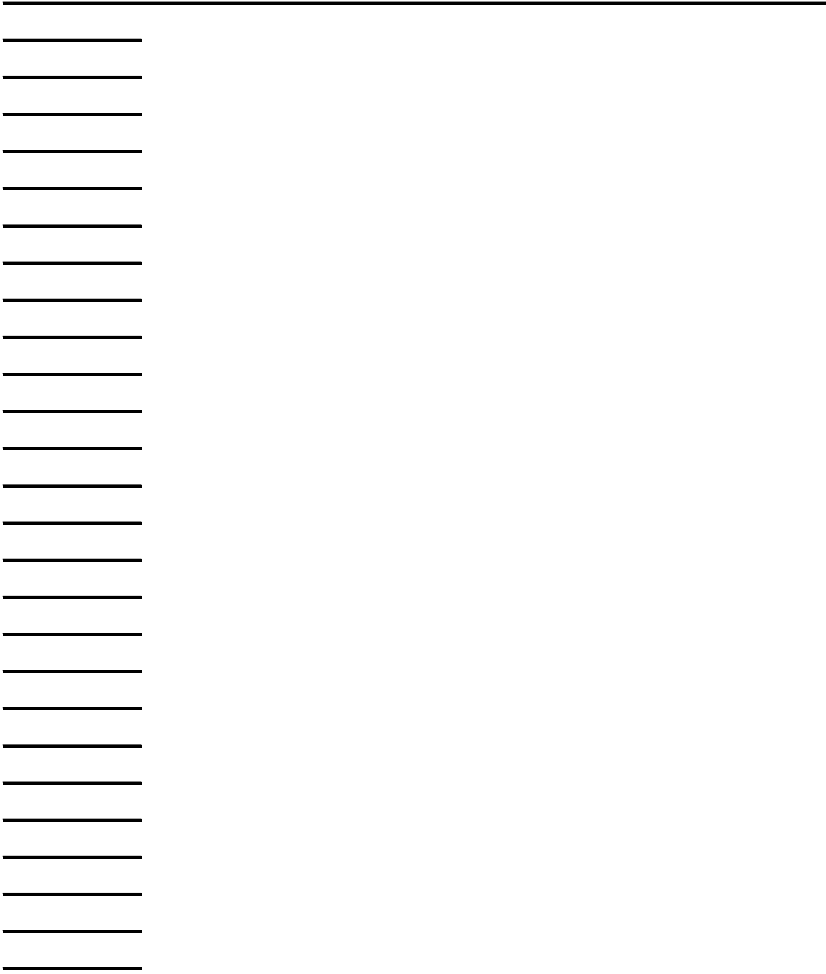
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3,000

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750

6,000

500

500

1,500

120

350

500

10,000

30,000

1,900

41,900