



SANDHURST TOWN COUNCIL

COUNCIL OFFICES
SANDHURST MEMORIAL PARK
YORKTOWN ROAD
SANDHURST, BERKSHIRE
GU47 9BJ

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All Town Council Meetings are open to the Public and Press.

Dear Councillors Mrs S. Davenport (Mayor), N. Allen, Mrs J. Bettison, P. Bettison, D. Birch, A. Blatchford, B. Brooks, M. Brossard, Mrs H Hill, P. Hodge, Ms G. Kennedy, R. Limbu, Mrs P. McKenzie, R. McKenzie, Mrs M. Mossom, R. Mossom, P. Panesar, J. Porter, M. Sanderson (Deputy Mayor), S. Thomas, M. Vandersluis, P. Wallington, P. Widdowson.

You are hereby summoned to attend a meeting of the **Sandhurst Town Council** to be held in the **Kitty Dancy Room, Sandhurst Community Hall Complex, Sandhurst**, on **Thursday 4th November 2021 at 7.30pm** for the purpose of considering and resolving upon the subjects and matters set out in the agenda below.

Angela Carey (Executive Officer)

1. Book of Remembrance

To stand in silence for the turning of a page in the Book of Remembrance.

2. Questions from Members of the Public

(Information item, to which a maximum of 15 minutes is allocated)

An opportunity is provided for the people of Sandhurst to ask questions of, and make comments to, the Town Council.

To speak at the meeting please raise a hand when the Chairman asks 'Are there any questions from the public?'

Members of the Public will be invited to speak in turn by the Chairman and are requested to restrict their question or comment to three minutes.

Questions which are not answered at this meeting will be answered in writing to the person asking the question.

For the avoidance of doubt, whilst the meeting will occur in the presence of the public it is not a public meeting.

Public participation is not permitted on any agenda item outside of this initial opportunity to receive public questions / comments.

3. Apologies for absence

To receive and accept apologies for absence.
(Information item)

4. Members' interests

To receive any declaration of interests from Members on the business to be transacted.

5. Minutes of Town Council meeting

To receive and confirm the Minutes of the proceeding of the Town Council Meeting held on 2nd September 2021, as a true and correct record (pages 1155-1158)

6. Mayor's Report

To receive any communications or announcements from the mayor and the list of engagements attended since the last Council meeting (Annexe 1).

7. Strategy and Policy Committee Meeting

To receive and adopt the minutes and any recommendations of the Strategy and Policy Committee meeting held on 23rd September 2021 (pages 1170-1171).

8. Leisure Committee Meeting

To receive and adopt the minutes and any recommendations of the Leisure Committee meeting held on 16th September 2021 (pages 1165-1169).

9. Environment Committee Meeting

To receive and adopt the minutes and any recommendations of the Environment Committee meeting held on 9th September 2021 (pages 1059-1064).

10. Planning Committee Meeting

To receive and adopt the minutes and any recommendations of the Planning Committee meetings held on: 31st August 2021 (pages 1152-1154) and 27th September 2021 (pages 1172-1173).

11. Councillors' Reports

To receive any reports from members serving on the Borough Council or members who represent the Town Council on Outside Bodies.

12. Executive Officer Report

To receive the report. (Annexe 2) (Information item)

13. Balance at Bank

To receive the balances at the bank as at 30th September 2021.

Current account	£2,000
Business reserve	£1,225,225
Capital reserve	£375,989
Mayors Charity	£3

(Information item)

14. Accounts

To receive and authorise the schedule of payments and receipts for August 2021 (55 payments totalling - £39,979.94) and September 2021 (43 payments totalling £82,473.47) (Annexe 3). (Decision item)

15. Date of next meeting (Procedural item)

To confirm the date of the next meeting as 6th January 2022.
(Procedural item)

ANNEXE 1 (For information only)

Report: Mayoral Engagements	
Meeting: Town Council	Date: 4 th November 2021
Agenda item: 6	Author: Cllr Mrs Davenport

MAYORS OFFICIAL ENGAGEMENTS – 1st September 2021 to 31st October 2021		
Date	Engagements	Notes
9 th September 2021	Berkshire High Sheriff Evening Reception	Deputy Mayor attended
14 th September 2021	Photograph with Cllr Dale Birch following Three Counties Bike Ride for The Sandhurst Day Centre Charity.	
16 th September	Berkshire Vision AGM	
25 th September 2021	Open Day Sandhurst Day Centre	
8 th October 2021	Berkshire High Sheriff Judicial Service	
15 th October 2021	Official opening of the Crowthorne Community Fire Station	
16 th October 2021	Lord Lieutenant of the Royal County of Berkshire, Service of Thanksgiving for HRH The Prince Philip, Duke of Edinburgh	
22 nd October 2021	Crowthorne & Sandhurst Art Society exhibition.	
24 th October 2021	Annual Civic Service – The Mayor of the Borough of Bracknell Forest	
30 th October 2021	STC Fireworks Event	

ANNEXE 2: Executive Officer's Report	
Meeting: Town Council	Date: 4 th November 2021
Agenda item: 12	Author: Angela Carey

1. Purpose of report

To appraise the Sandhurst Town Council of any important operational matters in the period September 2021 to November 2021 and to update regarding work ongoing from previous decisions of the Town Council.

2. Following two rounds of advertising for the Administrators Role the position remains vacant. We have received numerous applicants, however the commitment of people to then attend an interview has been poor. The role will be advertised again in the new year.

3. The installation of a new path from Pyes Acre Care Park to the tennis courts has been completed. The resurfacing of the paths round the balancing pond has also been completed, these were laid with an embedded stone surface to compliment the rural area.

4. STC are still awaiting the completion of the outstanding snagging work by Bloor Homes at the Little Sandhurst Community Centre. BFC have been involved with discussions regarding this as the Planning conditions have been breached.

PAYMENTS - AUGUST 2021

Date Paid		Cheque/Ref	Amount Paid
25/08/2021	Petty Cash Top Up	014979	£102.13
04/08/2021	Thamesway Limited	DD	£216.00
04/08/2021	Righ Fuel Limited	DD	£1.82
09/08/2021	Mainstream Digital Limited	DD	£96.00
09/08/2021	Mainstream Digital Limited	DD	£5.04
09/08/2021	British Gas	DD	£218.73
09/08/2021	British Gas	DD	£81.80
09/08/2021	British Gas	DD	£19.91
09/08/2021	Bracknell Forest Borough Council	DD	£185.00
11/08/2021	HMRC PAYE	DD	£4,814.49
11/08/2021	B & CE Holdings Limited	DD	£908.75
13/08/2021	Information Commissioners Office	DD	£35.00
13/08/2021	British Gas	DD	£29.83
13/08/2021	British Gas	DD	£62.51
20/08/2021	NatWest Autopay	DD	£12,614.41
23/08/2021	Vodafone Limited	DD	£67.03
04/08/2021	Online Playgrounds Limited	BACS	£254.40
04/08/2021	Country Care (Southern) Limited	BACS	£1,332.00
04/08/2021	Elite Security Limited	BACS	£180.00
04/08/2021	Guardwell Securities	BACS	£18.18
04/08/2021	JM Entertainments & Fun Limited	BACS	£1,824.00
04/08/2021	King & Sons (Sandhurst) Limited	BACS	£70.73
04/08/2021	Peninsula Business Services Limited	BACS	£197.34
04/08/2021	Perfect Fit Technologies Limited	BACS	£406.51
04/08/2021	RBHM Limited	BACS	£4,294.20
04/08/2021	SCS Automation UK Limited	BACS	£132.00
04/08/2021	Suez Recycling & Recovery UK Limited	BACS	£506.22
04/08/2021	Lister Wilder Limited	BACS	£1,023.47
04/08/2021	Harper Door Specialists Limited	BACS	£780.00
09/08/2021	Chubb fire & Security Limited	BACS	£1,260.28
09/08/2021	Chameleon Facepainting	BACS	£380.00
09/08/2021	Guardwell Securities	BACS	£16.00
09/08/2021	Hampshire County Council	BACS	£42.70
09/08/2021	Thrower Signs	BACS	£117.60
13/08/2021	S Crabbe	BACS	£500.00
13/08/2021	SeldramSupplies	BACS	£136.95
13/08/2021	Berkshire Cycle Company	BACS	£49.00
13/08/2021	Berkshire Birds of Prey	BACS	£150.00
13/08/2021	Glasdon Manufacturing Limited	BACS	£961.06
13/08/2021	Loddon Door Services Limited	BACS	£99.00
13/08/2021	Peninsula Business Services Limited	BACS	£1,112.28
13/08/2021	Society of Local Council Clerks	BACS	£96.00
13/08/2021	Screwfix Direct Limited	BACS	£25.38
13/08/2021	Lister Wilder Limited	BACS	£29.26
17/08/2021	J Wood	BACS	£30.00
17/08/2021	Bracknell Forest Borough Council	BACS	£500.00
17/08/2021	EMS Medical Limited	BACS	£200.00
17/08/2021	JM Entertainments & Fun Limited	BACS	£72.00
17/08/2021	Spaldings (UK) Limited	BACS	£161.40
23/08/2021	Berkshrie Pension Fund	BACS	£1,310.87
23/08/2021	Online Playgrounds Limited	BACS	£414.60
23/08/2021	Guardwell Securities	BACS	£51.00
23/08/2021	Longacres Nursery	BACS	£205.99
23/08/2021	Local Government Association	BACS	£1,200.00
23/08/2021	Lister Wilder Limited	BACS	£381.07
		Total	£39,979.94

PAYMENTS - SEPTEMBER 2021

Date Paid		Cheque/Ref	Amount Paid
30/09/2021	Petty Cash Top Up	014980	£183.45
02/09/2021	Vodafone Limited	DD	£64.36
20/09/2021	NatWest Autopay	DD	£12,450.21
21/09/2021	HMRC PAYE	DD	£4,658.18
21/09/2021	B&CE Holdings	DD	£821.73
21/09/2021	Bracknell Forest Borough Council	DD	£185.00
21/09/2021	Thamesway Limited	DD	£216.00
21/09/2021	Right Fuelcard Limited	DD	£2.44
22/09/2021	British Gas	DD	£65.88
22/09/2021	British Gas	DD	£18.81
22/09/2021	British Gas	DD	£86.36
22/09/2021	British Gas	DD	£270.07
22/09/2021	Mainstream Digital	DD	£57.60
22/09/2021	Mainstream Digital	DD	£43.56
22/09/2021	Mainstream Digital	DD	£109.30
22/09/2021	Mainstream Digital	DD	£43.56
22/09/2021	Mainstream Digital	DD	£43.56
23/09/2021	British Gas	DD	£30.68
02/09/2021	Seldram Supplies	BACS	£300.09
02/09/2021	Bowcom Limited	BACS	£648.00
02/09/2021	Elite Security Limited	BACS	£180.00
02/09/2021	King & Sons (Sandhurst) Limited	BACS	£67.56
02/09/2021	Orriss Bookbinders	BACS	£63.95
02/09/2021	Peninsula Business Services Limited	BACS	£197.04
02/09/2021	Perfect Fit Technologies	BACS	£406.51
02/09/2021	Rigby Taylor Limited	BACS	£378.96
02/09/2021	Rialtas Business Solutions Limited	BACS	£607.20
02/09/2021	Smith & Howard Limited	BACS	£628.00
02/09/2021	Suez Recycling & Recovery UK Limited	BACS	£515.12
02/09/2021	Phonographic Performance Limited	BACS	£42.36
22/09/2021	Berkshire Pension Fund	BACS	£1,310.87
22/09/2021	Bracknell Forest Borough Council	BACS	£7,940.00
22/09/2021	E Wright	BACS	£250.00
22/09/2021	Came & Company Limited	BACS	£14,724.85
22/09/2021	Guardwell Securities	BACS	£66.96
22/09/2021	HM Supplies	BACS	£153.50
22/09/2021	HAGS-SMP Limited	BACS	£30,076.80
22/09/2021	IBS Office Solutions Limited	BACS	£156.00
22/09/2021	Longacres Nursery	BACS	£130.95
22/09/2021	Local Government Association	BACS	£1,200.00
22/09/2021	PKF Littlejohn	BACS	£1,560.00
22/09/2021	Rigby Taylor Limited	BACS	£1,422.00
22/09/2021	Smith & Howard Limited	BACS	£96.00
		Total	£82,473.47

RECEIPTS AUGUST 2021		
Date	Name of Payer	£ Amount
03/08/2021	Football income	£63.90
03/08/2021	Brown Garden Waste Sacks	£5.41
04/08/2021	Sandhurst Cricket Club	£87.00
05/08/2021	Tennis Income	£3.44
06/08/2021	ZZOOMM PLC	£1,008.09
09/08/2021	Bracknell Forest Borough Council	£330.00
10/08/2021	Sandhurst Sports Club	£100.00
10/08/2021	ELB Enterprises	£100.00
10/08/2021	M Szklarz	£13.00
11/08/2021	P Panesar	£30.00
11/08/2021	S Curtis	£250.00
11/08/2021	ZZOOMM PLC	£168.00
11/08/2021	SEHEN	£45.50
11/08/2021	Sandhurst Cricket Club	£37.00
11/08/2021	A Johnston	£22.50
11/08/2021	Sir Whippy	£220.00
11/08/2021	S Grig - Slimming World	£125.00
12/08/2021	Tennis Income	£7.86
12/08/2021	Sandhurst Camera Club	£26.00
12/08/2021	Sandhurst Camera Club	£78.00
13/08/2021	Pistachios in the Park	£1,250.01
16/08/2021	Playball	£35.00
16/08/2021	Z Stocker	£30.00
16/08/2021	Brown Garden Waste Sacks	£27.04
17/08/2021	Tennis Income	£7.86
17/08/2021	Sandhurst Cricket Club	£65.00
19/08/2021	College Meadows Residents Association	£57.00
19/08/2021	College Meadows Residents Association	£250.00
23/08/2021	E Wright	£50.00
24/08/2021	Bracknell Forest Borough Council	£300.00
25/08/2021	Tennis Income	£7.86
26/08/2021	L Clarke	£37.50
26/08/2021	Tennis Income	£50.00
26/08/2021	Tennis Deposits	£15.00
26/08/2021	Brown Garden Waste Sacks	£80.00
27/08/2021	D Ruddick	£525.00
27/08/2021	V Butler	£33.75
27/08/2021	Brown Garden Waste Sacks	£10.81
31/08/2021	A Evans	£45.00
31/08/2021	Playball	£57.75
31/08/2021	ELB Enterprises	£200.00
31/08/2021	Brown Garden Waste Sacks	£8.65
31/08/2021	S Grig - Slimming World	£250.00
	Total	£6,113.93

RECEIPTS SEPTEMBER 2021		
Date	Name of Payer	£ Amount
01/09/2021	K Beckett	£75.00
01/09/2021	Sandhurst Cricket Club	£260.00
02/09/2021	Brown Garden Waste Sacks	£16.22
02/09/2021	Brown Garden Waste Sacks	£27.04
03/09/2021	SEHEN	£14.00
03/09/2021	E Wright	£250.00
03/09/2021	P Martin	£152.00
06/09/2021	Z Stocker	£70.00
08/09/2021	Limbcare Limited	£250.00
10/09/2021	R Beckett	£250.00
10/09/2021	S Gurung	£315.00
10/09/2021	Weightwatchers	£50.00
14/09/2021	T Mehta	£78.75
14/09/2021	A Johnston	£52.50
14/09/2021	Z Stocker	£250.00
16/09/2021	R Keil	£460.00
17/09/2021	T Gough	£250.00
17/09/2021	T Gough	£75.00
17/09/2021	J Pharo	£45.00
20/09/2021	A Titcombe	£75.00
20/09/2021	Vodafone	£875.00
21/09/2021	E Leggett	£100.00
21/09/2021	Sandhurst Cricket Club	£260.00
21/09/2021	Z Chowdhury	£30.00
21/09/2021	S Crabbe	£400.00
23/09/2021	Sandhurst Sports Saturday Football Club	£35.00
23/09/2021	M Jonker	£37.50
23/09/2021	Brown Garden Waste Sacks	£50.00
23/09/2021	Brown Garden Waste Sacks	£40.00
23/09/2021	Duck Food income	£20.00
23/09/2021	Brown Garden Waste Sacks	£40.00
23/09/2021	L Clarke	£150.00
23/09/2021	A Johnston	£250.00
23/09/2021	Brown Garden Waste Sacks	£27.04
24/09/2021	T Mehta	£250.00
24/09/2021	Sandhurst Tennis Club	£6.00
24/09/2021	C Gurung	£250.00
27/09/2021	The SB Group	£3,000.00
27/09/2021	E Wright	£62.50
27/09/2021	Susie Cream Cheese	£150.00
27/09/2021	K Kenward	£328.75
28/09/2021	Sandhurst Silver Band	£74.00
28/09/2021	Sandhurst Town Boys & Girls Football Club	£650.00
28/09/2021	College Town Montessori Nursery	£19.50
28/09/2021	Sandhurst Silver Band	£2.00
29/09/2021	Tennis Income	£8.44
29/09/2021	Tennis Income	£7.86
29/09/2021	ZZOOMM PLC	£41.29
29/09/2021	Brown Garden Waste Sacks	£27.04
29/09/2021	Short Mat Bowls	£196.35
30/09/2021	T Mehta	£25.00
	Total	£10,428.78