

**2<sup>nd</sup> September 2021**

Minutes of the proceedings of the **Sandhurst Town Council** held this day in the Kitty Dancy Room Sandhurst Community Hall Complex, Sandhurst commencing at **7.30pm** and finishing at **8.06pm**.

**PRESENT**

Chairman: Cllr Mrs S Davenport (Mayor)  
Councillors: N Allen, P Bettison, D Birch, A Blatchford, B Brooks, M Brossard, Ms G Kennedy, R Limbu, Mrs P McKenzie, R McKenzie, Mrs M Mossom, R Mossom, P Panesar, J Porter, M Sanderson (Deputy Mayor), S Thomas, M Vandersluis, P Wallington, P Widdowson.

**IN ATTENDANCE**

Executive Officer (Angela Carey)

**BOOK OF REMEMBRANCE (Agenda Item 1)**

The Council stood in silence as the Mayor turned a page in the Book of Remembrance.

**QUESTIONS FROM MEMBERS OF THE PUBLIC (Agenda item 2)**

There were no questions from members of the public.

**APOLOGIES FOR ABSENCE (Agenda item 3)**

Apologies for absence were received and accepted from,  
Councillors:

Mrs J Bettison (Vacation)

Mrs H Hill (Indisposed)

Cllr Mrs S Davenport informed the Council of the sad passing of Pearl Davis. Pearl was the Clerk at Sandhurst Town Council from 1970-1995.

**MEMBERS' INTERESTS (Agenda item 4)**

There were no declarations of interest on the business to be transacted.

**MINUTES OF THE TOWN COUNCIL (Agenda item 5)**

It was proposed by Cllr Mrs S Davenport and seconded by Cllr A Blatchford and the following was

**RESOLVED  
2393**

that the Minutes of the Town Council meeting held on 24th June 2021 (pages 1138-1141) be received as a true and correct record, and that they be confirmed and signed by the Chairman. (Unanimous)

**MAYOR'S REPORT (Agenda item 6)**

For the information of members, the written report listing the Mayoral engagements was received. Cllr M Sanderson, Deputy Mayor attended the Youthline AGM. This was a virtual meeting and was very interesting. Cllr Mrs S Davenport thanked all staff and the Councillors that organised and helped out at the Summer of Fun event. Sandhurst Town Council were the only Council in the Borough to go ahead with the event this year and it was a great success. Stallholders and members of the public were delighted to be able to attend an event after the lifting of the Government restrictions.



Cllr Mrs S Davenport also informed the Council that she had attended the opening of the Sandhurst tennis clubs new clubhouse. It was good to see the facility finally up and running.

#### **MINUTES OF THE STRATEGY & POLICY COMMITTEE (Agenda Item 7)**

It was proposed by Cllr N Allen and seconded by Cllr A Blatchford and the following was

**RESOLVED  
2394**

that the Minutes of the Strategy & Policy Committee meeting held on 22nd July 2021 (pages 1142-1144) be received. (Unanimous)

#### **MINUTES OF THE PLANNING COMMITTEE (Agenda Item 8)**

It was proposed by Cllr A Blatchford and seconded by Cllr S Thomas and the following was

**RESOLVED  
2395**

that the Minutes of the Planning Committee meetings held on 26<sup>th</sup> April 2021 (pages 1127-1129), and 26<sup>th</sup> July 2021 (pages 1145-1148) be received. (Unanimous)

#### **COUNCILLORS REPORTS (Agenda item 9)**

Cllr Mrs P McKenzie informed the Council about a charity fundraising event for Sandhurst Day Centre. Cllr D Birch will be taking part in the 3 Counties Challenge. This will see him cycling 54 miles to raise money for the charity. Cllr Mrs P McKenzie encouraged everyone to sponsor Cllr D Birch.

Cllr D Birch informed the Council that Bracknell Forest Council are rehousing 2 families from Afghanistan under the resettlement programme. Any members of the public wishing to help out with the crisis should be referred to the BFC website as information on how to help will be displayed.

#### **DELEGATED DECISIONS DURING CORONAVIRUS PANDEMIC (Agenda item 10)**

The report detailing the delegated decisions that have been made by the relevant parties during the Coronavirus Pandemic was received for information.

#### **INTERNAL AUDIT (Agenda item 11)**

The Council were asked to consider the recommendation received from the Strategy & Policy Committee concerning the internal audit provider. Further to discussion it was proposed by Cllr N Allen and seconded by Cllr D Birch and the following was

**RESOLVED  
2396**

that Sandhurst Town Council continue to use the services of Lightatouch Internal Auditors.

**ACTION: EO**

#### **TRAINING POLICY (Agenda item 12)**

The training policy for staff and councillors was presented to the Council for review. Further to discussion it was proposed by Cllr Mrs S Davenport and seconded by Cllr N Allen and the following was

**RESOLVED  
2397**

that the training plan is adopted.

**ACTION: EO**



**THAMES VALLEY POLICE KNIFE CRIME AND CANNABIS USE WORKSHOP (Agenda item 13)**

The information concerning the Knife Crime & Cannabis Workshop that is being held by TVP was received. It was confirmed that STC are supporting the event by providing its facilities free of charge.

**LOCAL COUNCIL AWARD (Agenda item 14)**

The Council were asked to consider if they recognise their duties concerning biodiversity and crime and disorder. Evidence to support the recognition of duties are the recently formed Climate Change working group and the support and close working relationship with Thames Valley Police concerning crime on the park. Further to discussion it was proposed by Cllr Mrs S Davenport and seconded by Cllr S Thomas and the following was

**RESOLVED  
2398**

that Sandhurst Town Council recognises its duties in relation to biodiversity and crime and disorder.

**ACTION: EO**

The Council received the recommendation from the Strategy & Policy Committee that all the documents are in place to enable the application for the Local Council Award. Further to discussion it was proposed by Cllr Mrs S Davenport and seconded by Cllr N Allen and the following was

**RESOLVED  
2399**

that the Council confirms that all documentation and information is in place for the local council award scheme foundation level.  
(Unanimous)

**ACTION: EO**

**EXECUTIVE OFFICER'S REPORT (Agenda item 15)**

The Executive Officer's report was received for information. Mrs A Carey also thanked all Councillors that helped at the Summer of Fun event by volunteering their time for the day.

**BALANCE AT BANK (Agenda item 16)**

The balances of the Council bank accounts as at 31 May 2021 were as follows:

Current Account	£2,445
Business Reserve	£1,032,422
Capital Reserve	£375,983
Mayors Charity	£3

**ACCOUNTS (Agenda item 17)**

It was proposed by Cllr Mrs S Davenport and seconded by Cllr N Allen and the following was

**RESOLVED  
2400**

that the payments for June 2021 (41 payments totalling - £42,015.18) and July 2021 (50 payments totalling £36,216.48) and receipts for June and July 2021 be received. (Unanimous)



**DATE OF NEXT MEETING (Procedural item)**

The date of next meeting was confirmed as 4th November 2021.

**EXCLUSION OF PUBLIC AND PRESS (Agenda item 19)**

It was proposed by Cllr Mrs S Davenport and seconded by Cllr D Birch and the following was

**RESOLVED  
2401**

that in accordance with the Public Bodies (Admission to Meetings) Act 1960 the public and press would be excluded for discussion regarding the engagement, terms of service and conduct of employees where publicity might be prejudicial to the special nature of the business.

**INSURANCE PROVISION (Agenda item 20)**

The recommendation from Came and Company regarding the insurance provision for the period 01 October 2021 onwards was received, with reference to the Confidential Annexe 8. Cllr D Birch and Cllr P Bettison declared a non-pecuniary interest due to having personal insurance with the company suggested. Further to the discussion and review of documentation it was proposed by Cllr Mrs S Davenport and seconded by Cllr N Allen and the following was

**RESOLVED  
2402**

that the insurance cover for Sandhurst Town Council be procured with the company recommended by Came & Company Insurance Brokers for a three year term commencing 01 October 2021. This will also include an increase of the fidelity insurance from £750k to £1m. (Unanimous)

**ACTION: EO**

**SIGNED AND DATED BY  
MAYOR**

