



# SANDHURST TOWN COUNCIL

COUNCIL OFFICES  
SANDHURST MEMORIAL PARK  
YORKTOWN ROAD  
SANDHURST, BERKSHIRE  
GU47 9BJ

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All Town Council Meetings are open to the Public and Press.

Dear Councillors Mrs S. Davenport (Mayor), N. Allen, Mrs J. Bettison, P. Bettison, D. Birch, A. Blatchford, B. Brooks, M. Brossard, J. Edwards, Mrs H Hill, P. Hodge, Ms G. Kennedy, R. Limbu, Mrs P. McKenzie, R. McKenzie, Mrs M. Mossom, R Mossom, P. Panesar, J. Porter, M. Sanderson (Deputy Mayor), S. Thomas, M. Vandersluis, P. Wallington, P. Widdowson.

You are hereby summoned to attend a meeting of the **Sandhurst Town Council** to be held in the **Kitty Dancy Room, Sandhurst Community Hall Complex, Sandhurst**, on **Thursday 6th January 2022 at 7.30pm** for the purpose of considering and resolving upon the subjects and matters set out in the agenda below.

Angela Carey (Executive Officer)

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## 1. Book of Remembrance

To stand in silence for the turning of a page in the Book of Remembrance.

## 2. Questions from Members of the Public

**(Information item, to which a maximum of 15 minutes is allocated)**

*An opportunity is provided for the people of Sandhurst to ask questions of, and make comments to, the Town Council.*

*To speak at the meeting please raise a hand when the Chairman asks 'Are there any questions from the public?'*

*Members of the Public will be invited to speak in turn by the Chairman and are requested to restrict their question or comment to three minutes.*

*Questions which are not answered at this meeting will be answered in writing to the person asking the question.*

*For the avoidance of doubt, whilst the meeting will occur in the presence of the public it is not a public meeting.*

*Public participation is not permitted on any agenda item outside of this initial opportunity to receive public questions / comments.*

## 3. Apologies for absence

To receive and accept apologies for absence.  
(Information item)

## 4. Members' interests

To receive any declaration of interests from Members on the business to be transacted.

**5. Minutes of Town Council meeting**

To receive and confirm the Minutes of the proceeding of the Town Council Meeting held on 4th November 2021, as a true and correct record (pages 1178-1180)

**6. Mayor's Report**

To receive any communications or announcements from the mayor and the list of engagements attended since the last Council meeting (Annexe 1).

**7. Strategy and Policy Committee Meeting**

To receive and adopt the minutes and any recommendations of the Strategy and Policy Committee meeting held on 25th November 2021 (pages 1192-1195).

**8. Leisure Committee Meeting**

To receive and adopt the minutes and any recommendations of the Leisure Committee meeting held on 18th November 2021 (pages 1184-1188).

**9. Environment Committee Meeting**

To receive and adopt the minutes and any recommendations of the Environment Committee meeting held on 11th November 2021 (pages 1181-1183).

**10. Planning Committee Meeting**

To receive and adopt the minutes and any recommendations of the Planning Committee meetings held on: 25th October 2021 (pages 1176-1177) and 29<sup>th</sup> November 2021 (pages 1196-1200).

**11. Welcome Back Funding**

To receive a presentation from the Welcome Back Funding Project Officer at BFC , Paula Robertson. (Information item)

**12. Election of newly elected Councillor to Committees**

To consider electing Cllr J Edwards to Council Committees. (Decision Item)

**13. Delegated Decisions Committee**

To confirm the continuation of the Delegated Decisions Committee. (Decision Item)

**14. The Save Blackwater Valley Objection Group**

A request for consideration has been received for STC to consider joining The Save Blackwater Valley Objection Group who will apply for Rule 6 status with regards to the Bloor Homes planning appeal concerning the land west of Wokingham Road and East of Lower Church Road. This is a link that explains the Rule 6

<https://www.gov.uk/government/publications/apply-for-rule-6-status-on-a-planning-appeal-or-called-in-application/guide-to-rule-6-for-interested-parties-involved-in-an-inquiry-planning-appeals-and-called-in-applications>

(Decision item)

**15. Councillors' Reports**

To receive any reports from members serving on the Borough Council or members who represent the Town Council on Outside Bodies.

**16. Executive Officer Report**

To receive the report. (Annexe 2) (Information item)

**17. Balance at Bank**

To receive the balances at the bank as at 30<sup>th</sup> November 2021.

Current account	£2,000
Business reserve	£1,114,277
Capital reserve	£375,995
Mayors Charity	£1416
(Information item)	

**18. Accounts**

To receive and authorise the schedule of payments and receipts for October 2021(53 payments totalling £,96,201.20) and November 2021 (66 payments totalling £48,251.04) (Annexe 3). (Decision item)

**19. Accounts Budget Position**

To receive a summary of the financial position. (Annexe 4). (Information item)

**20. Date of next meeting (Procedural item)**

To confirm the date of the next meeting as 3rd February 2022.  
(Procedural item)

**ANNEXE 1 (For information only)**

Report: Mayoral Engagements	
Meeting: Town Council	Date: 6 <sup>th</sup> January 2022
Agenda item: 6	Author: Cllr Mrs Davenport

<b>MAYORS OFFICIAL ENGAGEMENTS – 3rd MAY 2021 to 2nd MAY 2022</b>		
Date	Engagements	Notes
14 <sup>th</sup> November 2021	Sandhurst Town Council - Remembrance Service	
16 <sup>th</sup> November 2021	College Meadows Residents Association AGM	
17 <sup>th</sup> November 2021	Bracknell Interfaith Forum	Deputy Mayor attended
22 <sup>nd</sup> November 2021	Home Start Bracknell Forest AGM	
27 <sup>th</sup> November 2021	Sandhurst Town Council - Christmas Lights Switch On	

ANNEXE 2: Executive Officer's Report	
Meeting: Town Council	Date: 6 <sup>th</sup> January 2022
Agenda item: 16	Author: Angela Carey

**1. Purpose of report**

To appraise the Sandhurst Town Council of any important operational matters in the period November 2021 to December 2021 and to update regarding work ongoing from previous decisions of the Town Council.

2. The second phase of the skatepark refurbishment has been completed.

3. The Little Sandhurst Community Hall has not been transferred to STC yet as there are still snagging issues to be resolved.

4. Both myself and Jo are currently working from home following the recent Government advice. The facilities remain open for hirers.

**PAYMENTS - OCTOBER 2021**

<u>Date Paid</u>		<u>Cheque/Ref</u>	<u>Amount Paid</u>
01/10/2021	RBL Poppy Appeal	014981	£20.00
25/10/2021	Petty Cash Top Up	014982	£364.88
01/10/2021	N Mehta	BACS	£300.00
01/10/2021	Z Stocker	BACS	£250.00
01/10/2021	R Keil	BACS	£250.00
04/10/2021	AG Solutions	BACS	£198.00
04/10/2021	Trade UK	BACS	£34.62
04/10/2021	Guardwell Securities Limited	BACS	£168.84
04/10/2021	HM Supplies	BACS	£131.00
04/10/2021	King & Sons (Sandhurst) Limited	BACS	£177.20
04/10/2021	Perfect Fit Technologies Limited	BACS	£634.51
04/10/2021	RBHM Limited	BACS	£4,294.50
04/10/2021	Sandhurst MOT & Service Centre	BACS	£84.00
04/10/2021	Visunext UK Limited	BACS	£478.98
04/10/2021	Lister Wilder Limited	BACS	£309.02
04/10/2021	Weed Management Limited	BACS	£1,562.50
04/10/2021	Elite Security Limited	BACS	£144.00
12/10/2021	K Kenward	BACS	£250.00
12/10/2021	M Gurung	BACS	£250.00
12/10/2021	A Johnston	BACS	£250.00
12/10/2021	K Beckett	BACS	£250.00
12/10/2021	Little Socs	BACS	£250.00
12/10/2021	Seldram Supplies Limited	BACS	£115.33
12/10/2021	Trade UK	BACS	£358.04
12/10/2021	Bowcom Limited	BACS	£1,080.00
12/10/2021	Rice Associates Limited	BACS	£476.40
12/10/2021	Longacres Nursery	BACS	£13.96
12/10/2021	Peninsula Business Services Limited	BACS	£197.34
12/10/2021	Bracknell Printroom Group Limited	BACS	£24.00
12/10/2021	Smith & Howard Limited	BACS	£4,485.60
12/10/2021	Suez Recycling & Recovery UK Limited	BACS	£517.03
12/10/2021	True Sound Hire Limited	BACS	£5,539.50
14/10/2021	Certas Energy UK Limited	BACS	£1,132.14
14/10/2021	Gigloo Limited	BACS	£879.48
25/10/2021	Berkshire Pension Fund	BACS	£1,310.87
25/10/2021	Bridgestone Surfacing & Paving Limited	BACS	£47,452.73
25/10/2021	Hampshire County Council	BACS	£60.72
25/10/2021	Smith & Howard Limited	BACS	£2,382.72
04/10/2021	Bracknell Forest Borough Council	DD	£185.00
04/10/2021	British Gas	DD	£382.51
04/10/2021	British Gas	DD	£81.60
04/10/2021	British Gas	DD	£21.56
12/10/2021	Mainstream Digital	DD	£3.35
12/10/2021	Mainstream Digital	DD	£93.60
12/10/2021	Thamesway Limited	DD	£216.00
14/10/2021	B&CE Holdings	DD	£803.71
14/10/2021	Right Fuelcard Limited	DD	£2.44
14/10/2021	British Gas	DD	£117.20
14/10/2021	British Gas	DD	£32.84
15/10/2021	HMRC PAYE	DD	£4,539.08
20/10/2021	NatWest Autopay	DD	£12,852.96
25/10/2021	Vodafone Limited	DD	£64.36
28/10/2021	Right Fuelcard Limited	DD	£127.08
		<b>Total</b>	<b>£96,201.20</b>

<b>PAYMENTS - NOVEMBER 2021</b>			
<u>Date Paid</u>		<u>Cheque/Ref</u>	<u>Amount Paid</u>
25/11/2021	Petty Cash	014983	£200.00
02/11/2021	Bracknell Conservatives	BACS	£325.00
02/11/2021	L Clarke	BACS	£200.00
02/11/2021	E Leggett	BACS	£250.00
02/11/2021	Limbicare	BACS	£250.00
03/11/2021	Seldram Supplies	BACS	£454.29
03/11/2021	Guardwell Securities Limited	BACS	£14.58
03/11/2021	Girling Pipeworks Limited	BACS	£708.00
03/11/2021	Gigloo Limited	BACS	£48.00
03/11/2021	King & Sons (Sandhurst) Limited	BACS	£125.83
03/11/2021	KT Textiles Limited	BACS	£147.36
03/11/2021	Live Trakway	BACS	£1,046.26
03/11/2021	Peninsula Business Services Limited	BACS	£197.34
03/11/2021	Perfect Fit Technologies Limited	BACS	£406.51
03/11/2021	Rigby Taylor Limited	BACS	£333.60
03/11/2021	R Collard Limited	BACS	£298.80
03/11/2021	Smith & Howard Limited	BACS	£1,840.00
03/11/2021	SETON Limited	BACS	£118.22
08/11/2021	Freight Products UK Limited	BACS	£220.80
08/11/2021	JCR Stage Light & Sound Limited	BACS	£1,754.16
08/11/2021	Spalding (UK) Limited	BACS	£81.00
08/11/2021	Suez Recycling & Recovery UK Limited	BACS	£494.39
08/11/2021	Tango Security Limited	BACS	£2,080.80
09/11/2021	E Tilbrook	BACS	£250.00
09/11/2021	Acumen Waste Services Limited	BACS	£247.80
09/11/2021	Lister Wilder Limited	BACS	£269.46
11/11/2021	J Pharo	BACS	£300.00
12/11/2021	Seldram Supplies Limited	BACS	£125.66
12/11/2021	Trade UK	BACS	£37.52
12/11/2021	Lavazza Professional UK Limited	BACS	£120.91
12/11/2021	Peninsula Business Services Limited	BACS	£1,112.28
12/11/2021	Rigby Taylor Limited	BACS	£264.00
17/11/2021	College Meadows Residents Association	BACS	£250.00
17/11/2021	Trade UK	BACS	£64.00
17/11/2021	EMS Limited	BACS	£640.00
17/11/2021	Sound & Lighting Hire Limited	BACS	£540.00
17/11/2021	Star Fireworks Limited	BACS	£3,000.00
17/11/2021	Smith & Howard Limited	BACS	£214.00
17/11/2021	ST Photos Limited	BACS	£287.40
24/11/2021	Berkshire Pension Fund	BACS	£1,310.87
25/11/2021	H Disney	BACS	£300.00
25/11/2021	Guardwell Securities Limited	BACS	£100.85
25/11/2021	Hampshire Association of Local Councils	BACS	£1,260.00
25/11/2021	Local Government Association	BACS	£1,200.00
25/11/2021	Oxenford Farm	BACS	£438.00
25/11/2021	Rigby Taylor Limited	BACS	£69.30
25/11/2021	R Collard Limited	BACS	£248.40
25/11/2021	Smith & Howard Limited	BACS	£787.00
25/11/2021	SCS Automation UK Limited	BACS	£300.00
25/11/2021	SETON Limited	BACS	£118.67
25/11/2021	Lister Wilder Limited	BACS	£1,250.08
02/11/2021	Bracknell Forest Borough Council	DD	£185.00
05/11/2021	Thamesway Limited	DD	£216.00
05/11/2021	Right Fuelcard Limited	DD	£2.44
05/11/2021	Mainstream Digital	DD	£2.52
08/11/2021	British Gas	DD	£578.31
08/11/2021	British Gas	DD	£116.34
12/11/2021	British Gas	DD	£350.70
12/11/2021	British Gas	DD	£65.73
17/11/2021	Castlewater Limited	DD	£497.48
18/11/2021	Castlewater Limited	DD	£26.32
18/11/2021	British Gas	DD	£21.80
18/11/2021	Vodafone	DD	£64.36
18/11/2021	HMRC PAYE	DD	£4,512.02
18/11/2021	B&CE Holdings	DD	£799.48
19/11/2021	NatWest Autopay	DD	£14,111.40
		<b>Total</b>	<b>£48,251.04</b>

<b>RECEIPTS OCTOBER 2021</b>		
<b>Date</b>	<b>Name of Payer</b>	<b>£ Amount</b>
01/10/2021	Brown Garden Waste Sacks	£10.81
04/10/2021	Dinky Kitchen	£150.00
04/10/2021	Full of Beans	£400.00
05/10/2021	D Ruddick	£675.00
05/10/2021	Sandhurst Boys & Girls Football Club	£404.50
05/10/2021	H Disney	£49.15
05/10/2021	H Disney	£22.50
05/10/2021	ELB Enterprises	£138.00
06/10/2021	Tennis Income	£7.86
06/10/2021	Playball	£29.50
06/10/2021	S Grig - Slimming World	£312.50
07/10/2021	Sandhurst Town Football Club	£130.00
07/10/2021	Sandhurst Town Football Club	£250.00
08/10/2021	ZZOOMM PLC	£504.00
08/10/2021	Sports Sunday Football Club	£130.00
11/10/2021	E Wright	£250.00
13/10/2021	J Pharo	£105.00
14/10/2021	Tennis Income	£90.00
14/10/2021	M Jonker	£87.50
14/10/2021	L Clarke	£112.50
14/10/2021	Bracknell Forest Borough Council	£3,052.25
14/10/2021	Weed Management Limited	£70.00
14/10/2021	Sandhurst & District Gardening Club	£155.09
14/10/2021	Sandhurst & District Allotment Society	£75.00
15/10/2021	P Martin	£114.00
18/10/2021	Sandhurst Cricket Club	£916.70
18/10/2021	E Goswell	£75.00
18/10/2021	Sandhurst Town Football Club	£32.50
18/10/2021	Sandhurst Town Football Club	£1,196.83
18/10/2021	Bracknell Forest Borough Council	£93.20
19/10/2021	E Leggett	£250.00
20/10/2021	Sandhurst Tennis Club	£48.00
20/10/2021	Tennis Income	£7.86
20/10/2021	Brown Garden Waste Sacks	£4.33
20/10/2021	Sandhurst Boys & Girls Football Club	£1,039.97
20/10/2021	Sandhurst Boys & Girls Football Club	£581.00
21/10/2021	S Craciunescu	£150.00
25/10/2021	HMRC VAT	£10,930.13
26/10/2021	Tennis Income	£10.08
26/10/2021	Brown Garden Waste Sacks	£37.85
27/10/2021	SEHEN	£87.50
27/10/2021	Sandhurst Boys & Girls Football Club	£560.58
28/10/2021	Tennis Income	£3.44
29/10/2021	Tennis Income	£3.44
29/10/2021	Short Mat Bowls	£132.00
29/10/2021	Sandhurst & District Corp of Drums	£166.20
29/10/2021	Sandhurst Sports Football club	£95.00
29/10/2021	Brown Garden Waste Sacks	£70.00
29/10/2021	S Swindle	£30.00
	<b>Total</b>	<b>£23,846.72</b>



## Detailed Income &amp; Expenditure by Budget Heading 23/12/2021

Month No: 9

## Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<b><u>101 Administration</u></b>								
1175 Sale of Goods	0	0	100	100			0.0%	
1176 Precept	592,996	597,482	597,481	(1)			100.0%	
1179 Recycling Bags	569	743	500	(243)			148.6%	
1180 Precept Grant	0	(0)	0	0			0.0%	
1181 CIL income	111,049	3,052	0	(3,052)			0.0%	
1196 Bank Interest Received	603	96	1,500	1,404			6.4%	
1197 Insurance recharged to clubs	4,195	5,747	3,000	(2,747)			191.6%	
1199 Compensation received	429	10,096	0	(10,096)			0.0%	
Administration :- Income	<b>709,840</b>	<b>617,216</b>	<b>602,581</b>	<b>(14,635)</b>			<b>102.4%</b>	<b>0</b>
1101 Salaries/Wages N.I.	125,909	89,940	125,660	35,720		35,720	71.6%	
1102 Mayors Allowance	450	0	450	450		450	0.0%	
1103 Conference Expences	100	767	1,500	733		733	51.1%	
1104 Staff Expenditure	0	0	150	150		150	0.0%	
1105 Civic Service	0	0	1,600	1,600		1,600	0.0%	
1106 Solicitors Fees	2,105	0	3,000	3,000		3,000	0.0%	
1107 Recruitment Fees	0	0	1,000	1,000		1,000	0.0%	
1108 Bank Charges	886	661	1,200	539		539	55.1%	
1109 Accounts	2,220	2,139	4,000	1,862		1,862	53.5%	
1110 Electricity	1,519	1,141	1,500	359		359	76.1%	
1111 Alarms Warranty	603	695	1,200	505		505	57.9%	
1112 Gas	802	518	1,200	682		682	43.2%	
1113 Telephone	1,362	993	2,000	1,007		1,007	49.6%	
1114 Water	579	1,028	2,000	972		972	51.4%	
1115 Insurances	13,239	14,108	18,000	3,892		3,892	78.4%	
1116 Rates	1,846	1,661	2,000	339		339	83.1%	
1117 Boiler Service	360	0	1,200	1,200		1,200	0.0%	
1119 IT	5,194	3,406	4,800	1,394		1,394	71.0%	
1120 Binding	0	64	100	36		36	64.0%	
1121 Mayors Chain	0	98	250	152		152	39.2%	
1122 Subscriptions	4,542	4,534	4,500	(34)		(34)	100.8%	
1123 Stationery	1,261	1,093	4,000	2,907		2,907	27.3%	
1124 Office Equipment	0	80	500	420		420	16.0%	
1126 Petty cash & Postage	194	390	1,700	1,310		1,310	22.9%	
1128 Training	469	125	2,000	1,875		1,875	6.3%	
1129 Emergency Repairs	0	0	1,000	1,000		1,000	0.0%	
1130 Health & Safety	3,533	3,061	6,000	2,939		2,939	51.0%	
1131 Members Training	0	0	2,000	2,000		2,000	0.0%	
1135 HR Services	3,743	2,825	4,500	1,675		1,675	62.8%	
1136 Payroll processing	1,939	1,203	1,600	397		397	75.2%	

## Detailed Income &amp; Expenditure by Budget Heading 23/12/2021

Month No: 9

## Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
1137 Internal audit	1,615	1,081	2,000	919		919	54.1%	
1140 Speedwatch	156	0	500	500		500	0.0%	
1205 Community Engagement	289	970	5,000	4,030		4,030	19.4%	
1214 Communication	3,733	3,959	13,800	9,841		9,841	28.7%	
1215 Election	0	7,940	15,000	7,060		7,060	52.9%	
1219 Freedom of the Borough	0	0	20,000	20,000		20,000	0.0%	
1222 RRR expenditure	0	0	500	500		500	0.0%	
1223 Asset valuation	0	0	2,000	2,000		2,000	0.0%	
1225 Youth Projects	17,000	0	17,000	17,000		17,000	0.0%	
1228 Press and Media	12,000	9,000	12,000	3,000		3,000	75.0%	
Administration :- Indirect Expenditure	<b>207,646</b>	<b>153,480</b>	<b>288,410</b>	<b>134,930</b>	<b>0</b>	<b>134,930</b>	<b>53.2%</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>502,194</b>	<b>463,736</b>	<b>314,171</b>	<b>(149,565)</b>				
<b>202 Environment</b>								
2203 Notice Boards Maintenance	0	20	100	80		80	20.0%	
2205 Seats Maintenance	0	195	900	705		705	21.6%	
2206 Christmas Lights Event	2,468	3,402	3,620	218		218	94.0%	
2208 Vandalism	1,285	283	1,500	1,217		1,217	18.9%	
2211 Dog Fouling	0	0	500	500		500	0.0%	
2213 Clean Team	12,093	9,851	15,000	5,149		5,149	65.7%	
2216 Bulbs	67	49	100	51		51	49.1%	
2220 Remembrance Service	350	952	1,900	948		948	50.1%	
2221 Remembrance Book	0	0	100	100		100	0.0%	
2222 War Memorial Maint	0	0	250	250		250	0.0%	
2223 Grit Bins	323	323	800	477		477	40.4%	
2224 Bus Shelter Maintenance	76	0	2,000	2,000		2,000	0.0%	
2230 Town bins	0	2,076	2,400	324		324	86.5%	
Environment :- Indirect Expenditure	<b>16,662</b>	<b>17,152</b>	<b>29,170</b>	<b>12,018</b>	<b>0</b>	<b>12,018</b>	<b>58.8%</b>	<b>0</b>
<b>Net Expenditure</b>	<b>(16,662)</b>	<b>(17,152)</b>	<b>(29,170)</b>	<b>(12,018)</b>				
<b>301 Leisure</b>								
3177 Cricket Pitch Hire	780	1,713	1,200	(513)			142.8%	
3178 Football Pitch Hire	5,130	10,655	10,000	(655)			106.6%	
3179 Tennis Court Hire	1,139	1,157	1,500	343			77.1%	
3180 Tug of War Hire	0	120	0	(120)			0.0%	
3181 Leisure Misc Income	1,968	3,339	1,500	(1,839)			222.6%	
3182 Mast Rental	3,500	2,625	0	(2,625)			0.0%	
3185 Drainage recharged to clubs	740	744	700	(44)			106.3%	
3186 Insurance Incidents	1,260	0	0	0			0.0%	

11:35

## Detailed Income &amp; Expenditure by Budget Heading 23/12/2021

Month No: 9

## Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
3187 Firework Income	0	4,225	3,000	(1,225)			140.8%	
Leisure :- Income	<b>14,516</b>	<b>24,579</b>	<b>17,900</b>	<b>(6,679)</b>			<b>137.3%</b>	<b>0</b>
3101 Salaries/Wages/N.I	102,052	82,581	113,815	31,234		31,234	72.6%	
3102 Mobile Phone	582	484	800	316		316	60.5%	
3104 Grounds Maintenance	6,363	4,283	17,600	13,317		13,317	24.3%	
3108 Marking Compounds	1,794	2,821	5,000	2,180		2,180	56.4%	
3109 Essential Expenses	2,736	3,472	3,500	28		28	99.2%	
3110 Hire of Machinery	56	119	1,700	1,581		1,581	7.0%	
3111 Shrub & Tree Maintenance	916	0	1,000	1,000		1,000	0.0%	
3113 Mole Treatment	0	0	500	500		500	0.0%	
3115 Bark Chippings/Play Surfaces	1,406	172	4,500	4,328		4,328	3.8%	
3116 Playpit Sand	0	0	1,000	1,000		1,000	0.0%	
3118 Play Equipment Parts/Repairs	3,692	1,054	8,500	7,447		7,447	12.4%	
3119 Skater Ramp Maintenance	0	435	6,000	5,565		5,565	7.3%	
3120 Servicing	6,375	3,937	12,000	8,063		8,063	32.8%	
3122 Fuel & Lubricants	1,784	2,647	5,000	2,353		2,353	52.9%	
3123 Equipment Reserve Fund	0	0	5,000	5,000		5,000	0.0%	
3124 Protective Clothing	507	921	2,000	1,079		1,079	46.0%	
3125 Sports Equipment	819	51	1,000	949		949	5.1%	
3126 Tools	186	273	500	227		227	54.5%	
3127 Drain Cleaning	450	0	1,000	1,000		1,000	0.0%	
3128 Drainage Management Pim	1,240	930	3,320	2,390		2,390	28.0%	
3130 Gardening	95	71	500	429		429	14.2%	
3145 Public Toilet Maintenance	37	3,814	1,000	(2,814)		(2,814)	381.4%	
3201 Vertidrainage	1,065	0	2,500	2,500		2,500	0.0%	
3206 Sandhurst Summer of Fun	0	3,830	4,000	170		170	95.8%	
3213 Police Point	0	0	300	300		300	0.0%	
3217 Ditch Clearance	1,065	1,850	5,500	3,650		3,650	33.6%	
3218 Essential Park Maintenance	14,400	0	30,000	30,000		30,000	0.0%	
3219 New Seats	0	801	1,000	199		199	80.1%	
3220 Waste/Dog bins	0	0	500	500		500	0.0%	
3224 Proactive Tree Surgery	3,000	630	3,000	2,370		2,370	21.0%	
3225 Music Event	208	0	25,000	25,000		25,000	0.0%	
3232 Fence Maintenance	563	114	1,000	886		886	11.4%	
3237 Park Signs	203	184	300	116		116	61.3%	
3255 Green Flag Status	0	379	400	21		21	94.8%	
3269 Formal Gardens	35	0	200	200		200	0.0%	
3270 Garden Planters	0	0	200	200		200	0.0%	
3283 Groundstaff Welfare	0	0	500	500		500	0.0%	
3287 Skate Park extension	0	0	1,000	1,000		1,000	0.0%	
3291 Fireworks	0	14,478	18,000	3,522		3,522	80.4%	

## Detailed Income &amp; Expenditure by Budget Heading 23/12/2021

Month No: 9

## Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
3292 Playsurface painting	0	0	1,000	1,000		1,000	0.0%	
3293 Insurance Incidents	1,050	0	0	0		0	0.0%	
Leisure :- Indirect Expenditure	<b>152,677</b>	<b>130,331</b>	<b>289,635</b>	<b>159,304</b>	<b>0</b>	<b>159,304</b>	<b>45.0%</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>(138,161)</b>	<b>(105,752)</b>	<b>(271,735)</b>	<b>(165,983)</b>				
<b>403 Hall</b>								
4377 Kitty Dancy Room	36	2,578	7,000	4,422			36.8%	
4378 Hall	11,484	20,611	22,000	1,389			93.7%	
4379 Caretaker's Flat Rental Income	1,971	1,502	1,900	398			79.0%	
Hall :- Income	<b>13,491</b>	<b>24,691</b>	<b>30,900</b>	<b>6,209</b>			<b>79.9%</b>	<b>0</b>
4301 Salaries/Wages/N.I.	25,570	22,478	34,526	12,048		12,048	65.1%	
4302 Holiday Relief & Sickness	1,994	810	4,150	3,340		3,340	19.5%	
4303 Hall Floor Cleaning	0	0	300	300		300	0.0%	
4304 Electricity	5,247	3,561	6,400	2,839		2,839	55.6%	
4305 Gas	4,248	2,210	4,000	1,790		1,790	55.3%	
4306 Water	3,455	1,759	3,500	1,741		1,741	50.3%	
4307 Rates	0	2,248	6,000	3,752		3,752	37.5%	
4308 Essential Expenses	1,973	1,455	3,000	1,545		1,545	48.5%	
4309 Cleaning Equipment	1,799	1,776	3,000	1,224		1,224	59.2%	
4310 Emergency Repairs	0	590	500	(90)		(90)	118.0%	
4313 Electrical Maintenance	1,440	1,452	1,200	(252)		(252)	121.0%	
4314 Decorating	21	83	300	217		217	27.7%	
4315 Gas Boiler	630	165	750	585		585	22.0%	
4316 Cleanaway	6,735	4,732	6,000	1,268		1,268	78.9%	
4318 Floor Maintenance	0	65	500	435		435	13.0%	
4319 Caretakers Flat	257	0	500	500		500	0.0%	
4320 Fire Equipment Check	1,000	1,560	1,500	(60)		(60)	104.0%	
4321 First Aid Equipment	0	0	120	120		120	0.0%	
4322 Carpet Cleaning	0	83	350	267		267	23.8%	
4324 Coffee Machine	0	0	500	500		500	0.0%	
4325 Furniture Hall	51	0	0	0		0	0.0%	
4406 Furniture Hall	0	0	1,000	1,000		1,000	0.0%	
4432 Fire Risk Assessments	0	0	1,000	1,000		1,000	0.0%	
4436 Water Tank	0	7,157	0	(7,157)		(7,157)	0.0%	
Hall :- Indirect Expenditure	<b>54,420</b>	<b>52,184</b>	<b>79,096</b>	<b>26,912</b>	<b>0</b>	<b>26,912</b>	<b>66.0%</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>(40,929)</b>	<b>(27,493)</b>	<b>(48,196)</b>	<b>(20,703)</b>				

## Detailed Income &amp; Expenditure by Budget Heading 23/12/2021

Month No: 9

## Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<b>405 Pistachios</b>								
4577 Pistachios Hire	4,583	3,750	5,000	1,250			75.0%	
Pistachios :- Income	<b>4,583</b>	<b>3,750</b>	<b>5,000</b>	<b>1,250</b>			<b>75.0%</b>	<b>0</b>
<b>Net Income</b>	<b>4,583</b>	<b>3,750</b>	<b>5,000</b>	<b>1,250</b>				
<b>501 Committed Grants</b>								
5110 BFBC Footpath Ranger	2,234	2,272	2,210	(62)		(62)	102.8%	
5111 Blackwater Valley	5,200	5,200	5,200	0		0	100.0%	
5112 Ambarrow Court	500	500	500	0		0	100.0%	
Committed Grants :- Indirect Expenditure	<b>7,934</b>	<b>7,972</b>	<b>7,910</b>	<b>(62)</b>	<b>0</b>	<b>(62)</b>	<b>100.8%</b>	<b>0</b>
<b>Net Expenditure</b>	<b>(7,934)</b>	<b>(7,972)</b>	<b>(7,910)</b>	<b>62</b>				
<b>502 Discretionary Grants</b>								
5210 S/H Graveyard	3,500	3,500	3,500	0		0	100.0%	
5211 S/H Day Centre	17,838	18,016	18,016	0		0	100.0%	
5212 Museum Trust	0	0	100	100		100	0.0%	
5310 Citizens Advice	2,787	2,815	2,815	0		0	100.0%	
Discretionary Grants :- Indirect Expenditure	<b>24,125</b>	<b>24,331</b>	<b>24,431</b>	<b>100</b>	<b>0</b>	<b>100</b>	<b>99.6%</b>	<b>0</b>
<b>Net Expenditure</b>	<b>(24,125)</b>	<b>(24,331)</b>	<b>(24,431)</b>	<b>(100)</b>				
<b>504 Grant Reserve</b>								
5410 Grant Reserve	6,150	4,425	8,000	3,575		3,575	55.3%	
Grant Reserve :- Indirect Expenditure	<b>6,150</b>	<b>4,425</b>	<b>8,000</b>	<b>3,575</b>	<b>0</b>	<b>3,575</b>	<b>55.3%</b>	<b>0</b>
<b>Net Expenditure</b>	<b>(6,150)</b>	<b>(4,425)</b>	<b>(8,000)</b>	<b>(3,575)</b>				
<b>506 Capital Projects</b>								
5612 CCTV	0	943	2,000	1,057		1,057	47.2%	
Capital Projects :- Indirect Expenditure	<b>0</b>	<b>943</b>	<b>2,000</b>	<b>1,057</b>	<b>0</b>	<b>1,057</b>	<b>47.2%</b>	<b>0</b>
<b>Net Expenditure</b>	<b>0</b>	<b>(943)</b>	<b>(2,000)</b>	<b>(1,057)</b>				
<b>901 Strategy &amp; Policy reserves</b>								
9002 Recruitment costs reserve	0	0	2,000	2,000		2,000	0.0%	
9003 Office Equipment reserve	0	0	4,208	4,208		4,208	0.0%	
9004 Members' Training reserve	0	0	5,730	5,730		5,730	0.0%	
9005 Elections reserve	0	0	15,000	15,000		15,000	0.0%	

## Detailed Income &amp; Expenditure by Budget Heading 23/12/2021

Month No: 9

## Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
9006 Freedom of the Borough reserve	0	0	95,647	95,647		95,647	0.0%	
9007 RRR Expenditure reserve	0	0	2,523	2,523		2,523	0.0%	
9008 Asset valuation reserve	0	0	6,129	6,129		6,129	0.0%	
9009 VAT PX reserve	0	0	10,000	10,000		10,000	0.0%	
9011 CIL EMR	87,994	55,129	329,079	273,950		273,950	16.8%	
9012 Neighbourhood Plan EMR	0	0	20,000	20,000		20,000	0.0%	
9013 Office refurb EMR	0	0	10,000	10,000		10,000	0.0%	
Strategy & Policy reserves :- Indirect Expenditure	<b>87,994</b>	<b>55,129</b>	<b>500,316</b>	<b>445,187</b>	<b>0</b>	<b>445,187</b>	<b>11.0%</b>	<b>0</b>
<b>Net Expenditure</b>	<b>(87,994)</b>	<b>(55,129)</b>	<b>(500,316)</b>	<b>(445,187)</b>				
<b>902 Environment reserves</b>								
9101 Dog (Fouling) Act reserve	0	0	5,500	5,500		5,500	0.0%	
9102 Remembrance Book reserve	0	0	100	100		100	0.0%	
9103 War Memorial Maint reserve	5,000	0	500	500		500	0.0%	
9104 Seats (Env) reserve	0	0	488	488		488	0.0%	
9105 Christmas lights reserve	0	0	3,857	3,857		3,857	0.0%	
9106 Bus shelter reserve	0	0	4,974	4,974		4,974	0.0%	
Environment reserves :- Indirect Expenditure	<b>5,000</b>	<b>0</b>	<b>15,419</b>	<b>15,419</b>	<b>0</b>	<b>15,419</b>	<b>0.0%</b>	<b>0</b>
<b>Net Expenditure</b>	<b>(5,000)</b>	<b>0</b>	<b>(15,419)</b>	<b>(15,419)</b>				
<b>903 Leisure reserves</b>								
9201 Footpaths on park reserve	0	26,763	30,000	3,237		3,237	89.2%	
9203 New seats (leisure) reserve	0	0	229	229		229	0.0%	
9204 Park signs reserve	0	0	4,827	4,827		4,827	0.0%	
9205 Brookside Green reserve	0	0	17,000	17,000		17,000	0.0%	
9206 Car park reserve	0	0	45,000	45,000		45,000	0.0%	
9207 Formal gardens reserve	0	0	98	98		98	0.0%	
9208 Garden planters reserve	0	0	1,736	1,736		1,736	0.0%	
9209 Groundstaff welfare reserve	0	0	1,432	1,432		1,432	0.0%	
9210 Balancing pond reserve	0	0	9,411	9,411		9,411	0.0%	
9211 Skate park reserve	0	0	7,443	7,443		7,443	0.0%	
9213 Play surface painting reserve	0	0	7,876	7,876		7,876	0.0%	
9214 Equipment Reserve Fund	0	0	1,430	1,430		1,430	0.0%	
9215 Ditch clearance	0	0	8,348	8,348		8,348	0.0%	
9218 Park fencing reserve	0	0	12,350	12,350		12,350	0.0%	
9220 Music event reserve	0	0	29,792	29,792		29,792	0.0%	
Leisure reserves :- Indirect Expenditure	<b>0</b>	<b>26,763</b>	<b>176,972</b>	<b>150,209</b>	<b>0</b>	<b>150,209</b>	<b>15.1%</b>	<b>0</b>
<b>Net Expenditure</b>	<b>0</b>	<b>(26,763)</b>	<b>(176,972)</b>	<b>(150,209)</b>				

## Detailed Income &amp; Expenditure by Budget Heading 23/12/2021

Month No: 9

## Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<b>904 Hall reserves</b>								
9301 Clock reserve	0	0	2,176	2,176		2,176	0.0%	
9302 Hall/KDR furniture reserve	0	0	8,720	8,720		8,720	0.0%	
9303 Hall storage reserve	0	0	7,719	7,719		7,719	0.0%	
9304 Hall Refurb Reserve	0	0	28,821	28,821		28,821	0.0%	
9305 Reception Improv/Chg Rm Conv	0	0	12,239	12,239		12,239	0.0%	
9306 Caretaker's flat EMR	0	0	5,000	5,000		5,000	0.0%	
9401 Pistachios drain repair reserv	0	0	10,000	10,000		10,000	0.0%	
Hall reserves :- Indirect Expenditure	<b>0</b>	<b>0</b>	<b>74,675</b>	<b>74,675</b>	<b>0</b>	<b>74,675</b>	<b>0.0%</b>	<b>0</b>
<b>Net Expenditure</b>	<b>0</b>	<b>0</b>	<b>(74,675)</b>	<b>(74,675)</b>				
<b>905 Grants/ capital exp reserves</b>								
9501 Museum Trust reserve	0	0	3,197	3,197		3,197	0.0%	
9502 Grants reserve	0	0	5,243	5,243		5,243	0.0%	
9601 CCTV reserve	0	5,000	10,000	5,000		5,000	50.0%	
Grants/ capital exp reserves :- Indirect Expenditure	<b>0</b>	<b>5,000</b>	<b>18,440</b>	<b>13,440</b>	<b>0</b>	<b>13,440</b>	<b>27.1%</b>	<b>0</b>
<b>Net Expenditure</b>	<b>0</b>	<b>(5,000)</b>	<b>(18,440)</b>	<b>(13,440)</b>				
Grand Totals:- Income	<b>742,431</b>	<b>670,236</b>	<b>656,381</b>	<b>(13,855)</b>			<b>102.1%</b>	
Expenditure	<b>562,609</b>	<b>477,710</b>	<b>1,514,474</b>	<b>1,036,764</b>	<b>0</b>	<b>1,036,764</b>	<b>31.5%</b>	
<b>Net Income over Expenditure</b>	<b>179,821</b>	<b>192,525</b>	<b>(858,093)</b>	<b>(1,050,618)</b>				
<b>Movement to/(from) Gen Reserve</b>	<b>179,821</b>	<b>192,525</b>						