



SANDHURST TOWN COUNCIL

COUNCIL OFFICES
SANDHURST MEMORIAL PARK
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Executive Officer
Angela Carey

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All Leisure Committee Meetings are open to the Public and Press.

Dear Councillors Mrs J. Bettison (Chairman), P. Bettison, A Blatchford,
Mrs S. Davenport, J. Edwards(Vice Chairman), Ms G. Kennedy, R. Limbu,
R. McKenzie, Mrs M. Mossom, R. Mossom, P. Panesar, J Porter, M Sanderson.

You are hereby summoned to attend a meeting of the **Leisure Committee** to be held in the **Kitty Dancy Room, Sandhurst Community Hall Complex, Sandhurst**, on **Thursday 17th November 2022 at 7.30pm** for the purpose of considering and resolving upon the subjects and matters set out in the agenda below.

Angela Carey (Executive Officer)

1. Apologies for absence

To receive and approve apologies for absence.
(Procedural item)

2. Members' interests

To receive any declaration of interests from Members on the business to be transacted.
(Procedural item)

3. Minutes of Leisure Committee

To receive and confirm the Minutes of the proceedings of the Leisure Committee held on 21st July 2022 (pages 1294-1299) as a true and correct record. (Decision item)

4. Outdoor Gym Equipment

To receive a presentation from a resident requesting Sandhurst Town Council considers installing an outside gym (Annexe1). (Decision item)

5. Outdoor Fitness Experience

To receive a presentation from a representative of Be Military Fit requesting to use the Memorial Park under different conditions than those set out in the Business Use Policy.
(Decision item)

6. Large Events

- a) To receive an update following the Fireworks Event. (Decision item)
- b) To receive an update on the Freedom March Event following the meeting of the working group. (Decision Item)

7. Anti-social Issues on the Park

- a) To receive an update and to discuss the recent vandalism, break-in and unauthorised encampments on the Memorial Park and to consider preventative measures that could be implemented. (Decision item)
- b) To receive an update on the graffiti and break-in at Bottom Meadow and to consider the request received from the SB Group for the installation of more storage containers to try to prevent further equipment being stolen. (Annexe 2). (Decision item)

8. Tennis Courts

- a) To consider the installation of an auto booking and entry system for the tennis courts as requested by the Sandhurst Tennis Club (Annexe 3). (Decision item)
- b) To consider the use of the Tennis Courts for business purposes. (Decision item)
- c) To consider a request received to allow the free provision of the tennis court for Bright Ideas for Tennis, who coach people with disabilities (Annexe 4). (Decision item)

9. Eco Rewards

To consider a request received from BFC for permission to display signs with a QR code for their Eco Rewards Scheme in the Memorial Park <https://www.ecorewards.co.uk/bracknell> . (Decision item)

10. Cricket & Football field sharing

To discuss and review the arrangements that are in place for the sharing of the pitches between the Cricket Club and Football Clubs on the field by the Cricket Clubhouse (Annexe 5). (Decision item)

11. Yellow Line Markings

To consider and receive a quote for the remarking the yellow lines on Brookside Gate entry, in the Sandhurst Park Café Car Park and in the Main Car Park (Annexe 6). (Decision item)

12. Treasure Hunts on the Memorial Park

To receive a request from a resident for permission to run organised treasure hunt themed birthday parties on the Memorial Park (Annexe 7). (Decision item)

13. Filming on the Memorial Park

To consider a request for a low budget film to be recorded in the Memorial Park (Annexe 8). (Decision item)

14. Press and Publication Forward Plan

To review and add Leisure elements to the press and publication forward plan as required and to receive an update on recent press articles released by the LGA media communications team on behalf of STC. (Decision item)

15. Councillor Reports

To receive verbal reports or updates as required from Borough Councillors or Councillors representing Sandhurst Town Council on outside bodies. (Information item)

16. Sports Club

To receive an update from the Sports Club. (Information item)

17. Sandhurst Residents Association

To receive updates from the Sandhurst Residents Association. (Information item)

18. Sporting Clubs and Societies

To receive updates from any other sporting and recreational groups and associations present at the meeting. (Information item)

19. Next meeting

To confirm the next meeting date as 19th January 2023. (Procedural item)

ANNEXE 1: Outdoor Gym	
Meeting: Leisure Committee	Date: 17th November 2022
Agenda item: 4	Author: Jo Luckett

1. Purpose of report

To apprise the Committee of a request from a member of the public to have an outdoor gym installed on the Memorial Park.

2. Background

A request has been received from a member of the public for the Council to consider the installation of an outdoor gym on the park.

Feedback has been obtained from other Councils that already have this equipment in their open spaces.

Yateley Town Council

We have 4 items of outdoor gym equipment, from Caloo. A rower, a chest press, an arm bike and a cross rider.

The equipment was installed in 2016, and we have only had to carry out a couple of minor repairs.

“It’s hard to tell how much use it gets, as it is not really in sight of the offices. It does get used by youngsters occasionally, and we did have one older chap that came most days, but I haven’t seen him for a while. I don’t think it gets used as much as we had hoped”.

YTC are not aware of any antisocial behaviour specifically caused by the equipment.

Tadley Town Council

We have had our gym equipment at The Common for around 10 years now and it has proved very popular, so much so that we had some similar equipment installed on a grass area in the middle of a large housing estate in the town. It is very well used, we purchased it from Wicksteed and despite them being more expensive than competitors, we feel it was a good choice. The equipment is very robust and we have had minimal maintenance costs. We have had a couple of very minor repairs i.e. bearings in the skier.

We would say things like the space walker, surfer, skier, rower and pull down are the most popular, the equipment is used by all age groups from teenagers to the elderly.

We have not had any ASB or vandalism on the Common site but we did have some in the housing estate where they actually pulled a unit out of the ground.

You might want to consider grass matting under some of the pieces of equipment if it is being installed on grass.

The only disadvantage I can think of is that some dog walkers let their dogs wee on the equipment.

Rushmoor Borough Council

They do get used and are very popular with our Nepalese population.

The Big Rigs [The Big Rig | Outdoor Fitness Rig | Calisthenic Training \(freshairfitness.co.uk\)](http://www.freshairfitness.co.uk) have proven to be very good. We have one at Manor Park, we also have one at King George V Playing Fields, Farnborough.

Work well when combined with a good play space but need to be distinct and distance from any playground equipment.

Be aware of additional requests once installed like fencing to deter dogs. Heavy usage can mean that units start to make noise that can disturb nearby residential so be aware of siting too close to homes. I have had at least two units needing complete overhaul owing to worn parts (Hags-SMP units).

Quotes have not been obtained however a budget of circa 20k would be a first estimate to enable STC to purchase and install the equipment.

3. Recommendation

To discuss and consider the request.

ANNEXE 2: SB Group – Bottom Meadow

Meeting: Leisure Committee

Date: 17th November 2022

Agenda item: 3

Author: EO

1. Purpose of report

To apprise the Committee of a recent antisocial behaviour that has been experienced at Bottom Meadow.

2. Background

During the summer there were several incidents of antisocial behaviour at Bottom Meadow.

- The ground was accessed several times via a gap in the fence and chairs were carried out and set up in the field next to the outer perimeter of the area.
- A large area of the fence around the perimeter has been covered in graffiti.



- A break in occurred and numerous items were stolen, including a quad bike.

The SB Group have committed to mending the gap in the fence.

Their comments about the graffiti are -

[We do intend to put it right but as you can imagine that if this becomes a regular issue with this ongoing extent of damage, we could not keep putting it right on anything more than an annual basis because of the extensive costs.](#)

They have also requested bringing in additional secure storage in the form of two smaller 20 ft containers to go alongside the existing ones for additional security to prevent leaving any equipment, whether it be educational or maintenance outside as it is getting damaged or stolen. The SB Group have been advised that they will need to request Planning Permission for the containers.

3. Recommendation

To discuss and consider the request.

ANNEXE 3: Online Tennis Booking	
Meeting: Leisure Committee	Date: 17 th November 2022
Agenda item: 8a	Author: Jo Luckett

1. Purpose of report

To apprise the Committee of a suggestion to adopt an online tennis court booking process with access codes to the courts.

2. Background

It has been suggested that a more accessible method of booking tennis courts be looked at by the Council. Currently hirers wishing to use the tennis courts must attend the office during working hours to pay and to collect the key to the court. This has proven unacceptable to some members of the tennis community and there have been a few instances where they have accessed the courts outside of the Tennis Club slots by accessing the clubs key safe. Weekend bookings have also been problematic for those that cannot get to the office in working hours. Pistachios offered to have the keys and operate hirers over the weekends and whilst this worked for a while, they no longer collect the keys from the office to enable this to happen.

In order to access online booking via Clubspark UK the courts would need to be registered with the Lawn Tennis Association at a cost of £180 per annum.

This registration then gives free access to the ClubSpark platform.

Via the ClubsSpark platform players can book courts and make payments. A fee of 25p plus 2.8% per transaction is taken for this service. (This equates to 50p on each £9 booking).

Specialised gates would then need to be installed to the tennis courts.

Option 1: 2 x Battery powered gates that need access to either Wi-Fi or 3G to communicate with the ClubSpark platform. – £9900.00 gate installation

Plus £470.00 per annum maintenance and £312.00 per annum Netcode subscription.

Option 2: 2 x gates that need to hard wired into the electric circuit in the garage Wi-Fi or 3G required as above. - £11580.00

Cost of wiring to both gates £4225.00 + VAT (This involves going underneath the new path)

3. Recommendation

To discuss and consider the suggestion.

ANNEXE 4: Bright Ideas for Tennis	
Meeting: Leisure Committee	Date: 17 th November 2022
Agenda item: 8c	Author: Jo Luckett

1. Purpose of report

To apprise the Committee of a request for free provision of the tennis courts for tennis coaching of people with disabilities.

2. Background

A request has been received from a local tennis coach for free usage of the tennis courts from Easter 2023.

"I have been approached to coach a disability tennis group weekly at Sandhurst Tennis Club. Danny runs a charity called Bright Ideas for Tennis. Danny is an old friend of mine and former professional tennis player having competed at Wimbledon against Pete Sampras. His charity aims to make tennis more accessible to those with disabilities. This would be one weekly session around 1pm for one hour during term time - likely starting around Easter. As this is a charity I won't be paid by the hour and will only be able to do the session if I am given free courts, otherwise I would be losing money. I'd like to help Danny with this as I'm passionate about making tennis possible for everyone. Would this be something the council would be willing to do?"

Ideally all three courts would be needed, two as a minimum may also be possible. There would be approximately twelve students per session. Danny has told me he will source the most local SEN school and offer them the opportunity. The school would drive a bus of kids over for the hour session, access to the disabled toilet may be needed, but in terms of equipment and training for myself and any volunteers, that would be provided by Bright Ideas for Tennis".

3. Recommendation

To discuss and consider the request.

ANNEXE 5: Cricket & Football Field Sharing	
Meeting: Leisure Committee	Date: 17 th November 2022
Agenda item: 10	Author: EO

1. Purpose of report

To apprise the Committee of the need to review the arrangements for sharing the field between two clubs.

2. Background

Following communication between the office and the Cricket Club about the final matches of the 2022 season it became apparent that a review of the field share is required.

My understanding was that they would be finished at the end of August as the previous recent years have ended around this time.

The following comments have been received from the Cricket Club

Having spoken to a number of previous committee members we are very clear that there has always been an arrangement that the cricket club has access from April until September (6 months) with football accessing the site for the other 6 months. This would appear to be a very fair arrangement especially as we usually dont start playing until mid April and historically finish a week or two before the end of September. We believe this was agreed and minuted in a leisure committee meeting in the past following similar issues so we can certainly review these minutes to clarify the agreement in due course.

There was a resolution following a request from SB&G FC for a further pitch to be created due to the issue of going down to one pitch. This confirmed the current arrangement would continue. This is on the minutes of the Leisure Committee May 2016. The minutes are available on our website. Jo was unable to find anything relating to the original resolution after trawling back through a few years of minutes. This is must have been a very historic agreement.

When the Cricket season is in play the football season has not finished and it also restarts when the Cricket Club are playing friendlies. This means that the Football clubs loose two pitches during their season. The Cricket Club are able to play all of their league matches on the pitches.

This also limits the ground teams available time to undertake the pitch repairs needed. The turn around in April is not such an issue as the preparation on the Cricket Square is done throughout the season and does not impact on the football field. However at the end of the Cricket season pitch repairs are needed as they have been used by the Cricket for matches. At least one clear week is required but two would be preferable to allow for weather interruption.

3. Recommendation

I would like to suggest that the Football Club continue to give up the pitches from the first weekend in April and that the Cricket Club play their last match on the first weekend in September, albeit this may mean that they have to play their last match as an away fixture. This would be a split of 5 months for Cricket and 7 months for Football. This reflects the lengths of each sports season. This has been looked at in the interest of fairness to all sports clubs on the park as STC continue to support all equally and are proud what great assets the clubs are to the local community.

ANNEXE 6: Yellow Line Marking	
Meeting: Leisure Committee	Date: 17 th November 2022
Agenda item: 11	Author: EO

1. Purpose of report

To apprise the Committee of the need to remark areas of the Memorial Park.

2. Background

Several of the areas with yellow line markings in the park have become faded and are in need of remarking. The areas are –

- The yellow hatching on Brookside Meadow access road by the barrier
- The yellow hatching and disabled bays in the café car park
- The disabled bays in the main car park

A quote has been received from our usual contractor. This is £2200.00 and will have a 5 year guarantee.

3. Recommendation

To discuss and consider the replacement work.

ANNEXE 7: Treasure Hunt Experiences	
Meeting: Leisure Committee	Date: 17 th November 2022
Agenda item: 12	Author: EO

1. Purpose of report

To apprise the Committee of a request received from a business to provide themed activity days in the Memorial Park.

2. Background

The attached request has been made by a local business.

The fees charged by STC would be based on the business use of the park fees set out in our policy.

3. Recommendation

To discuss and consider the request.

"THE" Treasure Hunt Experience & Adventures

Who are we?

We are a family run business, established in 2022, providing fun and unique children's themed days out. We have love and passion for our two 5 year old boys, after coming up with "THE" idea we would really like to share it with the other kids.

We have run trial tests with our children and their friends and already received positive feedbacks. We have qualifications and experience working with children, party and event planning as well as acting skills and DBS certificates.

What we do?

We offer themed days out for kids aged 4+, which include 2 hour activities that inspire children to explore the world outdoors, developing not only their imagination but gaining knowledge of map reading, problem solving, orienteering, working as a team, enjoying the nature and learning about its habitat through games and riddles.

We have 3 themes to choose from: Pirate Themed Treasure Hunt, Alice in Wonderland Adventure and Medieval Experience.

Party size: Up to 12 people

We are currently working on putting together our Birthday Packages along with Pistachios in The Park

More information can be found on our website www.the-treasurehuntexperience.co.uk

Instagram: @the_treasure_hunt_experience

What is our goal?

Our goal is to make outdoor activities fun again, develop children's love for spending time outdoors and enjoy the fresh air.

Through games and role play we would encourage kids to use their imagination, creative thinking, problem solving, teach them how to be a team player and much more.

We are hoping to attract people to the local area, to our lovely community and beautiful parks.

Sandhurst Memorial Park is a great main point, although we would like to expand to other parks such as Snaptrail, Horseshoe lake and others in time with our different themes

Additional information: Please find Risk Assessment attached. We have got Public Liability quotes which are ready to proceed with once we have your approval.



ANNEXE 8: Filming in the Memorial Park	
Meeting: Leisure Committee	Date: 17 th November 2022
Agenda item: 13	Author: EO

1. Purpose of report

To apprise the Committee of a request received to film a low budget movie in the Memorial Park.

2. Background

The below request has been received –

I'm making a very low budget film in Sandhurst and Berkshire about mental health and treating depression. We are a production company called Saint Halo Productions Ltd. We'd like to film on the recreation ground. Mainly on the paths. It would be in the dark. It would only be one evening on the 4th December although we may like to take some simple shots just before it gets dark.

3. Recommendation

To discuss and consider the request and any associated fees.