

## 24th November 2022

Minutes of the proceedings of the Strategy and Policy Committee held this day in the Kitty Dancy Room, Sandhurst Community Centre Complex, Sandhurst commencing at 7.30pm and finishing at 8.19pm.

### **PRESENT**

Chairman: Cllr N Allen  
Councillors: Mrs J Bettison, B Brooks, Mrs S Davenport, R Mossom, M Sanderson.

### **IN ATTENDANCE**

Executive Officer (Angela Carey)  
Cllr P Bettison

### **APOLOGIES FOR ABSENCE (Agenda item 1)**

Apologies for received and accepted from Councillors:  
D Birch (Indisposed)  
P Panesar (Indisposed)

### **MEMBERS' INTERESTS (Agenda item 2)**

Cllr R Mossom declared an interest in agenda item 18b.

### **MINUTES OF THE STRATEGY AND POLICY COMMITTEE (Agenda item 3)**

It was proposed by Cllr N Allen and the following was

**RESOLVED  
2790**

that the Minutes of the Strategy and Policy meeting held on 28th July 2022 (pages 1306-1309) be received as a true and correct record and that they be confirmed and signed by the Chairman.  
(Unanimous)

### **HEALTH AND SAFETY (Agenda item 4)**

No incidents were reported.

### **WARM HUB (Agenda item 5)**

The Committee were asked to consider opening the Little Sandhurst Community Hall as a Warm Hub by a Councillor during the winter months. Further to discussion it was proposed by Cllr N Allen and seconded by Cllr Mrs J Bettison and the following was

**RESOLVED  
2791**

that the facility is not used as a Warm Hub as the building is not yet open and there are staff constraints on being able to be present to open and lock the building. There are other Warm Hubs in the borough, including libraries that are available for the residents to use.

### **MEDIA SUPPORT (Agenda item 6)**

The Committee were asked to consider the continuation of the contract for the LGA to provide media support to STC. Further to discussion it was proposed by Cllr Mrs J Bettison and seconded by Cllr R Mossom and the following was



**RESOLVED  
2792**

that contract is renewed for twelve months.

**ACTION:EO**

**LITTLE SANDHURST COMMUNITY HALL (Agenda item 7)**

The Committee received an update on the Little Sandhurst Community Hall. The automated door system and CCTV system are both now fully operational. A query has been raised to the licensing department however they are unable to proceed until a rateable value has been received from the Valuation Agency. This was requested several months ago but is not due to be completed until February 2023. A query has also been raised with Bloor Homes as the door to the plant room is not fitted correctly and is causing rain to get in and flood the floor.

**THAMES VALLEY POLICE UPDATE (Agenda item 8)**

An update was received by the Committee. PCSO K Matthews has now left her current role and is working in another area. Currently there are 3 PCs and 3 PCSOs in Bracknell South. TVP have decided not to allocate them to individual areas, instead they will go where the need is greatest. The TVP enquiries into the recent incident of vandalism of the entry barrier on the main car park have progressed and this has resulted in one offender receiving a caution and paying the associated costs. A further suspect is yet to be interviewed.

A suggestion was received from a Councillor that Superintendent Helen Kenny is invited to a Council meeting to discuss local matters in 2023.

**BUSINESS CARDS (Agenda item 9)**

A request was received from a Councillor for the option to have business cards to give out to residents. Further to discussion it was proposed by Cllr Mrs S Davenport and seconded by Cllr N Allen and the following was

**RESOLVED  
2793**

that following the May 2023 elections any Councillor wishing to have business cards will have them provided by request from the office.

**ACTION: EO**

**EXTERNAL AUDIT, INTERNAL AUDIT & FINANCIAL RISK ASSESMENT (Agenda item 10)**

- a) The response of the external auditors to the 2021/22 submission was received for information. There are no matters for concern. Cllr N Allen congratulated the Executive Officer on the high standard of the external audit report.
- b) The Audit Report for internal controls was received and discussed. Thanks were given on receiving a clean report.
- c) The Risk Assessment of financial systems and internal controls was received and discussed. Further to discussion it was proposed by Cllr N Allen and seconded by Cllr Mrs J Bettison and the following was

**RESOLVED  
2794**

that the acceptance of the Financial Risk Assessment will be recommended to the Full Council in the next meeting.



**ACTION: EO**

**SCHEDULE OF MEETINGS (Agenda item 11)**

The draft schedule of meetings of Town Council and the principal committees for the forthcoming year was received. Further to discussion it was proposed by Cllr N Allen and seconded by Cllr Mrs J Bettison and the following was

**RESOLVED  
2795**

that the schedule of dates of the ordinary meetings of the Town Council and its committees are accepted for 2022/2023, following an amendment to include a Planning Committee Meeting in May 2023.

**ACTION: EO**

**SANG – ANCIENT WOODLAND (Agenda item12)**

An update from BFC concerning the proposed SANG area in the Memorial Park was received. The initial suggestion was considered in 2019 but was delayed. Works are scheduled to begin in April 2023. Further to discussion it was proposed by Cllr N Allen and seconded by Cllr Mrs J Bettison and the following was

**RESOLVED  
2796**

that STC are still happy for BFC to project manage the enhancements as previously agreed. This is to be in conjunction with the Executive Officer and the Head Groundsman with regular communications.

**ACTION:EO**

**ROOF REPAIRS (Agenda item 13)**

Following resolution 2726 where the Committee agreed for the Caretaker to undertake the roof repairs. Unfortunately, this has not been possible due to long term sickness, therefore the Committee were asked to reconsider the quotes. Further to discussion it was proposed by Cllr N Allen and seconded by Cllr Mrs J Bettison and the following was

**RESOLVED  
2797**

that the repairs are undertaken by Contractor B as the issue needs repairing imminently.

**ACTION: EO**

**PRESS & PUBLICITY (Agenda item 14)**

There were no additions requested by this meeting to the press and publicity forward plan.

**DATE OF NEXT MEETING (Agenda item 15)**

The date of the next meeting was confirmed as 26th January 2023.

**EXCLUSION OF PUBLIC AND PRESS (Agenda item 16)**

It was proposed by Cllr N Allen and seconded by Cllr Mrs J Bettison and the following was

**RESOLVED  
2798**

that in accordance with the Public Bodies (Admission to Meetings) Act 1960 the public and press would be excluded for discussion regarding the engagement, terms of service and conduct of employees where publicity might be prejudicial to the special nature of the business.

**SANDHURST YOUTH (Agenda item 17)**

The update provided by Sandhurst Youth was received and noted.



**GRANT APPLICATIONS (Agenda item 18)**

- a) The Committee were asked to consider a grant request received from Sandhurst Boys & Girls Football Club, to enable them to purchase new goal posts. Further to discussion it was proposed by Cllr N Allen and seconded by Cllr Mrs J Bettison and the following was

**RESOLVED  
2799**

that an amount of £1000.00 is awarded to contribute to the purchase of the new goal posts.

**ACTION: EO**

**Cllr R Mossom did not participate in the discussion or the vote.**

- b) The Committee were asked to consider a grant request received from Owlsmoor School PTA, to assist them to set up a Community Hub for uniforms. Further to discussion it was proposed by Cllr N Allen and seconded by Cllr Mrs J Bettison and the following was

**RESOLVED  
2800**

that an amount of £1000.00 is awarded to assist with the set-up fees.

**ACTION: EO**

**SIGNED AND DATED BY  
CHAIRMAN**

