

27th January 2022

Minutes of the proceedings of the Strategy and Policy Committee held this day in the Kitty Dancy Room, Sandhurst Community Centre Complex, Sandhurst commencing at 7.30pm and finishing at 8.56pm.

PRESENT

Chairman: Cllr N Allen
Councillors: Mrs J Bettison, B Brooks, Mrs S Davenport, Mrs H Hill, R Mossom, J Porter, M Sanderson.

IN ATTENDANCE

Executive Officer (Angela Carey)

APOLOGIES FOR ABSENCE (Agenda item 1)

Apologies for received and accepted from Councillors:
D Birch (Business)
Ms G Kennedy (Indisposed)

MEMBERS' INTERESTS (Agenda item 2)

Cllr Mrs J Bettison and Cllr Mrs H Hill declared an interest in agenda item 6.

MINUTES OF THE STRATEGY AND POLICY COMMITTEE (Agenda item 3)

It was proposed by Cllr N Allen and the following was

**RESOLVED
2529**

that the Minutes of the Strategy and Policy meeting held on 25th November 2021 (pages 1192-1195) be received as a true and correct record and that they be confirmed and signed by the Chairman.
(Unanimous)

NEIGHBOURHOOD ACTION GROUP (Agenda item 4)

The minutes of the Neighbourhood Action Group from 24th November 2021 were received.

HEALTH AND SAFETY (Agenda item 5)

No incidents were reported.

SANDHURST YOUTH WORKER (Agenda item 6)

There have been no meetings with the trustees. A follow up meeting was held between Sandhurst Youth and STC and an update on this meeting was received along with Sandhurst Youths report. A letter will be sent to Sandhurst Youth confirming the expectations of STC as discussed in the meeting.



**INTERNAL AUDIT & FINANCIAL RISK ASSESSMENT
(Agenda item 7)**

The Audit Report and Risk Assessment of financial systems and internal controls was received and discussed. Congratulations were given on receiving a clean report. Further to discussion it was proposed by Cllr N Allen and seconded by Cllr Mrs J Bettison and the following was

**RESOLVED
2530**

that the acceptance of the Financial Risk Assessment will be recommended to the Full Council in the next meeting.

ACTION: EO

SCHEDULE OF MEETINGS (Agenda item 8)

The draft schedule of meetings of Town Council and the principal committees for the forthcoming year was received. Further to discussion it was proposed by Cllr N Allen and seconded by Cllr Mrs J Bettison and the following was

**RESOLVED
2531**

that the schedule of dates of the ordinary meetings of the Town Council and its committees are accepted for the following year.

ACTION: EO

LOCAL COUNCIL AWARD (Agenda item 9)

The Committee were informed that Sandhurst Town Council have been accredited with the Local Council Award.

LITTLE SANDHURST COMMUNITY HALL (Agenda item 10)

The Committee were informed that there has been no progress on the transfer of the hall. Further to discussion it was proposed by Cllr N Allen and seconded by Cllr J Porter and the following was

**RESOLVED
2532**

that Cllr D Birch revisits the delay with the Planning Department at BFC regarding planning approval conditions still not being met.

ACTION: EO

WELCOME BACK FUNDING (Agenda item 11)

The Committee received a suggestion from a Councillor to install hanging baskets in the town. The initial cost of installation would be funded by BFC under the Welcome Back Funding Project. Further to discussion it was proposed by Cllr Mrs J Bettison and seconded by Cllr Mrs H Hill and the following was

**RESOLVED
2533**

that STC do not request the hanging baskets as there will be a continued cost to the Council for replacement of plants and watering throughout the year.

ACTION: EO



REPLACEMENT OF WATER TANKS IN LEASED PROPERTY (Agenda item 12)

The Committee were asked to consider a request to remove/replace two old water tanks from the loft space in the building that STB&Gs lease. The current tanks are not fit for purpose. Further to discussion it was proposed by Cllr N Allen and seconded by Cllr Mrs J Bettison, and the following was

**RESOLVED
2534**

that the work should proceed and that quote from the previous contractors used by STC is accepted.

ACTION: EO

BUDGET AND PRECEPT (2022/23) (Agenda item 13)

a) The budget proposals were received and reviewed.
b) The overall budget was discussed. The preparation of the budget with a 0% increase in the Band D rate was noted. Further to discussion it was proposed by Cllr N Allen and seconded by Cllr Mrs J Bettison, and the following was

**RESOLVED
2535**

that the budget proposals for the financial year 2022/23 be **recommended** for approval by the Town Council, thereby setting the level of Precept at £598,603.32. Approval has been given for the Leisure Committee to utilise £25,000 of CIL to help fund the resurfacing of paths around the park. (Unanimous)

ACTION: EO

BOUNDARY REVIEW (Agenda item 14)

The election boundary review was discussed. It is possible that Sandhurst will continue to have four wards going forward. BFC will be putting their proposals out for consultation in February 2022. Further to discussion it was proposed by Cllr N Allen and seconded by Cllr Mrs J Bettison and the following was

**RESOLVED
2536**

that a working group will be formed from members of this committee to format a response on behalf of STC. The members will be Cllr Mrs J Bettison, Cllr B Brooks, Cllr Mrs S Davenport and Cllr R Mossom.

ACTION: EO

PRESS & PUBLICITY (Agenda item 15)

There were no additions requested by this meeting to the press and publicity forward plan.

DATE OF NEXT MEETING (Agenda item 16)

The date of the next meeting was confirmed as 24th March 2022.

EXCLUSION OF PUBLIC AND PRESS (Agenda item 17)

It was proposed by Cllr N Allen and seconded by Cllr Mrs J Bettison and the following was

**RESOLVED
2537**

that in accordance with the Public Bodies (Admission to Meetings) Act 1960 the public and press would be excluded for discussion regarding the engagement, terms of service and conduct of employees where publicity might be prejudicial to the special nature of the business.



PERFORMANCE AWARDS (Agenda item 18)

The Committee received the recommendations of the Personnel Sub-Committee in relation to staff Performance Awards for 2021/22. Further to discussion it was proposed by Cllr N Allen and seconded by Cllr Mrs J Bettison and the following was

**RESOLVED
2538**

that the recommendations from the Personnel Sub-Committee as detailed in Confidential Annexe 6 be accepted. (Unanimous)

ACTION: EO

**SIGNED AND DATED BY
CHAIRMAN**

