

3rd March 2022

Minutes of the proceedings of the **Sandhurst Town Council** held this day in the Kitty Dancy Room Sandhurst Community Hall Complex, Sandhurst commencing at **7.34pm** and finishing at **8.02pm**.

PRESENT

Chairman: Cllr Mrs S Davenport (Mayor)
Councillors: N Allen, Mrs J Bettison, P Bettison, D Birch, A Blatchford, M Brossard, J Edwards, Mrs H Hill, Ms G Kennedy, Mrs M Mossom, R Mossom, J Porter, M Sanderson (Deputy Mayor), S Thomas, M Vandersluis, P Wallington, P Widdowson.

IN ATTENDANCE

Executive Officer (Angela Carey)

BOOK OF REMEMBRANCE (Agenda Item 1)

The Council stood in silence as the Mayor turned a page in the Book of Remembrance.

Cllr Mrs S Davenport requested a minute's prayer or thought for the people of Ukraine.

QUESTIONS FROM MEMBERS OF THE PUBLIC (Agenda item 2)

There were no questions from members of the public.

APOLOGIES FOR ABSENCE (Agenda item 3)

Apologies for absence were received and accepted from,
Councillors:

B Brooks (Indisposed)
Mrs P McKenzie (Indisposed)
R McKenzie (Indisposed)
P Panesar (Indisposed)

MEMBERS' INTERESTS (Agenda item 4)

There were no declarations of interest on the business to be transacted.

MINUTES OF THE TOWN COUNCIL (Agenda item 5)

It was proposed by Cllr Mrs S Davenport and seconded by Cllr M Sanderson and the following was

**RESOLVED
2555**

that the Minutes of the Town Council meetings held on 6th January 2022 (pages 1203-1206) and 3rd February 2022 (page 1226) be received as a true and correct record, and that they be confirmed and signed by the Chairman. (Unanimous)

MAYOR'S REPORT (Agenda item 6)

For the information of members, the written report listing the Mayoral engagements was received. Cllr Mrs S Davenport reported that she had supported Salon 31 with its 20-year anniversary celebration. The salon was hit hard by the pandemic but are able to continue trading now. Cllr Mrs S Davenport also reported that her Civic Service was a fantastic occasion, and she thanked all staff in particular the Executive Officer. Everyone was thanked for attending.



MINUTES OF THE STRATEGY & POLICY COMMITTEE (Agenda Item 7)

It was proposed by Cllr N Allen and seconded by Cllr Mrs J Bettison and the following was

**RESOLVED
2556**

that the Minutes of the Strategy & Policy Committee meeting held on 27th January 2022 (pages 1218-1221) be received. (Unanimous)

MINUTES OF THE LEISURE COMMITTEE (Agenda Item 8)

It was proposed by Cllr J Porter and seconded by Cllr Mrs J Bettison and the following was

**RESOLVED
2557**

that the Minutes of the Leisure Committee meeting held on 20th January 2022 (pages 1213-1217) be received. (Unanimous)

MINUTES OF THE ENVIRONMENT COMMITTEE (Agenda Item 9)

It was proposed by Cllr Ms G Kennedy and seconded by Cllr N Allen and the following was

**RESOLVED
2558**

that the Minutes of the Environment Committee meeting held on 13th January 2022 (pages 1209-1210) be received. (Unanimous)

MINUTES OF THE PLANNING COMMITTEE (Agenda Item 10)

It was proposed by Cllr P Widdowson and seconded by Cllr Mrs H Hill and the following was

**RESOLVED
2559**

that the Minutes of the Planning Committee meetings held on 20th December 2021 (pages 1201-1202), and 31st January 2022 (pages 1222-1225) and the Planning Extraordinary Meeting held on 10th January 2022 (pages 1207-1208) be received. (Unanimous)

FINANCIAL RISK ASSESMENT (Agenda item 11)

The financial risk assessment 2021/22 was received. Further to discussion it was proposed by Cllr N Allen and seconded by Cllr Mrs J Bettison and the following was

**RESOLVED
2560**

that the Council accept the findings of the report.

COUNCILLOR ABSENCE (Agenda item 12)

The Council were asked to consider a leave of absence for Cllrs Mrs P McKenzie and R McKenzie. Further to discussion it was proposed by Cllr D Birch and seconded by Cllr P Bettison and the following was

**RESOLVED
2561**

that a leave of absence is approved due to serious illness for Cllr Mrs P McKenzie and Cllr R McKenzie. This will be reviewed in November 2022 should they not attend a meeting before this date.

ACTION: EO



ANNUAL TOWN MEETING (Agenda item 13)

The Council considered the format of the Annual Town Council Meeting that is scheduled for 7th April 2022. Further to discussion it was proposed by Cllr Mrs J Bettison and seconded by Cllr J Porter and the following was

**RESOLVED
2562**

that the Annual Town Meeting will be held face to face on 7th April 2022.

ACTION: EO

COUNCILLORS REPORTS (Agenda item 14)

Cllr D Birch informed the Council that the rule 6 group are continuing with the planning appeal enquiry concerning the proposed Bloor Homes development. Proof of evidence has been put together. Cllr Birch asked that if any Councillors have any comments that they would like to be included to email them to him.

EXECUTIVE OFFICER'S REPORT (Agenda item 15)

The Executive Officer's report was received for information.

BALANCE AT BANK (Agenda item 16)

The balances of the Council bank accounts as at 31st January 202 were as follows:

Current Account	£2,000
Business Reserve	£1,039,950
Capital Reserve	£376,002
Mayors Charity	£1,447

ACCOUNTS (Agenda item 17)

It was proposed by Cllr N Allen and seconded by Cllr Mrs J Bettison and the following was

**RESOLVED
2563**

that the payments for December 2021(62 payments totalling - £44,994.77) and January 2022(37 payments totalling £48,428.86) and receipts for December 2021 and January 2022 be received. (Unanimous)

DATE OF NEXT MEETING (Procedural Agenda item 18)

The date of next meeting was confirmed as 5th May 2022.

EXCLUSION OF PUBLIC AND PRESS (Agenda item 19)

It was proposed by Cllr Mrs S Davenport and seconded by Cllr N Allen and the following was

**RESOLVED
2564**

that in accordance with the Public Bodies (Admission to Meetings) Act 1960 the public and press would be excluded for discussion regarding the engagement, terms of service and conduct of employees where publicity might be prejudicial to the special nature of the business.

SALARY INCREASE & PERFORMANCE AWARDS 2021/2022 (Agenda item 20)

a) The Council received the information that the Local Government pay Award has been agreed at an increase of 1.75%. Further to discussion it was proposed by Cllr N Allen and seconded by Cllr D Birch and the following was



**RESOLVED
2565**

that all staff receive a pay increase of 1.75% and that the increase will be backdated to March 2021.

Action: EO

b) The recommendation as referred by the Strategy and Policy Committee from the Personnel Sub-Committee, with reference to the Confidential Annexe 5 was received.

Further to discussion it was proposed by Cllr N Allen and seconded by Cllr Mrs J Bettison and the following was

**RESOLVED
2566**

that the Performance Award payments be made to staff for the period April 2021 to March 2022 in accordance with the table in Confidential Annexe 5. The amounts will be recalculated to reflect the salary increase. (Unanimous).

ACTION: EO

**SIGNED AND DATED BY
MAYOR**

