



SANDHURST TOWN COUNCIL

COUNCIL OFFICES
SANDHURST MEMORIAL PARK
YORKTOWN ROAD
SANDHURST, BERKSHIRE
GU47 9BJ

Tel: 01252 879060 (24hr answer phone)
Fax: 01252 860070

Email: stc@sandhurst.gov.uk

All Town Council Meetings are open to the Public and Press.

Dear Councillors M Sanderson (Mayor), N. Allen, Mrs J. Bettison, P. Bettison, D. Birch, A. Blatchford, B. Brooks, M. Brossard, Mrs S. Davenport, J. Edwards, Mrs H Hill, P. Hodge, Ms G. Kennedy, R. Limbu, Mrs P. McKenzie, R. McKenzie, Mrs M. Mossom, R. Mossom (Deputy Mayor), P. Panesar, J. Porter, S. Thomas, M. Vandersluis, P. Wallington, P. Widdowson.

You are hereby summoned to attend a meeting of the **Sandhurst Town Council** to be held in the **Kitty Dancy Room, Sandhurst Community Hall Complex, Sandhurst**, on **Thursday 2nd March 2023 at 7.30pm** for the purpose of considering and resolving upon the subjects and matters set out in the agenda below.

Angela Carey (Executive Officer)

1. Book of Remembrance

To stand in silence for the turning of a page in the Book of Remembrance.

2. Questions from Members of the Public

(Information item, to which a maximum of 15 minutes is allocated)

An opportunity is provided for the people of Sandhurst to ask questions of, and make comments to, the Town Council.

To speak at the meeting please raise a hand when the Chairman asks 'Are there any questions from the public?'

Members of the Public will be invited to speak in turn by the Chairman and are requested to restrict their question or comment to three minutes.

Questions which are not answered at this meeting will be answered in writing to the person asking the question.

For the avoidance of doubt, whilst the meeting will occur in the presence of the public it is not a public meeting.

Public participation is not permitted on any agenda item outside of this initial opportunity to receive public questions / comments.

3. Apologies for absence

To receive and accept apologies for absence.
(Information item)

4. Members' interests

To receive any declaration of interests from Members on the business to be transacted.

5. Minutes of Town Council meeting

To receive and confirm the Minutes of the proceeding of the Town Council Meetings held on 5th January 2023 (pages 1353-1355) and 2nd February 2023 (page 1371) as a true and correct record.

6. Mayor's Report

To receive any communications or announcements from the mayor and the list of engagements attended since the last Council meeting (Annexe 1).

7. Strategy and Policy Committee Meeting

To receive and adopt the minutes and any recommendations of the Strategy and Policy Committee meeting held on 26th January 2023 (pages 1365-1368).

8. Leisure Committee Meeting

To receive and adopt the minutes and any recommendations of the Leisure Committee meeting held on 19th January 2023 (pages 1360-1364).

9. Environment Committee Meeting

To receive and adopt the minutes and any recommendations of the Environment Committee meeting held on 12th January 2022 (pages 1356-1357).

10. Planning Committee Meeting

To receive and adopt the minutes and any recommendations of the Planning Committee meetings held on: 19th December 2022 (pages 1350-1352) and 30th January 2023 (pages 1369-1370).

11. Delegated Decisions Committee

To receive the recent decisions considered by the Delegated Decisions Committee (Annexe 2). (Information item)

12. Thames Valley Police

To invite Chief Inspector Helen Kenny to provide an update and receive questions from the Council regarding Thames Valley Police. (Information item)

13. Annual Town Meeting

To consider the postponement of the Annual Town Meeting as this was scheduled to be held on 13th April 2023 following the information that the election notification will be published on 22nd March 2023 and therefore this will be inside the purdah period. (Decision item)

14. Councillors' Reports

To receive any reports from members serving on the Borough Council or members who represent the Town Council on Outside Bodies.

15. Executive Officer Report

To receive the report. (Annexe 3) (Information item)

16. Balance at Bank

To receive the balances at the bank as at 31st January 2023.

Current account	£2,000
Business reserve	£964,208
Capital reserve	£377,080
Mayors Charity	£4856

(Information item)

17. Accounts

To receive and authorise the schedule of payments and receipts for December 2022(41 payments totalling £49,026.54) and January 2023 (62 payments totalling £80,583.93) (Annexe 4). (Decision item)

18. Date of next meeting (Procedural item)

The date of the next meeting is to be confirmed. (Procedural item)

19. Exclusion of Press and Public

To pass a resolution in accordance with the Public Bodies (Admission to Meetings) Act 1960 to exclude the public and press for a discussion of confidential business relating to staff performance awards 2022/2023.
(Decision item)

20. Performance Awards 2022/2023

To receive the recommendation as referred by the Strategy and Policy Committee from the Personnel Sub-Committee in relation to Performance Awards. (Confidential Annexe 5).
(Decision item)

ANNEXE 1 (For information only)

Report: Mayoral Engagements	
Meeting: Town Council	Date: 2nd March 2023
Agenda item: 6	Author: Cllr M Sanderson

MAYORS OFFICIAL ENGAGEMENTS – 1st January to 28th February		
Date	Engagements	Notes
29 th January 2023	Mayors Charity Football Match	

ANNEXE 3 (For information only)

Report: Delegated Decisions	
Meeting: Town Council	Date: 2 nd March 2023
Agenda item: 11	Author: Angela Carey

1. 07/02/23.

Following the delay by Buckingham Palace on confirming the Royal Garden Party 2023, nominations had to be received by the palace by 24/2/23. The delegated decisions committee were asked to consider and agree on a nominee on behalf of STC.

Decision: A nominee was agreed and invited to attend - Cllr N Allen, Cllr Mrs J Bettison, Cllr Mrs S Davenport & A Carey.

ANNEXE 3: Executive Officer's Report	
Meeting: Town Council	Date: 2 nd March 2023
Agenda item: 15	Author: Angela Carey

1. Purpose of report

To appraise the Sandhurst Town Council of any important operational matters in the period January 2023 to February 2023 and to update with regard to work ongoing from previous decisions of the Town Council.

2. The recent Celebrity Charity Football Match was a huge success and extremely well attended by the public. A significant amount of money has been raised for the two charities that the event supported. The Mayors Charity – Frimley Park Hospital were in attendance and provided a stall at the event. Thanks go to Sellebrity Soccer and Brian Murphy as well as the staff at STC that supported the event.

3. There has been a recent infestation of squirrels in the roof of the community hall building. This was discovered as the electric kept tripping and our electricians discovered blue flames on their investigations. The plastic around the wires had been nibbled off and there was evidence of a large nest. Pest control were engaged and the entry routes blocked.

4. You will remember that STC signed up to the Community Safety Charter. I have recently attended the Stand Up to Harassment free webinar that was included in the recent training that I circulated to all councillors. I can thoroughly recommend this session as it provides many tips for keeping yourself and others safe in unpleasant situations.

PAYMENTS - DECEMBER 2022			
<u>Date Paid</u>		<u>Cheque/Ref</u>	<u>Amount Paid</u>
07/12/2022	Petty Cash	015001	£200.00
01/12/2022	Abacus Employment Services	BACS	£417.22
01/12/2022	JCR Stage light & sound	BACS	£456.00
01/12/2022	Local government Association	BACS	£2,400.00
01/12/2022	R & R trophies	BACS	£95.00
01/12/2022	Screwfix Direct Ltd	BACS	£45.99
01/12/2022	Lister Wilder Ltd	BACS	£2,432.20
05/12/2022	Bracknell Conservatives	BACS	£250.00
05/12/2022	Owlsmoor PTA	BACS	£1,000.00
05/12/2022	Limbcare	BACS	£250.00
15/12/2022	Abacus Employment Services	BACS	£834.43
15/12/2022	Bracknell Forest Borough Council	BACS	£1,179.20
15/12/2022	Trade UK	BACS	£74.01
15/12/2022	Clearwater Technology UK	BACS	£1,128.00
15/12/2022	Elite Security	BACS	£216.00
15/12/2022	Rice Associates	BACS	£543.60
15/12/2022	IBS Office Solutions	BACS	£345.01
15/12/2022	King & Sons	BACS	£220.95
15/12/2022	Peninsula Business Services	BACS	£218.94
15/12/2022	Perfect Fit	BACS	£453.79
15/12/2022	Bracknell printroom group	BACS	£135.00
15/12/2022	Society of local Councils	BACS	£409.00
15/12/2022	Smith & Howard	BACS	£1,280.00
15/12/2022	Suez Recycling & Recovery	BACS	£556.20
19/12/2022	S Milson	BACS	£175.00
19/12/2022	Sandhurst Community Band	BACS	£250.00
19/12/2022	E Swindle/Red Diamond	BACS	£250.00
19/12/2022	A Evans	BACS	£250.00
19/12/2022	A Evans	BACS	£50.00
19/12/2022	J Kitson	BACS	£250.00
19/12/2022	J Kitson	BACS	£50.00
01/12/2022	Bracknell Forest Borough Council	DD	£129.00
01/12/2022	Bracknell Forest Borough Council	DD	£185.00
01/12/2022	Thamesway Ltd	DD	£216.00
12/12/2022	Right fuel	DD	£2.44
12/12/2022	Peoples Pension	DD	£1,317.78
14/12/2022	Mainstream Digital	DD	£366.53
19/12/2022	Vodafone	DD	£69.46
19/12/2022	Berks Pension Fund	DD	£1,532.00
20/12/2022	HMRC	DD	£15,827.35
20/12/2022	Salaries	DD	£12,965.44
		TOTAL	£49,026.54

PAYMENTS - JANUARY 2023			
Date Paid		Cheque/Ref	Amount Paid
11/01/2023	Petty Cash	015002	£151.58
30/01/2023	Petty Cash	015003	£250.00
03/01/2023	British Gas	BACS	£763.62
05/01/2023	British Gas	BACS	£598.54
05/01/2023	British Gas	BACS	£132.63
05/01/2023	British Gas	BACS	£26.14
09/01/2023	Abacus Employment	BACS	£183.17
09/01/2023	King & Son	BACS	£31.97
09/01/2023	Elite Security	BACS	£270.00
09/01/2023	Peninsula	BACS	£197.34
09/01/2023	Perfect Fit	BACS	£881.02
09/01/2023	SCS Automation	BACS	£1,570.44
09/01/2023	Abacus Employment	BACS	£122.11
09/01/2023	King & Son	BACS	£36.97
09/01/2023	Perfect Fit	BACS	£453.79
09/01/2023	Elite Security	BACS	£270.00
09/01/2023	Hampshire CC	BACS	£5,198.38
09/01/2023	Suez Recycling	BACS	£480.07
09/01/2023	Abacus Employment	BACS	£0.30
09/01/2023	BFBC	BACS	£2,382.00
09/01/2023	SE Water	BACS	£47.22
19/01/2023	British Gas	BACS	£1,451.42
19/01/2023	British Gas	BACS	£347.79
19/01/2023	British Gas	BACS	£30.40
23/01/2023	AG Solutions	BACS	£210.00
23/01/2023	Local Government Association	BACS	£1,200.00
23/01/2023	Smith & Howard	BACS	£2,420.00
23/01/2023	K Wiebkin	BACS	£250.00
23/01/2023	Seldram Supplies	BACS	£107.11
23/01/2023	M Grant/Bridgestone	BACS	£2,200.00
23/01/2023	K Watts	BACS	£300.00
23/01/2023	Abacus Employment	BACS	£295.10
23/01/2023	FPS Signs	BACS	£246.60
23/01/2023	Guardwell security	BACS	£91.49
23/01/2023	Local Government Association	BACS	£1,200.00
23/01/2023	SCS Automation	BACS	£132.00
23/01/2023	BFBC	BACS	£80.00
23/01/2023	Peninsula	BACS	£21.60
23/01/2023	J Noble/V Rosmaida	BACS	£250.00
23/01/2023	J Noble	BACS	£50.00
23/01/2023	KT Textiles	BACS	£28.68
23/01/2023	Rialtas	BACS	£140.32
23/01/2023	H Lee/Linder	BACS	£250.00
23/01/2023	HM Supplies	BACS	£231.00
23/01/2023	PHS	BACS	£632.98
23/01/2023	Abacus Employment	BACS	£488.45
23/01/2023	C Connell	BACS	£1,313.55
23/01/2023	Rialtas	BACS	£599.99
23/01/2023	Lister Wilder	BACS	£28,194.00
23/01/2023	A Carey	BACS	£161.92
23/01/2023	Cedardale	BACS	£288.00
25/01/2002	British Gas	BACS	£631.46
25/01/2002	British Gas	BACS	£380.37
03/01/2023	Bracknell Forest Borough Council	DD	£129.00
03/01/2023	Bracknell Forest Borough Council	DD	£185.00
03/01/2023	Thamesway Ltd	DD	£216.00
09/01/2023	Right fuel	DD	£2.44
10/01/2023	Peoples Pension	DD	£826.44
16/01/2023	Mainstream Digital	DD	£135.72
18/01/2023	Vodafone	DD	£69.46
16/01/2023	HMRC	DD	£5,258.32
20/01/2012	Salaries	DD	£15,490.03
		TOTAL	£80,583.93

RECEIPTS - DECEMBER 2022		
Date	Name of Payer	£ Amount
01/12/2022	SMB	£255.76
01/12/2022	Sandhurst FC	£1,091.97
01/12/2022	Sandhurst Band	£56.00
05/12/2022	Playball	£65.00
05/12/2022	Gardening Club	£66.50
05/12/2022	Camera Club	£133.00
06/12/2022	J Kitson	£50.00
07/12/2022	Sandhurst FC	£914.00
07/12/2022	Red Diamonds	£250.00
07/12/2022	Red Diamonds	£65.00
07/12/2022	Donation for wreath	£39.60
07/12/2022	101806	£40.00
07/12/2022	101804	£250.00
07/12/2022	Brown Bag Income	£50.00
07/12/2022	Tennis Income	£20.00
07/12/2022	U3A	£75.00
07/12/2022	MA Fitness Energie	£50.00
08/12/2022	U3A	£75.00
08/12/2022	E Baldwin	£340.00
08/12/2022	A Freeth	£50.00
12/12/2022	Sandhurst Tennis Club	£162.50
12/12/2022	S Fergusson	£123.69
13/12/2022	D Ruddick	£550.00
13/12/2022	A Evans/Freeth	£250.00
16/12/2022	Slimming World	£312.50
16/12/2022	WeightWatchers	£250.00
16/12/2022	Hiscox Insurance	£886.68
16/12/2022	Sandhurst Tennis Club	£212.50
19/12/2022	K Weibkin	£87.50
19/12/2022	S Fergusson	£159.60
19/12/2022	K Weibkin	£250.00
20/12/2022	H Lee	£52.50
21/12/2022	Berkshire Admin	£30.00
22/12/2022	Curtis Catering	£250.00
23/12/2022	K Watts	£70.00
29/12/2022	Mums & Monsters	£130.00
30/12/2022	J Noble	£277.20
		£7,991.50

RECEIPTS - JANUARY 2023		
Date	Name of Payer	£ Amount
04/01/2023	J Noble	£250.00
04/01/2023	H Lee/Linder	£250.00
05/01/2023	S Brame	£52.50
05/01/2023	S Durrant	£22.50
05/12/2022	U Kowlessuer	£100.00
06/01/2023	Brown Bags	£11.00
06/01/2023	N Brown	£57.00
06/01/2023	K Watts	£250.00
09/01/2023	Brown Bags	£6.60
11/01/2023	J Cooper	£28.50
11/01/2023	Limbcare	£250.00
11/01/2023	E Baldwin	£24.00
11/01/2023	Playball	£26.00
11/01/2023	Sandhurst Camera Club	£75.00
12/01/2023	The SB Group	£1,628.67
12/01/2023	Sandhurst B & G FC	£300.00
12/01/2023	V Yellam	£350.00
13/01/2023	D Ovrup	£433.00
13/01/2002	B Loktam	£52.50
16/01/2023	K Watts	£50.00
16/01/2023	S Fergusson	£119.70
16/01/2023	Slimming World	£187.50
17/01/2023	Inv 4953	£250.00
19/01/2023	J Palmer	£22.50
19/01/2023	Sandhurst Tennis Club	£77.50
20/01/2023	Sandhurst Joggers	£250.00
20/01/2023	S Brame	£250.00
20/01/2023	Sandhurst Joggers	£57.00
20/01/2023	Weight Watchers	£150.00
23/01/2023	D Ruddick	£600.00
23/01/2023	The SB Group	£130.00
23/01/2023	C Coolbaugh	£320.00
23/01/2023	ITV/Batcam	£500.00
23/01/2023	E Fee	£350.00
23/01/2023	N Brown	£250.00
23/01/2023	E Fee	£50.00
24/01/2023	M OKeefe	£1.00
24/01/2023	Brown Bags	£27.50
24/01/2023	U3A	£75.00
24/01/2023	P Gurung	£105.00
24/01/2023	Mums & Monsters	£97.50
25/01/2023	S Wilson	£28.50
30/01/2023	Sandhurst Tennis Club	£30.00
30/01/2023	BM Active	£2,000.00
30/01/2023	Tennis Income	£40.00
30/01/2023	Brown Bags	£70.00
30/01/2023	SMB	£160.88
30/01/2023	Red Diamond/S Swindle	£37.50
30/01/2023	Sandhurst WI	£51.50
31/01/2023	U Kowlessuer	£250.00
31/01/2023	Brown Bags	£11.00
31/01/2023	Charity Football Ticket Sales	£432.00
		£11,198.85