

23rd March 2023

Minutes of the proceedings of the Strategy and Policy Committee held this day in the Kitty Dancy Room, Sandhurst Community Centre Complex, Sandhurst commencing at 7.30pm and finishing at 8.44pm.

PRESENT

Chairman: Cllr N Allen

Councillors: Mrs J Bettison, Mrs S Davenport, R Mossom, P Panesar.

IN ATTENDANCE

Executive Officer (Angela Carey)

Cllr P Bettison

APOLOGIES FOR ABSENCE (Agenda item 1)

Apologies for received and accepted from Councillors:

D Birch (Indisposed)

M Sanderson (Indisposed)

MEMBERS' INTERESTS (Agenda item 2)

None declared.

**MINUTES OF THE STRATEGY AND POLICY COMMITTEE
(Agenda item 3)**

It was proposed by Cllr N Allen and the following was

**RESOLVED
2884**

that the Minutes of the Strategy and Policy meeting held on 26th January 2023 (pages 1365-1368) be received as a true and correct record and that they be confirmed and signed by the Chairman.
(Unanimous)

HEALTH AND SAFETY (Agenda item 4)

No incidents were reported. The Committee were updated on the recent H&S audit following a visit from our providers. There was a recommendation for some external risk assessments to undertaken. Further to discussion it was proposed by Cllr N Allen and seconded by Cllr Mrs J Bettison and the following was

**RESOLVED
2885**

that the recommended external risk assessments are arranged.

ACTION: EO

MEETING SCHEDULE (Agenda item 5)

The Committee were informed of the legal obligation to move the date of the Full Town Council meeting from 11 May 2023 to 18 May 2023 and to consider the dates of the subsequent Committee Meetings. Due to the extra bank holiday that has been given for the Kings Coronation and the election votes not being counted until 5th May 2023 there will not be enough days to meet the requirement to have a minimum of three clear days' notice of a meeting (Local Government Act 1972). Further to discussion it was proposed by Cllr Mrs J Bettison and seconded by Cllr N Allen and the following was



**RESOLVED
2886**

that the Full Town Council Meeting is rescheduled to 18th May 2023 and the meeting will be followed by the Environment Committee Meeting on the same evening. All other Committee Meeting dates remain unchanged.

ACTION: EO

COMMEMORATIVE POLICY (Agenda item 6)

The Committee were asked to review the Commemorative Policy by the Leisure Committee following a recent decision that was outside of the current policy. Further to discussion it was proposed by Cllr N Allen and seconded by Cllr Mrs J Bettison and the following was

**RESOLVED
2887**

that all applications will be considered by the Strategy & Policy Committee going forward and a line is added to the policy to state that all applications will be referred to the Strategy & Policy Committee for consideration.

ACTION: EO

INTERNAL AUDIT (Agenda item 7)

The Audit Report for internal controls was received and discussed. Thanks were given on receiving a good report.

SANG – ANCIENT WOODLAND (Agenda item 8)

The Committee received an update on the proposed works on the SANG project from BFC for consideration. Further to discussion it was proposed by Cllr N Allen and seconded by Cllr Mrs J Bettison and the following was

**RESOLVED
2888**

that the proposed works go ahead as planned.

ACTION: EO

CODE OF CONDUCT (Agenda item 9)

The Committee were asked to review and adopt the Code of Conduct Policy that has been amended in line with the changes that have been adopted by BFC. Further to discussion it was proposed by Cllr N Allen and seconded by Cllr Mrs J Bettison and the following was

**RESOLVED
2889**

that the Code of Conduct Policy is adopted.

ACTION: EO

CIVILITY & RESPECT PLEDGE (Agenda item 10)

The Committee were asked to consider signing up to the Civility & Respect Policy Pledge that has been created by NALC & SLCC to encourage culture changes for the local council sector. It was pointed out that this compliments STCs Respect, Responsibility and Rights initiative. Further to discussion it was proposed by Cllr N Allen and seconded by Cllr Mrs J Bettison and the following was

**RESOLVED
2890**

that STC sign up to the Civility & Respect Pledge.

ACTION: EO



**REQUEST FOR FUNDS FROM THE ENVIRONMENT COMMITTEE
(Agenda item 11)**

The Committee received a request from the Environment Committee to consider allocating funds to replace a bench at the entrance to York Way in Sandhurst Town. As the bench has installed by BFC, STC are currently requesting permission to replace the bench and will need to obtain a price from BFC for the installation of a new bench. Further to discussion it was proposed by Cllr N Allen and seconded by Cllr Mrs J Bettison and the following was

**RESOLVED
2891**

that an amount up to £1500 is allocated for the replacement of the bench.

ACTION: EO

GRANT AWARDS 2023/24 (Agenda item 12)

Cllr R Mossom declared an interest as he is a trustee of the Day Centre. Cllr R Mossom did not participate in the discussion or the vote.

The information relating to grant applications was received, including a summary of recommendations from the Grant Panel (a Working Group reporting to the committee). Further to discussion it was proposed by Cllr N Allen and seconded by Cllr Mrs J Bettison and the following was

**RESOLVED
2892**

that the recommendations of the Grant Panel be approved.

ACTION: EO

PRESS & PUBLICITY (Agenda item 13)

There were no requests to be added to the press and publicity forward plan.

DATE OF NEXT MEETING (Agenda item 14)

The date of the next meeting was confirmed as 1st June 2023.

EXCLUSION OF PUBLIC AND PRESS (Agenda item 15)

It was proposed by Cllr N Allen and seconded by Cllr Mrs J Bettison and the following was

**RESOLVED
2893**

that in accordance with the Public Bodies (Admission to Meetings) Act 1960 the public and press would be excluded for discussion regarding the engagement, terms of service and conduct of employees where publicity might be prejudicial to the special nature of the business.

LEASE (Agenda item 16)

The Committee were asked to consider a recommendation from the Leisure Committee regarding some amendments to an existing lease from leaseholder A. Further to discussion it was proposed by Cllr N Allen and seconded by Cllr Mrs J Bettison and the following was

**RESOLVED
2894**

that the recommendation from the Leisure Committee for the lease to be amended as per the leaseholders request with the inclusion of some conditions by STC is approved. (Unanimous)

ACTION: EO



CORRESPONDENCE RECEIVED FROM CROWTHORNE PARISH COUNCIL (Agenda item 17)

Cllr Mrs J Bettison declared an interest as she is a trustee of the organisation that is the subject of the correspondence. Cllr Mrs J Bettison did not participate in the discussion or the vote.

The Committee were asked to consider correspondence received from Crowthorne Parish Council concerning a financial benefactor of Sandhurst Town Council. Further to discussion it was proposed by Cllr N Allen and seconded by Cllr R Mossom and the following was

**RESOLVED
2895**

that a reply of thanks is sent to CPC and that a meeting is set up with the organisation to discuss the points raised.

ACTION: EO

**SIGNED AND DATED BY
CHAIRMAN**

