

18th May 2023

Minutes of the proceedings of the **Sandhurst Town Council** held this day in the Kitty Dancy Room Sandhurst Community Hall Complex, Sandhurst commencing at **7.30pm** and finishing at **9.10pm**

PRESENT

Outgoing Chairman: Cllr M Sanderson (Mayor)
Councillors: N Allen, Mrs D Allum Wilson, Mrs J Bettison, P Bettison, D Birch, G Birch, M Brossard, M Butcher, Mrs S Davenport, J Edwards, M Forster, Dr S Forster, Mrs H Hill, B Hutchinson, C Ives, Mrs P Limbu, Mrs M Mossom, R Mossom, P Panesar, Mrs L Quigg, S Thomas, P Thompson, P Widdowson.

IN ATTENDANCE

Executive Officer (Angela Carey)

ELECTION OF MAYOR (Agenda item 1)

The Mayor opened the item by announcing that nominations would be accepted for the Chairman of Sandhurst Town Council. It was proposed by Cllr M Brossard and seconded by Cllr Mrs M Mossom that Cllr R Mossom be nominated. There being no other nominations the following was

**RESOLVED
2906**

that Councillor R Mossom be duly elected as Chairman of Sandhurst Town Council, to serve as Mayor of Sandhurst.

ACCEPTANCE OF OFFICE BY MAYOR (Agenda item 2)

In the presence of the elected members of Sandhurst Town Council and the Executive Officer as Proper Officer of the Council, Cllr R Mossom signed the declaration of acceptance of office.

ELECTION OF DEPUTY MAYOR (Agenda item 3)

The Mayor took the role of Chairman and it was announced that nominations would be accepted for the Vice-Chairman of Sandhurst Town Council. It was proposed by Cllr Mrs J Bettison and seconded by Cllr Mrs S Davenport that Cllr P Panesar be nominated. There being no other nominations the following was

**RESOLVED
2907**

that Councillor P Panesar be duly elected as Vice-Chairman of Sandhurst Town Council, to serve as Deputy Mayor of Sandhurst.

QUESTIONS FROM MEMBERS OF THE PUBLIC (Agenda item 4)

There were no questions from members of the public.

APOLOGIES FOR ABSENCE (Agenda item 5)

Apologies for absence were received and accepted from Councillors- Mrs J Alves De Sousa (Vacation)

MEMBERS' INTERESTS (Agenda item 6)

There were no declarations of interest on the business to be transacted.



EXCLUSION OF PUBLIC AND PRESS (Agenda item 7)

It was proposed by Cllr R Mossom and seconded by Cllr D Birch and the following was

**RESOLVED
2908**

that in accordance with the Public Bodies (Admission to Meetings) Act 1960 the public and press would be excluded for discussion regarding the engagement, terms of service and conduct of employees where publicity might be prejudicial to the special nature of the business.

CO-OPTION (Agenda item 8)

Following the election there were three vacancies in the Ward of Owlsmoor. Four candidates applied for co-option onto the Council. Presentations were received from Mrs H Hill, Mr J Edwards, Mr P Widdowson and Mr D Quigg. Following the presentations, a vote took place for each vacancy. It was

**RESOLVED
2909**

that the successful candidates were Mrs H Hill, Mr J Edwards and Mr P Widdowson. Each candidate signed their acceptance of office and joined the meeting as Councillors.

MINUTES OF THE TOWN COUNCIL (Agenda item 9)

It was proposed by Cllr S Thomas and seconded by Cllr N Allen and the following was

**RESOLVED
2910**

that the Minutes of the Town Council meeting held on 2nd March 2023 (pages 1376-1379) be received as a true and correct record, and that they be confirmed and signed by the Chairman.

MINUTES OF THE STRATEGY & POLICY COMMITTEE (Agenda Item 10)

It was proposed by Cllr N Allen and seconded by Cllr Mrs J Bettison and the following was

**RESOLVED
2911**

that the Minutes of the Strategy & Policy Committee meeting held on 23rd March 2023 (pages 1387-1390) be received.

MINUTES OF THE LEISURE COMMITTEE (Agenda Item 11)

It was proposed by Cllr Mrs J Bettison and seconded by Cllr Mrs M Mossom and the following was

**RESOLVED
2912**

that the Minutes of the Leisure Committee meeting held on 16th March 2023 (pages 1383-1386) be received.

MINUTES OF THE ENVIRONMENT COMMITTEE (Agenda Item 12)

It was proposed by Cllr Mrs S Davenport and seconded by Cllr M Brossard and the following was

**RESOLVED
2913**

that the Minutes of the Environment Committee meeting held on 9th March 2023 (pages 1380-1382) be received.



MINUTES OF THE PLANNING COMMITTEE (Agenda Item 13)

It was proposed by Cllr Mrs S Davenport and seconded by Cllr P Widdowson and the following was

**RESOLVED
2914**

that the Minutes of the Planning Committee meetings held on 27th February 2023 (pages 1373-1375), and 27th March 2023 (pages 1391-1395) be received.

TERMS OF REFERENCE (Agenda item 14)

The Terms of Reference were received. It was proposed by Cllr R Mossom and seconded by Cllr N Allen, and the following was

**RESOLVED
2915**

that the Terms of Reference are approved.

PLANNING COMMITTEE MEMBERSHIP AND CHAIRMAN (Agenda item 15)

The establishment of Planning Committee was completed in accordance with standing orders and terms of reference, comprising the Mayor, Deputy Mayor and pre-determined representatives of each Ward, targeting two Councillor representatives' per Ward, with optional substitute members. It was proposed by Cllr R Mossom and seconded by Cllr N Allen and the following was

**RESOLVED
2916**

that Councillors:
D Birch, M Brossard, Mrs S Davenport, Mrs H Hill, Mrs M Mossom, Mrs L Quigg, S Thomas and P Widdowson be members of the Planning Committee with nominated substitutes of Councillors:
Mrs J Bettison, M Butcher and Mrs D Allum Wilson.

The Mayor announced that nominations would be accepted for the Chairman of Planning Committee. It was proposed by Cllr M Brossard and seconded by Cllr Mrs H Hill that Cllr D Birch be nominated. There being no other nominations the following was

**RESOLVED
2917**

that Councillor D Birch be duly elected as Chairman of the Planning Committee.

Cllr R Mossom announced that nominations would be accepted for the Vice-Chairman of the Planning Committee. It was proposed by Cllr D Birch and seconded by Cllr P Widdowson that Cllr M Brossard be nominated. There being no other nominations the following was

**RESOLVED
2918**

that Councillor M Brossard be duly elected as Vice-Chairman of the Planning Committee.

ENVIRONMENT COMMITTEE MEMBERSHIP AND CHAIRMAN (Agenda item 16)

The Councillors prepared to serve the Environment Committee were read and confirmed their intention to the council by standing. It was proposed by Cllr R Mossom and seconded by Cllr M Brossard and the following was



**RESOLVED
2919**

that Councillors:
N Allen, Mrs D Allum Wilson, Mrs J Bettison, M Brossard, M Butcher,
Mrs S Davenport, J Edwards, B Hutchinson, C Ives, Mrs M Mossom,
R Mossom, P Panesar and S Thomas be members of the Environment
Committee.

The Mayor announced that nominations would be accepted for the
Chairman of the Environment Committee. It was proposed by
Cllr P Panesar and seconded by Cllr M Brossard that Cllr Mrs S Davenport
be nominated. There being no other nominations the following was

**RESOLVED
2920**

that Councillor Mrs S Davenport be duly elected as Chairman of
Environment Committee.

Cllr R Mossom announced that nominations would be accepted for the Vice-
Chairman of the Environment Committee. It was proposed by
Cllr Mrs S Davenport and seconded by Cllr M Butcher that
Cllr P Panesar be nominated. It was also proposed by Cllr B Hutchinson and
seconded by Cllr Mrs D Allum Wilson that Cllr C Ives be nominated. A vote
took place being and the following was

**RESOLVED
2921**

that Councillor P Panesar be duly elected as Vice-Chairman of
Environment Committee.

**LEISURE COMMITTEE MEMBERSHIP AND CHAIRMAN
(Agenda item 17)**

The Councillors prepared to serve on the Leisure Committee were read and
confirmed their intention to the council by standing. It was proposed by
Cllr R Mossom and seconded by Cllr N Allen, and the following was

**RESOLVED
2922**

that Councillors:
Mrs J Alves De Sousa, Mrs J Bettison, P Bettison, D Birch, G Birch, Mrs
S Davenport, M Forster, Mrs S Forster, Mrs H Hill, Mrs P Limbu, Mrs M
Mossom, R Mossom, P Panesar, and P Widdowson be members of the
Leisure Committee.

The Mayor announced that nominations would be accepted for the
Chairman of Leisure Committee. It was proposed by Cllr G Birch and
seconded by Cllr P Panesar that Cllr Mrs J Bettison be nominated. There
being no other nominations the following was

**RESOLVED
2923**

that Councillor Mrs J Bettison be duly elected as Chairman of the Leisure
Committee.

Cllr R Mossom announced that nominations would be accepted for the Vice-
Chairman of the Leisure Committee. It was proposed by Cllr Mrs J Bettison
and seconded by Cllr Mrs M Mossom that Cllr G Birch be nominated. It was
also proposed by Cllr M Forster and seconded by Cllr Mrs S Forster that Cllr
M Forster be nominated. A vote took place being and the following was



**RESOLVED
2924**

that Councillor G Birch be duly elected as Vice-Chairman of Leisure Committee.

**STRATEGY AND POLICY COMMITTEE MEMBERSHIP AND CHAIRMAN
(Agenda item 18)**

The establishment of Strategy and Policy Committee was completed in accordance with standing orders and the terms of reference, comprising: Mayor, Deputy Mayor, the Chairmen of the committees of Planning, Environment and Leisure, and a pre-determined representative of each Ward. Cllrs Allen, Mrs Mossom and Thompson wished to stand as representatives for College Town. As there are only two places available a vote was taken. It was proposed by Cllr R Mossom and seconded by Cllr D Birch and the following was

**RESOLVED
2925**

that Councillors:
N Allen, Mrs J Bettison, D Birch, Mrs S Davenport, Mrs H Hill,
Mrs M Mossom, R Mossom, and P Panesar be members of Strategy and Policy Committee.

The Mayor announced that nominations would be accepted for the Chairman of the Strategy and Policy Committee. It was proposed by Cllr Mrs J Bettison and seconded by Cllr D Birch that Cllr N Allen be nominated. There being no other nominations the following was

**RESOLVED
2926**

that Councillor N Allen be duly elected as Chairman of the Strategy and Policy Committee.

Cllr R Mossom announced that nominations would be accepted for the Vice-Chairman of the Strategy and Policy Committee. It was proposed by Cllr Mrs S Davenport and seconded by Cllr Mrs H Hill that Cllr Mrs J Bettison be nominated. There being no other nominations the following was

**RESOLVED
2927**

that Councillor Mrs J Bettison be duly elected as Vice-Chairman of Strategy and Policy Committee.

NEW COMMITTEES (Agenda item 19)

The opportunity within Standing Orders to appoint new committees was noted but was not required.

STANDING ORDERS AND FINANCIAL REGULATIONS (Agenda item 20)

The requirement at the Annual Meeting to review and adopt appropriate Standing Orders and Financial Regulations for the forthcoming year was noted. Further to discussion it was proposed by Cllr R Mossom and seconded by Cllr N Allen, and the following was

**RESOLVED
2928**

that the Standing Orders and Financial Regulations be adopted.

SUBSCRIPTIONS (Agenda item 21)

a) The current memberships and affiliations were received. It was proposed by



**RESOLVED
2929**

Cllr R Mossom and seconded by Cllr N Allen and the following was

that the membership and affiliation schedule be approved and noted.

- b) The option to enhance the existing membership of IESE to include IESE Ltd was considered. During debate a challenge was raised due to Cllr P Bettison being a Chairman of IESE and not declaring an interest. Cllr P Bettison explained that he does not have a pecuniary interest as the role is as a volunteer and he does not receive any monetary funds for the role. Cllr P Bettison agreed that due to his position on IESE he would not take part in the vote, and he took no part in the discussion other than answering questions posed by other Councillors. Further to discussion it was proposed by Cllr R Mossom and seconded by Cllr N Allen and the following was

**RESOLVED
2930**

that STC join IESE Ltd.

Following the agreement to join IESE Ltd it was proposed by Cllr N Allen and seconded by Cllr D Birch and the following was

**RESOLVED
2931**

that the representative from STC for IESE Ltd would be Cllr P Bettison.

**REPRESENTATIVES AND SUBSTITUTES TO OUTSIDE BODIES
(Agenda item 22)**

It was announced that the work of assigning representatives to outside bodies has traditionally been completed by the Environment Committee in the next meeting. It was proposed by Cllr R Mossom and seconded by Cllr Mrs J Bettison and the following was

**RESOLVED
2932**

that the appointment of representatives to outside bodies be delegated to the next meeting of the Environment Committee.

INVENTORY (Agenda item 23)

The requirement for a review of land and assets including buildings and equipment at the Annual Meeting was noted. It was proposed by Cllr R Mossom and seconded by Cllr N Allen and the following was

**RESOLVED
2933**

that the current list of land and assets be formally noted.

INSURANCE (Agenda item 24)

The insurance cover arrangements currently in force were received and reviewed. It was proposed by Cllr R Mossom and seconded by Cllr N Allen and the following was

**RESOLVED
2934**

that the existing policy arrangements be formally noted.

COMPLAINTS PROCEDURE (Agenda item 25)

The current complaints procedure was received and reviewed. It was proposed by Cllr R Mossom and seconded by Cllr D Birch and the following was



**RESOLVED
2935**

that the complaints procedure be adopted.

PRESS AND MEDIA ARRANGEMENTS (Agenda item 26)

The current procedure for dealing with the Press and Media was received and discussed. It was proposed by Cllr R Mossom and seconded by Cllr N Allen and the following was

**RESOLVED
2936**

that the Press and Media procedures be adopted.

SCHEDULE OF MEETINGS (Agenda item 27)

The schedule of meetings for the 2023/2024 municipal year were reviewed. Further to discussion it was proposed by Cllr R Mossom and seconded by Cllr N Allen and the following was

**RESOLVED
2937**

that the schedule of dates of the ordinary meetings of the Town Council and Standing Committees be accepted for the following year.

COUNCILLORS ALLOWANCE (Agenda item 28)

The ability for STC to set its Councillors an allowance was considered. Further to discussion it was proposed by Cllr N Allen and seconded by Cllr Mrs J Bettison and the following was

**RESOLVED
2938**

that a continued allowance of zero for all Councillors be approved for one year.

DELEGATED DECISIONS COMMITTEE (Agenda item 29)

The Council received the recent decisions that were resolved by the Delegated Decisions Committee.

GENERAL POWER OF COMPETENCE (Agenda item 30)

At the first meeting of the Town Council following an election the requirement to consider eligibility for exercising the General Power of Competence was noted. It was confirmed that the Executive Officer is a qualified clerk and that the twenty one Councillors out of twenty four had won contested elections in order to occupy their seats on the council. It was proposed by Cllr R Mossom and seconded by Cllr N Allen and the following was

**RESOLVED
2939**

that Sandhurst Town Council award itself the General Power of Competence for the duration of the political term.

COUNCILLORS REPORTS (Agenda item 31)

Cllr Mrs S Davenport informed the Council that she and Cllr S Thomas had attended the Blackbushe Airport Committee Meeting. They were awaiting the arrival of the Vickers Viking aircraft from Austria. It had been used previously as a McDonalds and is going to be housed in the museum.

EXECUTIVE OFFICER'S REPORT (Agenda item 32)

The Executive Officer's report was received for information. The Executive Officer also provided an update from TVP concerning an ongoing criminal



damage investigation confirming that TVP are looking to prosecute one of the individuals responsible.

BALANCE AT BANK (Agenda item 33)

The balances of the Council bank accounts as at 31st March 2023 were as follows:

Current Account	£2,000
Business Reserve	£849,661
Capital Reserve	£377,661
Mayors Charity	£16,919

ACCOUNTS (Agenda item 34)

It was proposed by Cllr N Allen and seconded by Cllr Mrs J Bettison and the following was

**RESOLVED
2940**

that the payments for February 2023 (69 payments totalling £74400.57) and March 2023 (57 payments totalling £62149.69) and receipts for February and March 2022 be received.

DATE OF NEXT MEETING (Agenda item 32)

The date of next meeting was confirmed as 22nd June 2023.

**SIGNED AND DATED BY
MAYOR**

