

22nd June 2023

Minutes of the proceedings of the **Sandhurst Town Council** held this day in the Kitty Dancy Room Sandhurst Community Hall Complex, Sandhurst commencing at **7.30pm** and finishing at **8.32pm**

PRESENT

Chairman: Cllr R Mossom (Mayor)
Councillors: Mrs J Alves De Sousa, Mrs D Allum Wilson, Mrs J Bettison, P Bettison, D Birch, G Birch, M Brossard, M Butcher, Mrs S Davenport, Dr S Forster, Mrs H Hill, B Hutchinson, C Ives, Mrs P Limbu, Mrs M Mossom, Mrs L Quigg, S Thomas, P Thompson.

IN ATTENDANCE

Executive Officer (Angela Carey)

BOOK OF REMEMBRANCE (Agenda Item 1)

The Council stood in silence as the Mayor visited the Book of Remembrance.

QUESTIONS FROM MEMBERS OF THE PUBLIC (Agenda item 2)

There were no questions from members of the public.

APOLOGIES FOR ABSENCE (Agenda item 3)

Apologies for absence were received and accepted from Councillors-
N Allen (Business)
J Edwards (Indisposed)
M Forster (Business)
P Panesar (Business)
P Widdowson (Indisposed)

MEMBERS' INTERESTS (Agenda item 4)

Cllr P Bettison declared an interest in agenda item 16. Although he is no longer on the board of directors at IESE Ltd he wanted to highlight his recent previous involvement as Leader of BFC.

MINUTES OF THE TOWN COUNCIL (Agenda item 5)

It was proposed by Cllr R Mossom and seconded by Cllr Mrs H Hill and the following was

**RESOLVED
2974**

that the Minutes of the Town Council meeting held on 18th May 2023 (pages 1396-1403) be received as a true and correct record, and that they be confirmed and signed by the Chairman.

MAYOR'S REPORT (Agenda item 6)

For the information of members, the written report listing the Mayoral engagements was received. Cllr R Mossom informed the Council that he started the 100th Park Run on the Memorial Park last week and attended the Youthline AGM where they are doing a tremendous job. Cllr R Mossom also informed the Council that the Armed Forces Flag Raising Event was a great afternoon especially the Ghurka display. The Deputy Mayor has also attended some engagements including the Sandhurst & District Gardening Club Show and the BFC Interfaith Forum.



SANDHURST DAY CENTRE (Agenda item 12) – moved up agenda

A presentation was received from Diane Mayhew Kenny who is the Manager of the Sandhurst Day Centre. The Day Centre is open from 9am – 4pm Monday to Friday and provides a facility for the elderly to spend their time. Many of the members are isolated and have mental or physical health issues. The centre provides increased socialisation for them and encourages their independence. There is a dedicated team of employees and volunteers at the Day Centre. Members are picked up from their homes and transported to the Day centre. The current minibus needs replacing and the Mayor of Sandhurst Cllr R Mossom has nominated the Sandhurst Day Centre as his chosen charity with an aim to raise funds for the replacement vehicle.

MINUTES OF THE STRATEGY & POLICY COMMITTEE (Agenda Item 7)

It was proposed by Cllr Mrs J Bettison and seconded by Cllr Mrs H Hill and the following was

**RESOLVED
2975**

that the Minutes of the Strategy & Policy Committee meeting held on 1st June 2023 (pages 1417-1420) be received.

MINUTES OF THE LEISURE COMMITTEE (Agenda Item 8)

It was proposed by Cllr Mrs J Bettison and seconded by Cllr G Birch and the following was

**RESOLVED
2976**

that the Minutes of the Leisure Committee meeting held on 25th May 2023 (pages 1409-1413) be received.

MINUTES OF THE ENVIRONMENT COMMITTEE (Agenda Item 9)

It was proposed by Cllr Mrs S Davenport and seconded by Cllr Mrs M Mossom and the following was

**RESOLVED
2977**

that the Minutes of the Environment Committee meeting held on 18th May 2023 (pages 1404-1408) be received.

MINUTES OF THE PLANNING COMMITTEE (Agenda Item 10)

It was proposed by Cllr M Brossard and seconded by Cllr Mrs S Davenport and the following was

**RESOLVED
2978**

that the Minutes of the Planning Committee meetings held on 24th April 2023 (pages 1393-1395), and 30th May 2023 (pages 1414-1416) be received.

DELEGATED DECISIONS COMMITTEE (Agenda item 11)

The Council received the recent decisions that were resolved by the Delegated Decisions Committee.



SANDHURST DAY CENTRE (Agenda item 12)

Moved up agenda.

ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN (2022/2023) (Agenda item 13)

The various documents comprising the external audit submission for 2022 / 2023 were received in advance of the statutory deadline of 1st July 2023. Further to consideration of the Annual Return Section 1 it was proposed by Cllr Mrs J Bettison and seconded by Cllr D Birch and the following was

**RESOLVED
2979**

that the Annual Return Section 1 – Annual Governance Statement for the financial year ended 31 March 2023 be approved and that the documents be duly completed and signed by the Mayor and Executive Officer on behalf of the Council. (Unanimous)

ACTION: EO

Further to consideration of the remaining documents listed below it was proposed by Cllr Mrs J Bettison and seconded by Cllr D Birch and the following was

**RESOLVED
2980**

that the Annual Return Section 2 – Accounting Statements for the financial year ended 31 March 2023 be approved and that the documents be duly completed and signed by the Mayor and Executive Officer on behalf of the Council. (Unanimous)

ACTION: EO

EXERCISE OF PUBLIC RIGHTS DATES (Agenda item 14)

The suggested dates for the period for the exercise of public rights concerning the Annual Governance and Accountability Return for 2022/23 were presented to the Council. Further to discussion it was proposed by Cllr R Mossom and seconded by Cllr Mrs J Bettison and the following was

**RSOLVED
2981**

that the dates for the period for the exercise of public rights are Monday 26th June 2023 – Friday 4th August 2023.

ACTION: EO

NEIGHBOURHOOD PLAN (Agenda item 15)

The Council were asked to consider a motion to create a Neighbourhood Plan. Further to discussion it was proposed by Cllr D Birch and seconded by Cllr G Birch and the following was

**RESOLVED
2982**

that in accordance with Neighbourhood Planning (General) Regulations 2012 this Council will create a Neighbourhood Plan in order to support the emerging new Bracknell Forest Local Plan and add additional material weight to policies directly affecting Sandhurst in order to protect our open spaces, heritage, employment areas and unique character. A Neighbourhood Plan Working Group will be established under the Planning Committee and will include appropriate representatives of the community.

ACTION: Cllr D Birch



IESE TRANSFORMATION LTD (Agenda item 16)

Cllr P Bettison declared an interest and therefore did not participate in the discussion or vote.

The Council were asked to consider an invitation from IESE Transformation Ltd for STC to nominate members for vacancies on their board of directors. Further to discussion it was proposed by Cllr D Birch and seconded by Cllr M Brossard and the following was

**RESOLVED
2983**

that Cllr P Bettison is nominated to be considered for a vacancy. No other councillors were nominated.

ACTION: EO

COUNCILLORS REPORTS (Agenda item 17)

Cllr Mrs J Bettison reported that she had attended the Sandhurst Sports Club meeting. On the whole the club is going well. They are still experiencing issues with non-members wanting to use the toilets and becoming abusive when refused access.

Cllr Mrs J Bettison informed the Council that Cllr P Widdowson remains extremely unwell but is now showing signs of improvement.

Cllr C Ives reported that the bin in Sandy Lane has now been emptied and thanked the Executive Officer for assisting with this matter.

Cllr P Thompson informed the Council that he has been appointed to three Committees at the Borough - Employment Committee, Education Employment – sub-Committee and Local Joint Consultative Committee. The Committees have not yet met.

Cllr D Birch informed the Council that a press release has been issued concerning the Sandhurst Group Practice merger with Ringmead Medical Practice. This will commence on 1st July 2023. There will be a public meeting at Edgebarrow School on 10th July 2023 and the AGM will be held in September 2023.

Cllr M Butcher informed the Council that he had attended a meeting at the Sandhurst Day Centre. Their biggest issue is the condition of the minibus.

EXECUTIVE OFFICER'S REPORT (Agenda item 18)

The Executive Officer's report was received for information.

BALANCE AT BANK (Agenda item 19)

The balances of the Council bank accounts as at 31st May 2023 were as follows:

Current Account	£2,000
Business Reserve	£1,062,222
Capital Reserve	£378,323
Mayors Charity	£0

ACCOUNTS (Agenda item 20)

It was proposed by Cllr Mrs J Bettison and seconded by Cllr M Butcher and the following was



**RESOLVED
2984**

that the payments for April 2023 (55 payments totalling £90,307.73) and May 2023 (54 payments totalling £57,299.44) and receipts for April and May 2023 be received.

DATE OF NEXT MEETING (Agenda item 21)

The date of next meeting was confirmed as 7th September 2023.

**SIGNED AND DATED BY
MAYOR**

