

Sandhurst Town Neighbourhood Plan Steering Group Committee.

Minutes of the proceedings of the Steering Group Committee, 12th February 2025.

Venue: - Lakeside Community Hall.

Present: -

Ian Booker (Chair)	IB
Michael Brossard	MB
Mike Butcher	NMB
Sylvia Trevis	ST

Apologies for absence: -

Ashley Bower-Dyke	ABD
Dale Birch (Deputy Chair)	DB

Matters arising: -

There were no declarations of interest recorded.

Previous minutes: - The previous minutes of 8th January 2024 were approved by MB and seconded by NMB, subject to an amendment to section 5: - The Councillor's workshop date was revised to Thursday 27th February.

1 Questionnaire responses: -

As of late January, circa 600 questionnaire responses had been received. These included both SurveyMonkey and hard copy responses. The makeup of the responses had previously been circulated to the Steering Group.

The responses were overwhelming in desires to not exacerbate the Town's infrastructure concerns, protect the surrounding countryside and only accommodate relatively small new housing developments on brownfield sited, with starter homes preferred.

The questionnaire responses appeared to be slightly higher in percentage terms when compared to nearby similar Parishes.

The responses provided sufficient details for the initial draft of the Neighbourhood Plan to be produced.

2 Key NP activities and meetings since 8th January: -

An initial draft of the NP has been completed. The Sandhurst Statistics and Supporting Information document has been updated to remove the early questionnaire procedural comments.

The initial draft NP has been forwarded to ET Planning for their comment on the clarity of the proposed NP planning policies.

The initial draft has also been forwarded to BFC for environmental determination.

Post meeting note: - BFC have now informed us that a formal decision is not anticipated until 7th April, albeit that they will try and provide an informal comment in advance of that date. This is a little disappointing as the time they are taking is a number of weeks longer than the normally recognised 6 weeks.

IB to draft wording that can be used for responses to the NP to be made. **Action IB**

Key meetings took place with both Yateley Town Council and Finchampstead Parish Council to additionally obtain their comments regarding any of their future planning matters that may have an impact on Sandhurst. A consensus of countryside protection relating to Blackwater Valley Corridor /related gaps was also established.

Sandhurst resident Alan Fuller has kindly volunteered to assist with finessing the NP maps.

IB and MB had also met with St Michael's Church to discuss potential NP planning solutions to their car parking problems.

- 3 Review of the NP:** - ST has provided "clarity" comments on the draft NP wording. These have been included within the current draft.

4 Local Green Space: - -

IB updated the intended Local Green Spaces that were currently included within the draft NP: -

- 1) Snaprails Park
- 2) Owlsmoor Park
- 3) School Hill
- 4) Sandy Lane/Grampian Road
- 5) Cheviot Road
- 6) Yorktown Road Library frontage
- 7) (a) Horseshoe Lake/surrounding countryside and (b) Grove Lake/surrounding countryside
- 8) Ambarrow Court/Hill

The Steering Group were to consider any other areas that could be considered for designation as Local Green Space. Any recommendation should include reasons why they should be so designated. These could include matters associated with any or a combination of:

General beauty.

Being part of the public realm, where interaction can take place.

Providing sports pitches/supporting activities

Part of a network of paths and spaces to enable movement through an area.

Provides habitats for wildlife

Flexible space for recreation.

A local amenity providing an attractive setting and outlook for surrounding residential and commercial properties.

Forming part of a character or setting of historical features.

Forming part of flood mitigation, including SuDs.

Providing areas and opportunities to grow local food.

Action All

It was noted that not all areas of Local Green Space need to be accessible to the public.

- 5 Sandhurst Resident's Association article:** - IB tabled a draft article for inclusion within the March edition. All made comments to assist with the final wording. The draft to be forwarded to SRA shortly. The article to describe the next consultation procedure relating to the draft NP. The distribution to all dwellings in Sandhurst is anticipated for the first week in March.

Action IB

STC website update: - A separate meeting to be arranged on DB's return from holiday with the view of updating the STC website to remove the currently completed questionnaire procedure and replace it with details regarding the consultation procedure associated with the initial NP draft.

Action IB/DB/MB

IB to draft related wording to introduce the updated consultation process. This to be in addition to a summary at the commencement of the draft NP.

Action IB

NP Notice Board information: - DB/MB to draft/produce/ distribute an NP consultation notice on notice boards throughout Sandhurst.

Action DB/MB

NP Facebook: - DB to update to include the further consultation process.

Action DB

- 6 Consultation workshops:** - The initial workshop is set for 27th February with Sandhurst Councillors and STC office staff to be invited.

DB, via STC, sent out an invite in January, MB to send out a reminder nearer to time.

Action MB

IB to forward all NP documentation to the invitees in advance of the meeting.

Action IB

MB confirmed that he had booked the Kitty Dancy room for 27th Feb, 7pm onwards.

Other NP consultation workshops: -

MB to book **the Kitty Dancy Room for 4th and 5th March**, also to commence at 7.00pm.

Action MB

Further workshop dates to be set during March and early April.

The precise Sandhurst group to attend which date will be decided once initial informal early contact(s) have been made.

Initial Potential workshop attendees: -

Blackwater Valley Corridor and gaps: - Invitees, YTC, FPC, BVCP. Moor Green Lakes and Eversley PC.

Business workshop: - MB in liaison with ABD to produce a contact list of all key Sandhurst businesses who may wish to attend an NP Workshop.

Action MB/ABD

Leisure workshop: - DB to produce a contact list of all key Sandhurst Leisure organisations/ Clubs.

Action DB

School workshops: - The date and venue could be flexible as it may need to be arranged during working school hours. NMB has provided a contact list.

Workshop procedure/Agendas/Attendees: - It would be desirable that Steering Group members attend the workshops where they have an associated interest.

Precise attendee and related procedure to be drafted nearer the time.

Action IB

It was intended that Steering Group members share the chairing of workshops to suit their interests and local knowledge.

Action All.

General Contact details: - Notwithstanding the actions above to produce contact lists, if any Steering Group member has details of any organisation or group of people that they feel could be beneficial could they please provide details.

Action All

IB noted that he had been issued with a formal list of Authorities and others that also need to be contacted for their NP comment. How to distribute to these bodies to be resolved nearer the time.

- 7 Editorial check of the NP:** - This would be programmed for the end of February such that a related NP draft can be placed on the STC website for early March.

Action ST/All

- 8 Date of next meeting:** - **12th March, commencing 6.30pm at the Waterside Community Hall.** MB to book the room.