

Sandhurst Town Neighbourhood Plan Steering Group Committee.

Minutes of the proceedings of the Steering Group Committee, 24th June 2025.

Venue: - Lakeside Community Hall.

Present: -

Ian Booker (Chair)	IB
Dale Birch (Deputy Chair)	DB
Michael Brossard	MB
Sylvia Trevis	ST

Apologies for absence: -

Ashley Bower-Dyke	ABD
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Matters arising: -

There were no declarations of interest recorded.

Previous minutes: - The previous minutes of 20th May 2025 were approved by MB and seconded by DB.

1 Key Actions from 20th May meeting: -

Para 4: - NP stall preparation, DB has liaised with STC such that we will be able to use the Council's gazebo, if it is not being used for other Council functions. ST has kindly offer to provide chairs for future public presentations. A trial run of an NP 'stall' event is provisionally programmed for either 12th or 19th July. MB to liaise with STC to establish the most convenient date.

Action MB

In the interim IB/DB will produce an update of the NP programme with the intention of related information being 'board' or handout presented at the event.

DB to conclude a handout NP paper in readiness for passing to the public who attend the event. It will include the chance for residents to receive further NP information should they wish.

Action DB

The Steering Group will shortly meet informally to refine the stall event preparations.

Para 5: - MB to liaise with Lee Clark of BFC to attempt to receive Land Registry boundary/ Land Registry references for areas shown on maps 7a, 7b and 9 Local Green Space maps. The document required is called a Registry MapSearch Snapshot. The Snapshot shows the boundary details of all land ownerships together with their respective Land Registry reference numbers. These are needed to assist with us obtaining land ownership details that can be used for LGS notifications. **Action MB**

- 2 **BFC Communications:** - A detailed BFC response to the draft NP has been received. This has been circulated to Steering Group members for comment. All comments to be forwarded to IB for collation. It would be intended to return our comments to BFC as soon as is practical. It was noted that some matters, to obtain agreement, may need to involve meetings with BFC planning departments. **Action All**

- 3 **Consultation Workshops:** - These have generally been concluded. However, a further presentation /workshop format event could be held at the AGM of the SRA magazine on 16th September. DB to liaise with the SRA. **Action DB**

A workshop to be arranged relates to a specific meeting with St Michael's School. DB to liaise and arrange a date, the venue will be at the school. **Action DB**

- 4 **Stall marketing:** - Refer to item 1 above.
- 5 **Bloor Homes communication:** - This has been acknowledged, and further clarification matters have been resolved. Detail response comment is intended to be included within future formal NP procedure.
- 6 **Memorial Park:** - **The** Steering Group agreed not to progress an LGS designation for the park as it was considered that current planning policies provided significant protection from unrelated development without the replacement of equivalent facilities that are currently well used.

ST proposed that the green areas within Moray Avenue be included in the NP as Local Green Space. This proposal was fully accepted by the Steering Group.

It was also considered that green areas in Inverness Way and Chaffinch Close also be considered. IB to draft appropriate proposals. **Action IB**

- 7 **LGS Evidence Document:** - IB will update the document to include, where appropriate, BFC's comments in readiness for it to be uploaded on to the BFC website/ made available to the public at the forthcoming 'Stall' events. **Action IB**

- 8 Consultation Statement:** - ST handed over comprehensive records of consultations with many Sandhurst based organisations. IB will continue to draft the document to add events on a real time basis. **Action IB**

- 9 AOB: - Facebook preparations:** - DB noted that it was intended to make a short video to be uploaded onto the NP Facebook page. The intention being to demonstrate the advantages of having an NP and how it can improve and benefit future Sandhurst related planning decisions. DB and ABD to liaise regarding the preparations.

Action DB/ABD

Parish Maps: - DB to Liaise with STC regarding the possibility of STC registering with Parish Online to enable all detailed Town maps to be downloaded. Detailed maps being of a standard to comply with BFC/NPPF map accuracy standards. **Action DB**

- 10 Date of next meeting:** - Tuesday 19th August at Waterside.

MB to book the room.

Action MB